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TOEFL[®]

2003-04

Information Bulletin

for Computer-Based
and Paper-Based Testing

TEST OF ENGLISH AS A FOREIGN LANGUAGE™

FREE

Test Prep Materials
For All Registrants!



Educational
Testing Service

Policies in this *Bulletin* are in effect for test appointments from July 1, 2003, to June 30, 2004.

Read instructions in this *Bulletin* thoroughly.
Keep the *Bulletin*. You will need it for future reference.

www.toefl.org

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The TOEFL program does not operate, license, endorse, or recommend any schools or study materials that claim to prepare people for the test in a short time or that promise them high scores on the test.

Other than the registration centers listed in this *Bulletin* (see page 17), the TOEFL program does not operate, sponsor, license, or endorse any specific enterprise that provides local services to facilitate registration for the test. The TOEFL program is not responsible for the activities of such enterprises, and assumes no liability with regard to their failure to provide services.



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TOEFL® — Test of English as a Foreign Language™

The purpose of the TOEFL test is to evaluate the English proficiency of people whose native language is not English. In 2001-02, more than 700,000 people registered to take the test.

TOEFL scores are required for purposes of admission by more than 4,400 two- and-four-year colleges and universities worldwide. In addition, government agencies, scholarship programs, and licensing/certification agencies use TOEFL scores to evaluate English proficiency.

The test is offered in two formats: computer-based and paper-based. The computer-based test is offered in most parts of the world. In areas where access to the computer-based test is limited, the paper-based version of the test is administered. This *Bulletin* contains information about both formats of the test. **Information about the paper-based test is on pages 20-27. The registration form needed to register for the paper-based test is contained in the self-addressed envelope in the center of the *Bulletin*.**

If you do not know which version of the test is offered in your country or area, refer to the computer-based test center list on pages 18-19. If your country or area is not listed, refer to the paper-based test center list on pages 26-27.

The Computer-Based Test

The computer-based TOEFL test is offered year-round at institutional sites such as colleges and universities and at testing centers operated by Prometric, a division of Thomson Learning.

The computer-based TOEFL test has four sections, all of which are mandatory at each administration.

- **Listening** measures the ability to understand English as it is spoken in North America. This section tests comprehension of main ideas, supporting ideas, important details, and inferences. You will both see and hear the questions before the answer choices appear.
- **Structure** measures the ability to recognize language that is appropriate for standard written English. The language tested is formal, rather than conversational. When topics have a national context, they refer to United States or Canadian history, culture, art, or literature. However, knowledge of these contexts is not needed to answer the questions.

- **Reading** measures the ability to understand short passages similar in topic and style to academic texts used in North American colleges and universities. You will read a variety of short passages on academic subjects and answer several questions about each passage.
- **Writing** measures the ability to write in English on an assigned topic. **You must compose an essay in order to receive a total score.**

Web Resource Guide

The official Web site of the TOEFL program, www.toefl.org, has many resources you may find helpful.

- Sample TOEFL questions.
- Complete listing of TOEFL writing topics.
- Free online tutorial to help you get ready to take the computer-based version of the test (how to scroll, how to use the mouse, and practice questions).
- Free test preparation material.
- Frequently asked questions about the CBT test.
- Frequently asked questions about the paper-based test.

Test Takers With Disabilities

The TOEFL program is committed to serving test takers with disabilities by providing services and reasonable accommodations deemed appropriate given the purpose of the test. Non-standard testing accommodations are available for test takers who meet ETS eligibility criteria. For more information, including registration materials, please request a copy of our *Guide for Test Takers With Disabilities*. You can order a copy by using one of the communication methods listed below, or download it from the Web site.

- | | |
|-----------|---|
| Mail | ■ TOEFL Disability Services
Educational Testing Service
PO Box 6054
Princeton, NJ 08541, USA |
| Telephone | ■ 1-609-771-7780 |
| TTY | ■ 1-609-771-7714 |
| Fax | ■ 1-609-771-7165 |
| Email | ■ toefl@ets.org |
| Web site | ■ www.toefl.org |

FREE TEST PREP MATERIAL!

After your registration for the TOEFL test has been processed, practice material will be mailed to you. Typically it takes up to four weeks to receive the material. Consider this timing when scheduling your appointment to test.

The free test preparation material can also be downloaded from the TOEFL Web site at www.toefl.org. Please refer to the Web site for additional information about this material.

Testing and Service Fees: CBT and Paper-Based

TOEFL test (CBT and paper-based test)	US\$130*
Rescheduling fee (CBT only)	US\$40
Reinstatement of canceled scores (CBT only)	US\$10
Additional score report requests (per recipient)	US\$15
Essay/TWE rescore	US\$50
Paper-based answer sheet rescore	US\$25
Fee for returned check or declined credit card	US\$25
Taxes will be added where applicable. Fees are subject to change without notice.	

* The TOEFL test fee may differ in certain countries. Check the TOEFL Web site for testing fees in your country.

Payment Policies

See box at right for preferred forms of payment.

All test payments must be made in full, be dated within 90 days of the date of receipt at the Regional Registration Center (RRC), have the correct numeric and written dollar amount, and have appropriate signature(s). Post-dated checks will not be accepted.

Bank drafts, money orders, checks, and Eurochecks in U.S. dollars must be drawn on a bank in the United States and made payable to ETS-TOEFL. The bank name and its address should be preprinted on the face of the check.

Checks in Canadian dollars must be drawn on a bank in Canada at the prevailing rate of the U.S. dollar plus GST/HST/QST. See page 5 for instructions for submitting your payment.

Services may be withheld for nonpayment of fees. If you do not submit the correct fee, your registration or request for service will be returned. Scores will not be released if a payment is returned for any reason.

Do not send cash or demand drafts. Receipts for bank checks or money orders are not acceptable. The actual negotiable check or money order must be sent with your request for service.

Preferred Forms of Payment

- Credit card —
CBT: VISA, MasterCard, or American Express
Paper-Based (and requests sent directly to ETS): VISA, MasterCard, American Express, JCB, or Discover
- CBT Voucher
- Money order
- International money order
- Authorization voucher
- Bank draft (internationally)
- UNESCO coupons (internationally)
- Currencies listed on this page

CBT Voucher Request Form

If you do not have a credit card or you do not want to give your credit card number over the telephone, you can complete a CBT Voucher Request Form. Follow these steps:

- Fill in all the information on the form (center of this *Bulletin*).
- Include credit card information (Discover, JCB, VISA, MasterCard, or American Express) or a money order or check payable to ETS-TOEFL (see above for preferred forms of payment).
- Mail the form and payment to Educational Testing Service, PO Box 6159, Princeton, NJ 08541-6159, USA, or use the envelope and label in this *Bulletin*.
- In two to four weeks, you will receive a voucher number. You can then schedule an appointment to take the CBT by using the 16-digit voucher number. Do NOT call before you receive your voucher. Vouchers are valid for one year from date of issue. If you do not receive your CBT voucher, or if you have lost it, call 1-609-771-7100.

Acceptable Currencies

Payments made in the following currencies must be made at the telegraphic transfer selling (TTS) exchange rate of the U.S. dollar equivalent. A check, money order, or Eurocheck payable in any of these currencies must be drawn on a bank in the same country as the currency. For example, a check written in Danish kroner must be drawn on a bank in Denmark.

- | | |
|--|---|
| <input type="checkbox"/> Australian Dollar | <input type="checkbox"/> Japanese Yen |
| <input type="checkbox"/> British Pound | <input type="checkbox"/> New Zealand Dollar |
| <input type="checkbox"/> Canadian Dollar | <input type="checkbox"/> Norwegian Kroner |
| <input type="checkbox"/> Danish Kroner | <input type="checkbox"/> Singapore Dollar |
| <input type="checkbox"/> Euro | <input type="checkbox"/> Swedish Krona |
| <input type="checkbox"/> Hong Kong Dollar | <input type="checkbox"/> Swiss Franc |

Refund Policy

A partial refund of US\$65 is available if you cancel your appointment within the proper time period (see page 5), have paid for a CBT voucher but have not used it, or you have an unused paper-based admission ticket for the test.

- Complete the Refund Request Form on page 36.
- Your Refund Request Form must be received within 60 days after your canceled appointment, voucher expiration date, or paper-based test date.
- If you have a CBT voucher or an unused paper-based admission ticket, return it with the completed request form.
- Mail the form to
TOEFL Services
Educational Testing Service
PO Box 6151
Princeton, NJ 08541-6151, USA
- Credit card accounts will be credited.
- Allow 10 weeks for receipt of refund.
- Refunds are made in U.S. dollars.

CBT Appointment Scheduling

Schedule an appointment by using one of the methods below.

Make an Appointment by Using a Credit Card and Calling...

- 1-800-GO-TOEFL (1-800-468-6335) or the test center directly (see pages 15-16) **if you plan to test in the United States, Canada, or U.S. territory***
- 1-443-751-4862 if you live outside the United States and want to test at a center in the U.S.
- the telephone number for the Regional Registration Center (RRC) **for the country in which you plan to test** (see page 17 for the RRC for your area). You must call at least three business days before you would like to test.
- 1-800-529-3590 **TTY**

To schedule by phone, you will need a valid credit card: VISA, MasterCard, or American Express. You will be given an appointment confirmation number. Be sure to write it down. You will also get a test date, reporting time, and test center address when you call. Look at the International Test Scheduling Form (center of *Bulletin*) for the information you will be asked for when you call.

Complete an International Test Scheduling Form

If you are testing outside the United States, Canada or a U.S. territory* and you do not want to schedule an appointment over the telephone...

- Fill in all the information on the International Test Scheduling Form (center of *Bulletin*). Be sure to indicate two test center choices.
- Include credit card information (VISA, MasterCard, American Express, or CBT voucher). (See page 4 for other preferred forms of payment and payment policies.)
- Mail or fax the completed form to the RRC for your area (see page 17). Follow the instructions given on the back of the form.

You will be assigned a test date, time, and location based on the information you provide. If no appointments are available you will be assigned to a date as close as possible to your choices. If your assigned test date does not meet your needs, contact the RRC within 24 hours of receipt of the letter notifying you of your appointment.

If you do not receive a confirmation of your appointment, you must call the RRC at least **three business days** prior to your first-choice appointment. If your choices are not in sequential order, you must call the RRC at least three business days prior to the earliest appointment choice.

Scheduling Hints

- Make your appointment early; test centers fill up quickly.
- Take the test as soon as possible so your scores will be received in time to be considered with your application.
- Appointments are not transferrable. You are not allowed to give your testing appointment to someone else.

You will not be admitted if you do not have the proper identification. See pages 6-7. The name you give when you register must match the name on the identification document you will present at the test center.

Walk-In Scheduling

If you are testing in the United States, Canada, or a U.S. territory* **ONLY**:

- Go to a test center on the day you would like to test and see whether testing appointments are available. You are **NOT** guaranteed an appointment. Unscheduled examinees are admitted on a first-come, first-served basis.
- Take your CBT voucher, if you have one.

- Be sure to take your valid passport or other acceptable form of identification (see pages 6-7).

Rescheduling or Canceling

- If you are testing in the United States or a U.S. territory,* call 1-800-GO-TOEFL (1-800-468-6335) or the test center directly no later than **three business days** before your appointment.
- If you are testing outside the United States, Canada, or a U.S. territory,* call the RRC no later than three business days before your appointment for a permanent center and at least five business days before your appointment for a center with limited testing. The RRC must receive payment prior to rescheduling your appointment. Appointments cannot be rescheduled beyond one year of the original appointment date.

If you do not cancel or reschedule as indicated above, your full test fee will be forfeited. You will be charged US\$40 if you reschedule. Appointments cannot be rescheduled between sites (outside the United States and U.S. territories*) — for example, Paris, France, to Melbourne, Australia. You must provide your appointment confirmation number and the full name you used to make an appointment when you call.

* American Samoa, Guam, Puerto Rico, and U.S. Virgin Islands

Identification (ID) Requirements

How to use this information: All test takers **must read Part 1**. Depending on whether you will be testing within or outside your country of citizenship, you must also read **either Part 2 or Part 3**, as appropriate.

All test takers in Bangladesh, India, and Pakistan must use valid passports as their ID documents.

Part 1: Information for ALL Test Takers

- You must have acceptable and valid ID to be admitted to a test center. Identification requirements are strictly enforced. It is your responsibility to read and understand the instructions and requirements.
- If you arrive at the test center without the required identification, the test center administrator will not admit you, you cannot test, and you will forfeit your test fee.
- **When scheduling your appointment or completing your registration form, you must use exactly the same name that appears on the primary identification document you will present at the test center.** If the name shown on your primary identification does not match the name on your appointment record, you will not be permitted to test.
- **Only misspellings of your name can be corrected at check-in — NAME CHANGES WILL NOT BE MADE.** If your name has changed for any reason, including marriage, you still must present primary identification in the name under which you made the appointment, or you will not be permitted to test.
- If the test center administrator questions the ID you present, you will be required to present additional proof of identity. If positive confirmation cannot be made, you may be refused admission to the test center.
- Test center personnel will check your identification before assigning you a seat at the test center and you will be asked to sign the test center log. The administrator will check your signature to verify that you are the person in your photo identification. The administrator will repeat this procedure before and after all breaks.
- Admittance to the test center does not imply that your form of identification is valid or that your scores will be reported. All reported cases of questionable identification are subject to review and approval by the ETS Test Security Office.

Secondary Identification Documents

If your primary identification, specified in **Part 2** or **Part 3**, is missing either a **photo** or a **signature**, you must present one of the following *secondary IDs* in addition to your primary ID. Secondary IDs that can be used to meet the photograph and/or signature requirements are

- a government-issued identification document that has not expired (including but not limited to passport, driver's license, national identification, or military

identification). There are some exceptions: see “Unacceptable Identification Documents” below

- student ID
- confirmation of identity letter from your educational institution. The letter must contain your name, date of birth, a recent, recognizable photograph, your signature, and the date issued. It must be typed on the original letterhead of the education institution you attend(ed), and the signature of the school official and the school seal must overlap your photograph. A letter of identity is valid for only one year after the date issued.

Unacceptable Identification Documents

- any expired ID
- international driver's license
- Social Security card
- draft classification card
- credit card of any kind
- notary-prepared letter or document
- employee identification card

If You Cannot Meet the Specified ID Requirements or If You Have Questions About ID

If you do not have the required ID, or if you have questions about meeting the ID requirements, you **must** contact the ETS Test Security Office (1-609-406-5430, fax: 1-609-406-9709, or email: TSReturns@ets.org) **before you complete your registration form or schedule an appointment to test.**

Part 2: If Testing OUTSIDE Your Country of Citizenship

You MUST PRESENT YOUR PASSPORT as your *primary identification* document (citizens of European and Schengen Zone countries, see special requirements below). If you do not meet this requirement, ETS may automatically cancel your test scores.

If your passport is **not written in English language letters**, you must also present an additional ID from the list of *secondary identification documents* (see Part 1) that contains a recent, recognizable photo and is in English.

If your passport **does not contain your signature**, you must either sign your passport or present an additional ID from the list of *secondary identification documents*.

U.S. military personnel may present their U.S. military ID cards for admission to test centers.

European Union/Schengen Zone Countries

If you are taking the test within a European Union or Schengen Zone country outside your own, you may use your valid national or European identity card if you have one. The card you present must contain a recent, recognizable **photograph**, your **date of birth**, and your **signature**. If

your form of identification is **not in English language letters** and the test administrator cannot read the language in which it is written, you may not be allowed to test. If your official ID **does not contain your signature**, you must present an additional document from the list of *secondary identification documents* (see Part I) that does contain your signature.

Part 3: If Testing WITHIN Your Country of Citizenship

You must present **ONE** of the following *primary identification* documents:

- **passport** with photograph and signature
- **driver’s license** with photograph and signature
- **national identification** with photograph and signature
- **military identification** with photograph and signature

If your primary ID does not contain your signature, you must either sign the document or present an additional ID from the list of *secondary identification documents* (see Part I). The secondary ID must contain a recent, recognizable photograph and your signature.

Sample Confirmation-of-Identity Letter

If you present a letter as an identification document, it must be an original letter, not a photocopy of a letter, and it must contain items 1-9 as listed below. (Letters are valid for one year from the date issued.)

(1) Official Letterhead

I verify that (2) _____,
 whose date of birth is (3) _____, is/was a
 student at (4) _____ and
 his/her photograph and signature are shown on
 this letter issued on (5) _____ .

(7)



(6)



(8)

Signature of Official
Title of Official

I attest that the above information is true.

(9) _____

- (1) Official letterhead of your school.
- (2) Your name. Remember, the name you use when you schedule an appointment or fill out a registration form is the name that must appear on your confirmation-of-identity letter.
- (3) Your date of birth.
- (4) Name of the school.
- (5) Date the letter was issued. A letter of identity is valid for only one year.
- (6) Your photograph, glued to the letter.
- (7) The seal of your school, overlapping your photograph.
- (8) The signature and title of the official who issued the letter, overlapping your photograph.
- (9) Your signature.

Preparing for the CBT Test

About the Computer-Based Test

The entire test session is approximately 4 hours long: 40 minutes to complete the tutorials and about 3-1/2 hours to complete the four sections of the test. The tutorials teach computer skills needed to take the test and describe how to answer questions in each test section.

The computer-based TOEFL test has four sections: Listening, Structure, Reading, and Writing. The chart below indicates the approximate number of questions and time to complete each section.

The scores of all test takers are based on the same number of questions; however, because additional questions (used for research purposes only) are randomly distributed in tests, the number of questions in each section and the time allowed to complete each section may vary. The total amount of time allowed for a section is stated in the directions. The time allowed to respond is displayed at the beginning of each section.

You should look at this information before beginning each test section.

The current question number, the total number of questions in the section, and the time remaining in the section are displayed. The display changes as you proceed through a section. For example, you may see question 5 of 20 and 00:17 minutes remaining, or you may see question 13 of 20 and 00:08 minutes remaining. Use this information to check your progress so that you will finish all the questions before time runs out.

In the Writing section, you must compose an essay based on the one topic assigned randomly from a large pool of topics. An essay on any other topic will be scored a zero. Once you are presented with your topic, do not click on Next/Confirm Answer until you have finished typing. You will be given 30 minutes to complete your essay.

NOTE: You must answer at least one question in each section and compose an essay every time you take the test to receive an official score report.

Computer-Adaptive Testing

The Listening and Structure sections of the test are computer adaptive, meaning that questions in these sections are chosen from a large pool of questions categorized by difficulty and content. The questions are chosen by the computer, based on how you answer the previous questions. For instance, the first question you receive will be of average difficulty. The question you receive next will be one that best fits your performance (how well you did on the previous question) and the design of the test. The Reading and Writing sections are not computer adaptive.

The test design for both paper and computer assures that all test takers will be tested on similar skills (e.g., comprehension of main idea, understanding of inferences) and subject matter (a variety of topics for lectures and passages).

Test Section	Number of Questions	Time to Complete
Listening	30-49 questions	15-25 minutes to answer questions. 40-60 minutes to complete entire section. Clock runs while you are answering questions, but not while you are listening to conversations and talks.
Structure	20-25 questions	15-20 minutes to complete questions.
Reading	44-55 questions	70-90 minutes to complete section (includes time spent reading passages and answering questions).
Writing	one assigned topic	30 minutes to write an essay.

How often can I take the computer-based TOEFL test? If I cancel my scores, can I take the test again?

You may take the computer-based TOEFL test only once in any calendar month, even if you took the test and canceled your scores. For example, if you test in July, you must wait until August to take it again. If you test more than once in a calendar month, your new scores will not be reported and your test fee will not be refunded. Violation of this policy may also result in additional action being taken.

NOTE: Only ETS can answer questions about score comparability or other score-related questions.

Free Test Preparation Material:

When you register for the TOEFL test, you will receive free test preparation material. You can also download this material and see additional sample questions at the TOEFL Web site, www.toefl.org.

Essential Guidelines for All CBT Test Takers

We strongly urge you to carefully review the following information as you prepare for your test and *before* you arrive at the test center. It could help improve your chances for success.

- **Learn about the test.** It's always best to know as much as possible about what to expect before you arrive at the test center.
- **Once you know what to expect on your test, it's time to practice.** At a minimum you should answer some **sample questions** from each section of the test (available on the TOEFL Web site, www.toefl.org) to get familiar with them. You can also purchase test preparation materials through the Web site.
- **Try practice test questions under timed conditions to get used to the pace of the test.** In other words, if there are 20 questions in a section and you have a total of 40 minutes to complete the section, give yourself an **average** of two minutes to complete each sample question. When you are practicing, keep your time in mind and remember that **if you spend too much time on one question, you will have less time to spend on others.**
- **Use the computer tutorial to your advantage.** When you arrive at the test center on test day you must complete a computer tutorial before the actual test begins. You can spend **as much time as you need** to make yourself familiar and comfortable with the computer **before** you start the timed sections of the test. Don't start until you are ready. Once the test is under way, you can always click on "Help" to review the directions or a summary of the tutorial again, but be aware that **this will count against your allotted time** for that section of the test.

You can also download the tutorial for free from the TOEFL Web site.

- **Pace yourself.** Use the *Bulletin*, Web site, test preparation material, software, or CDs to become familiar with the test and test instructions **before** you get to the test center. Read the directions carefully before you begin. The directions at the beginning of each test section tell you the total number of questions in that section as well as total time allotted for that section. Try to budget enough time for each question so you will be able to complete the test without having to rush at the end of each section. Keep in mind the average amount of time you may want to spend per question. Once you start

the test, an onscreen clock display will continuously count down the remaining time. You can hide this display if you want, but it is a good idea to check the clock periodically to monitor your progress. The clock will alert you when five minutes remain in the allotted time for that section.

- **Use your time wisely.** Read each question carefully. Eliminate the wrong answers and select the best choice. Don't let yourself get stuck on a tough question and lose time. Keep moving through the test and try to finish each section.
- **Computer-adaptive tests require that you answer every question in the order it is presented.** You cannot skip a question and go back. The computer selects the next question you see from a large pool of available questions based upon your previous responses.
- **Computer-adaptive tests are scored differently than most paper-and-pencil tests.** Your score depends on such factors as
 - the number of questions you answered within the allotted time
 - your performance on questions answered throughout the test
 - the level of difficulty of those questions in relation to your overall performance at that point in the test
- **Do not spend too much time on any one question.** If, after you've given a question a reasonable amount of thought, you still don't know the answer, eliminate as many answer choices as possible and then select and confirm the answer you think is best.
- **If you are running out of time at the end of a section, make every effort to complete the test.** Data indicate that on average most candidates get higher scores if they **finish** the test. In fact, based on analyses of test takers, a majority of test takers will score higher if they finish the test than if they do not attempt to answer all the questions. However, there is a chance that guessing at the end of the test can seriously lower your score. The best strategy is to pace yourself so that you have time to consider each test question, so you don't have to guess.
- Read each question carefully and thoroughly. Before answering a question, determine exactly what is being asked. Always read and understand all possible answers. If you do not, you may miss important information.
- Remember that if you exit the test, you will **NOT** be able to return to it.

Listening Section

- Try to answer as quickly as you can so what you listened to remains fresh in your mind.
- Read the questions as well as listen to them.
- After listening to and reading the questions, try to think of the answers before looking at the options. Then quickly scan the options and find the one that matches your prediction.
- Use the visuals that accompany the conversations and talks. They contain important information.

Listening and Structure Sections

- You must answer each question in the Listening and Structure sections (the computer-adaptive sections). You cannot skip questions or go back and change answers. If you do not know the answer to a question, first eliminate any answer choices that are obviously incorrect before making a guess. Confirm your answer only when you are certain you are ready to move to the next question. Random guessing could lower your score.

Reading Section

- Read each passage carefully before answering the questions.
- In the Reading section, you can return to questions and change your answers. You can also skip a question and return to it later.
- To use your time well, it is best to answer all the questions about one reading passage before going on to the next one.

Writing Section

- Before taking the test, practice writing several 30-minute essays.
- Decide before you take the test whether to handwrite or type your essay. If you decide to type it, use the TOEFL *Sampler* or PowerPrep® software (visit the TOEFL Web site) to become familiar with the word processing program. Remember that if you decide to handwrite your essay, you must write it on the single page, two-sided essay form you will be given at the test center.
- Essay readers judge how well details, examples, and reasons support or illustrate the points being made.

NOTE: If you handwrite your essay, your scores will be mailed from ETS approximately five weeks after the test date. If you compose the essay on the computer, your scores will be mailed from ETS approximately two weeks after the test date.

CBT Test Day

Admission to the CBT Test Center

When you go to the test center you must have:

- **official photobearing identification** (see pages 6-7). Your identification will be checked before you are admitted. The name given when making your appointment must match the name on the identification document you will present at the test center.
- **appointment confirmation number.** This will be given to you when you schedule your appointment.
- **CBT voucher**, if you have one.

Be prepared to select the institutions to which you would like your scores sent. (See page 13 for more information.)

CBT Test Center Procedures and Regulations

The following procedures and regulations apply during the entire test session, which begins at sign-in and ends at sign-out and includes breaks.

- Report to the test center at least 30 minutes before your scheduled appointment for check-in procedures. If you arrive late, you may not be admitted and your fee will not be refunded.
- If you have a CBT voucher, take it to the test center.
- The test will be given on the day and at the time assigned to you by the Prometric Candidate Services Call Center, the test center, or the RRC.
- You will be required to write and sign a confidentiality statement at the test center. If you do not complete and sign the statement, you will not be permitted to test and you will forfeit your test fee.
- Friends or relatives who accompany you to the test center will not be permitted to wait in the test center or contact you while you are taking the examination.
- You will be required to write your signature before and after the test session and at any time you leave or enter the testing room.
- You will be assigned a seat.
- Your picture will be taken and will be reproduced on your score report and at your testing station. Be sure the correct photograph is displayed on your assigned testing station.

This photograph will be printed on your examinee's score record and, in most instances, will be printed on the official score reports sent to institutions. It may also be supplied to United States and Canadian law enforcement agencies.

- ID verification may include thumb-printing, photographing, videotaping, or other form of electronic ID confirmation. If you refuse to participate you will not be permitted to test and will forfeit your test fee. This is in addition to the requirements that you must present acceptable and valid identification.
 - Dress so that you can adapt to any room temperature.
 - You may not eat, drink, or use tobacco during the administration.
 - There will be a mandatory five-minute break midway through the testing session. If you exceed the time allotted, you may be dismissed or your scores may be canceled. If for some reason you must leave your seat at any other time, raise your hand. Timing of the section will not stop during an unscheduled break.
 - Excessive or lengthy departures from your workstation will be documented by the test administrator and will be reported to ETS.
 - You may not leave the test center during the test session and breaks.
 - You may not refer to or use any testing materials or aids at any time during the testing session or breaks. These include paper, pencils, beepers, pagers, pens, calculators, watch calculators, books, pamphlets, rulers, highlighter pens, stereos or radios with headphones, telephones/cell phones, electronic dictionaries, watch alarms, dictionaries, translators, and any electronic or photographic devices. After you check in and before you enter the testing room, you will be asked to deposit such items in a locker. Storage space is limited so please plan accordingly. Test centers assume no responsibility for candidates' personal belongings. You may not have access to your locker during the test administration.
 - Scratch paper is provided following the break to aid you in organizing your essay. Scratch paper and note taking are not permitted during the Listening and Structure sections. If you decide to handwrite your essay, writing material will be provided. Once the time has ended for the essay section, you must stop writing and hand in your essay. All scratch paper must be returned to the test center administrator.
 - **You must compose an essay, and if you choose to handwrite it, you must write it on the TOEFL CBT Handwritten Essay Form.**
 - **DO NOT click on Next and Confirm Answer** until you have finished typing or writing your essay.
 - If you write on anything but this form, your essay will not be scored. **Time will not start until you have received your essay form.**
 - **You must answer at least one question in each section and write an essay every time you take the test to receive an official score report .**
 - If at any time during the test you believe you have a problem with your computer or need the administrator for any reason, raise your hand.
 - All testing sessions will be videotaped.
- The center administrator is authorized to dismiss you from a test session, or ETS may cancel your scores for**
- attempting to take the test for someone else
 - failing to provide acceptable identification
 - obtaining improper access to the test, a part of the test, or information about the test
 - using any prohibited aid in connection with the test
 - creating a disturbance
 - bringing a weapon or firearm into the test center
 - attempting to give or receive assistance, or otherwise communicate, in any form, with another person about the test during the test administration
 - copying or paraphrasing someone else's work
 - taking food or drink into the testing room
 - attempting to remove test content from the testing room is prohibited. Under no circumstances may test content or any part of the test content be removed, reproduced, and/or disclosed by any means (e.g., hard copy, verbally, electronically) to any person or entity.
 - exceeding time permitted for the scheduled break
 - attempting to remove scratch paper from the testing room (CBT)
 - leaving the testing room without permission
 - attempting to tamper with a computer
 - failing to follow any of the test administration regulations contained in this *Bulletin*, given by the test administrator; or specified in any test materials
- NOTE:** ETS reserves the right to take all action, including, but not limited to, barring you from future testing and/or canceling your scores for failure to comply with the test administrator's directions. If your scores are canceled, they will not be reported, and your test fee will not be refunded. You will not be eligible to register for another test until the next calendar month.

CBT Scoring and Score Reporting

How Your CBT Test Is Scored

Your scores are based on your performance on the questions presented, the difficulty of the questions presented, and the number of questions you answered. More credit is given for correctly answering a hard question than for correctly answering an easy question.

NOTE: You must answer at least one question in each section and write an essay every time you take the test to receive an official score report.

Your score from the Structure section will be combined with your essay rating from the Writing section to form a Structure/Writing scale score. When viewed at the test center, the Structure/Writing score will be shown in a range because your essay will not yet have been read and rated.

For the computer-based test, you will receive four scale scores: Listening (0 to 30), Structure/Writing (0 to 30), Reading (0 to 30), and a total score (0 to 300).

The essay you compose in the Writing section will be independently rated by two qualified readers using the Writing Scoring Guide on this page. Neither reader will know the rating assigned by the other. Your essay will receive the average of the two ratings unless there is a discrepancy of more than one point; in that case, a third reader will independently rate your essay. Your essay will thus receive a final rating of 6.0, 5.5, 5.0, 4.5, 4.0, 3.5, 3.0, 2.5, 2.0, 1.5, or 1. A score of "0" will be given to papers that are blank, written on scratch paper, simply copy the topic, are written in a language other than English, consist only of random keystroke characters, or are written on a topic different from the one assigned. **You are required to compose an essay every time you take the test.**

Your essay rating will be incorporated into the Structure/Writing scale score, with the rating of the essay constituting approximately one half of the Structure/Writing scale score. The rating will appear on your score report under the heading "essay rating." It is provided as a service to help you and your institution better understand your Structure/Writing score.

Writing Scoring Guide

- 6 An essay at this level**
 - effectively addresses the writing task
 - is well organized and well developed
 - uses clearly appropriate details to support a thesis or illustrate ideas
 - displays consistent facility in the use of language
 - demonstrates syntactic variety and appropriate word choice
- 5 An essay at this level**
 - may address some parts of the task more effectively than others
 - is generally well organized and developed
 - uses details to support a thesis or illustrate an idea
 - displays facility in the use of the language
 - demonstrates some syntactic variety and range of vocabulary
- 4 An essay at this level**
 - addresses the writing topic adequately but may slight parts of the task
 - is adequately organized and developed
 - uses some details to support a thesis or illustrate an idea
 - demonstrates adequate but possibly inconsistent facility with syntax and usage
 - may contain some errors that occasionally obscure meaning
- 3 An essay at this level may reveal one or more of the following weaknesses:**
 - inadequate organization or development
 - inappropriate or insufficient details to support or illustrate generalizations
 - a noticeably inappropriate choice of words or word forms
 - an accumulation of errors in sentence structure and/or usage
- 2 An essay at this level is seriously flawed by one or more of the following weaknesses:**
 - serious disorganization or underdevelopment
 - little or no detail, or irrelevant specifics
 - serious and frequent errors in sentence structure or usage
 - serious problems with focus
- 1 An essay at this level**
 - may be incoherent
 - may be undeveloped
 - may contain severe and persistent writing errors
- 0 An essay will be rated 0 if it**
 - contains no response
 - merely copies the topic
 - is off-topic, is written in a foreign language or consists only of keystroke characters

Viewing Scores at the CBT Center

You will be able to view your scores on the computer screen immediately following the test. You will see your complete scores for Listening and Reading; however, your Structure/Writing and total scores will be shown to you as score ranges because your essay will not yet have been read and rated. Your final score will be within the range shown on the screen. For example, you might see the following:

Listening	22
Structure/Writing	3-23
Reading	22
TOTAL	157-223

In this example, your final total score would be somewhere between 157 and 223.

To obtain the total TOEFL score, add the scale scores for the three sections and multiply by ten thirds. The example shows how the three scale section scores are used to obtain the total score.

	Structure/ Listening	Writing	Reading	
Example:	16	+ 18	+ 20	= 54
	$(54 \times 10) \div 3 = 180$			

After viewing your scores on screen, you can choose to report them or cancel them. At the end of your test, you will see on the computer screen a list of institutions and instructions about how to select them (the list is also on pages 28-33). For institutions in the United States, you will need to know the name of the state in which the institution is located. If you do not see the institution you would like to designate, ask the test center administrator for a Score Report Request Form. Fill out the form completely and return it to the test administrator before you leave the test center. If you do not select institutions on the test day, you must pay US\$15 per institution to have scores sent at a later date.

NOTE: Test centers do not provide receipts or printed scores for the test.

Interpreting Your Scores

Test scores cannot be perfectly precise. A person's score can increase or decrease just by chance from one test administration to another, even when there is no change in the person's true proficiency. The standard error of measurement is the index that describes the degree of precision in a measurement. In the case

of the computer-based TOEFL test, the standard error of measurement of the total score is approximately 11 scale score points. This means that if an examinee's "true" proficiency score — the score the person would earn if the test could measure his or her ability with perfect precision — is, for example, 220, the chances are about two out of three that the person's observed score will be somewhere between 209 and 231 (220 plus or minus 11).

The TOEFL CBT Percentile Rank Table will help you interpret the scores on your score record.

To illustrate the use of the table, let us assume that your total score is 200. Your section scores are 18 on Listening, 20 on Structure/Writing, and 22 on Reading.

First, look at the area in the table labeled "Total Score." Then, in the column under "Your Score," find the score 200. In the "Percentile Rank"* column, opposite the 200, you will see the number 34. This number means that you achieved a higher score than approximately 34 percent of all people who took the test from July 2001 through June 2002.

Now, look at the area in the table labeled "Section Scores." For Listening, under "Your Score," look for 18. The next column, "Percentile Rank," opposite the 18, indicates that you achieved a higher score on Listening than approximately 28 percent of all who took the test. For Structure/Writing, find the score of 20 under "Your Score." By reading across, you can see that you achieved a higher score than approximately 33 percent of

the examinees on Structure/Writing. For Reading, the table shows you that, with a score of 22, you achieved a higher score on Reading than approximately 46 percent of all those who took the test. If you took the paper-based test in the past and would like to compare the scores you receive on the computer-based test, see "Comparing Test Scores" on page 13.

Interpreting your Essay Rating

Use the CBT Essay Percentile Rank Table to help you interpret your score. Assume that your essay score is 4.0. Under "Your Score" in the table, find the score 4.0. In the "Percentile Rank"* column, opposite 4.0, is the number 49. This number means that you achieved a higher score on the essay test than approximately 49 percent of all people who took the test from (July 2001 through June 2002).

ESSAY SCORE	
Your Score	Percentile Rank
6.0	98
5.5	93
5.0	83
4.5	70
4.0	49
3.5	28
3.0	14
2.5	6
2.0	3
1.5	1
1.0	1
0.0	1

TOTAL SCORE		SECTION SCORES					
		Listening		Structure/Writing		Reading	
Your Score	Percentile Rank	Your Score	Percentile Rank	Your Score	Percentile Rank	Your Score	Percentile Rank
300		30	98	30	99	30	98
280	96	28	94	28	93	28	93
260	84	26	83	26	80	26	80
240	67	24	68	24	62	24	62
220	49	22	53	22	46	22	46
200	34	20	39	20	33	20	32
180	22	18	28	18	22	18	22
160	14	16	19	16	14	16	14
140	8	14	12	14	9	14	8
120	4	12	8	12	5	12	4
100	2	10	5	10	3	10	2
80	1	8	2	8	1	8	1
60		6	1	6	1	6	
40		4		4		4	
20		2		2		2	

*The percentile rank for each score point is the percentage of examinees scoring below that score plus one-half of the percentage of examinees who achieved that score.

Canceling Your Scores

Although you will have the option of canceling your scores after the test, you should consider very carefully before doing so. Your scores will be reported to institutions only if you request that they be. If you do cancel your scores, they will not be reported to you or to any institutions, and no refund will be made.

If you cancel your scores and you decide within 60 days that you would like to have them reinstated, you may call, fax, or mail a written request to TOEFL Services (See page 39 for contact information). The fee for reinstatement is US\$10. Your request should include your name, date of birth, daytime phone number, appointment number, and payment (see "Preferred Forms of Payment" and "Payment Policies," page 4). Scores will be reinstated and reported to you in approximately two weeks.

NOTE: You are allowed to take the test only once in a calendar month. This includes test administrations at which you decide to cancel your scores. If you test more than once in a calendar month, your new scores will not be reported and your test fee will not be refunded.

Examinee's Score Record, Official Score Reports

Your test fee entitles you to

- one printed examinee's score record
- up to four official score reports sent free of charge from ETS to institutions you designate on the day of the test. **If you do not select institutions on the test day, you must pay US\$15 per institution to have scores sent later.**

The printed score report will contain the Listening and Reading section scores that you saw at the test center, your final Structure/Writing section score, and your total score, as well as your essay rating.

PLEASE NOTE: If you handwrite your essay, your scores will be mailed approximately five weeks after the test date. If you compose it on the computer, your scores will be mailed approximately two weeks after the test date. Under no circumstances can test results be given any earlier.

If you have not received your score record four weeks after the test (typed essay) or seven weeks after the test (handwritten essay), write to TOEFL Services, Educational Testing Service, PO Box 6151, Princeton, NJ 08541-6151,

USA, or send an email to toefl@ets.org.

If your address changes after you take the test, be sure to contact TOEFL Services in Princeton, NJ at the above address.

Ordering Additional Score Reports

You can use the TOEFL Score Report Request Form on page 37 if you want TOEFL Services-Princeton to send official score reports to institutions other than those you indicate on the day of the test. Be sure to include your 16-digit appointment confirmation number. You cannot delete or change a designated institution after you have made a request. Scores more than two years old cannot be reported or verified.

NOTE: TOEFL scores are measurement information and are subject to all restrictions on release of information indicated in this *Bulletin*. They are not the property of the examinee.

Comparing Test Scores

Paper-based and computer-based TOEFL tests are similar in many ways. For example, both tests consist of multiple-choice questions that measure an examinee's ability to understand spoken English, understand English reading passages, and recognize correct English grammar. Both tests also require the examinee to write an essay. However, there are some important score-related differences between the paper-based and computer-based TOEFL tests.

One important difference is that the total score of the computer-based test includes information about the examinee's ability to write an essay, but the total score for the paper-based test does not. Although all paper-based TOEFL tests include the Test of Written English (TWE), the TWE score is reported separately and not included in the examinee's total score. Also, the computer-based test contains types of Listening and Reading questions that are not in the paper-based test. Because the computer-based TOEFL test has some types of questions that are not used in the paper-based TOEFL test, scores from the computer-based and the paper-based tests do not represent exactly the same information and are thus not directly comparable.

Despite the lack of direct comparability, score users sometimes need to make informed decisions about examinees who have taken the TOEFL test in different

formats. To aid these score users, the TOEFL program developed concordance tables based on data collected from more than 9,000 examinees who took both the paper-based and computer-based versions of the test. You can use the table below to see how someone who has received a total score from a paper-based TOEFL test might have scored on a computer-based TOEFL test.

It is important to keep in mind that a concordance relationship implies a rough prediction about examinee performance, rather than equivalency of scores.

To show the use of the table, let us assume that the total score for the paper-based test is 500:

- In the table below, look in the left column at the paper-based total. The score of 500 falls in the 500-517 range.
- Look in the right column at the computer-based total. The 500-517 range for the paper-based total corresponds to a range of 173 to 187 for the computer-based total.

Because this paper-based test score of 500 is at the lowest end of the range, this score corresponds approximately to the lowest computer-based score in the corresponding range, which is 173. This means that if the examinee had taken a computer-based test instead of a paper-based test, the score might have been around 173. This number is merely an estimate because the actual computer-based score would depend on the examinee's ability to write an essay and answer types of questions that are not included in the paper-based TOEFL test.

Total Score Range Comparison	
Paper-Based Total	Computer-Based Total
600-677	287-300
640-657	273-283
620-637	260-270
600-617	250-260
580-597	237-247
560-577	220-233
540-557	207-220
520-537	190-203
500-517	173-187
480-497	157-170
460-477	140-153
440-457	123-137
420-437	110-123
400-417	97-107
380-397	83-93
360-377	70-80
340-357	60-70
320-337	47-57
310-317	40-47

TOEFL Scores and Additional Score Reports by Phone

Scores by Phone

If you would like to know your scores on the same day they are mailed, you can get them by phone through this service.

- ETS will mail your CBT scores to you approximately two weeks after the test date if you type your essay and approximately five weeks after the test date if you handwrite your essay.
- ETS will mail your paper-based test scores to you approximately five weeks after the test date. (See page 20 for mailing dates.)

You will need

- a touch-tone telephone
- your 16-digit appointment number or your 7-digit paper registration number
- a valid American Express, Discover, JCB, MasterCard, or VISA credit card (account number and expiration date)
- your test date
- your date of birth

The fee to hear your scores by phone is US\$10.

You may call between 6 a.m. and 10 p.m. New York time, seven days a week. You will receive a charge on your telephone bill if you call the "609" number.



Check the dates below to find out when paper-based scores will be available by phone.

Paper-Based Test Dates	Scores Available by Phone
August 23, 2003	September 24, 2003
October 18, 2003	November 19, 2003
November 15, 2003	December 17, 2003
January 17, 2004	February 18, 2004
March 12, 2004	April 14, 2004
May 15, 2004	June 16, 2004

Additional Score Reports by Phone

- ETS will mail your score reports to you and your designated institutions

approximately four working days after you call. Your official CBT TOEFL scores will be mailed to you approximately two weeks after you test if you type your essay and approximately five weeks after you test if you handwrite your essay.

- Your official paper-based test scores will be mailed to you approximately five weeks after you test. Your scores will NOT be available any earlier. Scores are mailed from ETS in the United States.

To order additional score reports, you will need

- a touch-tone telephone
- your 16-digit appointment confirmation number or your 7-digit paper registration number
- a valid American Express, Discover, JCB, MasterCard, or VISA credit card (account number and expiration date)
- your test date
- your date of birth
- four-digit institution codes (see page 28-33)
- two-digit department code (see page 34)

The fee for additional score reports is US\$12 per call and US\$15 for each score recipient request. To request reports for more than six score recipients, you will need to call again.

To be sure your request is completed, wait for confirmation before hanging up!

For score reports, have at the phone:

<input type="text"/>											
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16-digit Appointment Number or 7-digit Registration Number

American Express, Discover, JCB, MasterCard, VISA number and expiration date

<input type="text"/>																					
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Credit Card Number

Credit Card Expiration Date (Month) (Year)

Date of birth (Month) (Year)

Test Date (Month) (Year)

For additional score reports you will also need:

	4-Digit Institution Code	2-Digit Department Code
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>

CBT Test Center List

United States, Canada, American Samoa, Guam,
U.S. Virgin Islands, and Puerto Rico

View the latest International CBT Test Center List at
http://etsis4.ets.org/tcenter/cbt_fr.cfm.

**View the latest International CBT Test Center List at
http://etsis4.ets.org/tcenter/cbt_fr.cfm.**

CBT Regional Registration Centers

To schedule your testing appointment, find your country and region number in the test center list on pages 18-19, and then contact the Regional Registration Center (RRC) below for the area in which you wish to test. Please note that some of these test centers may close before June 30, 2004.

Please visit the TOEFL Web site at www.toefl.org for the most updated information about centers in your area. If you do not see a center in your area, check the paper-based test center list on pages 26-27. If there is no test center in your country or within 200 kilometers of the city where you live AND it is impossible to test at one of the listed locations, contact ETS to see if arrangements for testing can be made.

NOTE: When calling an RRC that is located outside the country from which you are calling, you must dial the international access number first. Email addresses are for informational requests only.

Regional Registration Centers (RRC)

Region 3:

R-Prometric KK

Kayabacho Tower 15F
1-21-2 Shinkawa, Chuo-ku
Tokyo 104-0033 Japan

Registration Phone: **81-3-5541-4800**

Fax: **81-3-5541-4810**

Web: www.prometric-jp.com

Region 4:

Korean-American Educational Commission (KAEC)/Prometric

MPO Box 112
Seoul, 121-600
Republic of Korea

Courier Address:

Korean-American Educational Commission

(KAEC)/Prometric
Fulbright Building
168-15 Yomni-dong
Mapo-gu
Seoul 121-874-Republic of Korea

Registration Phone: **82-2-3211-1233**

Fax: **82-2-3275-4029**

Web: www.toeflkorea.or.kr

Region 5:

Prometric, Inc.

Latin America/Caribbean RRC
3110 Lord Baltimore Drive, Suite 200
Baltimore, MD 21244, USA

Registration Phone: **1-443-923-8160**

Fax: **1-443-923-8569**

Region 6:

Prometric

PO Box 12964
50794 Kuala Lumpur
Malaysia

Courier Address:

Prometric, B.V. Branch Office

(Co. No 993721-U)
Suite 21A-15-1, Faber Imperial Court
Jalan Sultan Ismail
50250 Kuala Lumpur, Malaysia

Registration Phone: **60-3-7628-3333**

Fax: **60-3-7628-3366**

Email: searrc@prometric.com

Region 7:

Thomson Prometric

ATTN: PTC Registrations Middle East
PO Box 2024

8203 AA Lelystad
Lelystad, The Netherlands

Courier Address:

Thomson Prometric

ATTN: PTC Registrations Middle East
Noorderwagenplein 6

8223 AL Lelystad
Lelystad, The Netherlands

Registration Phone: **31-320-239-530**

Fax: **31-320-239-531**

Email: merregs@prometric.com

Region 9:

Thomson Prometric

Attn: PTC Registrations Africa
P.O. Box 2024

8203 AA Lelystad
Lelystad, The Netherlands

Courier Address:

Thomson Prometric

Attn: PTC Registrations Africa
Noorderwagenplein 6

8223 AL Lelystad
Lelystad, The Netherlands

Registration Phone: **31-320-239-593**

Fax: **31-320-239-886**

Email: zaregs@prometric.com

Region 10:

The Language Training & Testing Center (LTTC)/Prometric

PO Box 23-41

Taipei 106

Taiwan R.O.C.

Courier Address:

Center/Prometric

170 Hsin-hai Road, Sec. 2

Room 106

Taipei 106, Taiwan ROC

Registration Phone: **886-2-8194-0200**

Fax: **886-2-2363-8840**

Email: cbt@lttc.ntu.edu.tw

Region 12:

Thomson Prometric

ATTN: PTC Registrations Europe
P.O. Box 2024

8203 AA Lelystad
Lelystad, The Netherlands

Courier Address:

Thomson Prometric

Attn: PTC Registrations Europe
Noorderwagenplein 6

8223 AL Lelystad
Lelystad, The Netherlands

Registration Phone: **31-320-239-540**

Fax: **31-320-239-541**

Email: euregs@prometric.com

Region 14:

Prometric

Senior Plaza, 3rd floor

160-A Gautam Nagar

Yusuf Sarai:

Behind Indian Oil Bldg.

New Delhi 110049 India

Courier Address:

Prometric

160-A, Senior Plaza, 3rd floor

Gautam Nagar

Yusuf Sarai:

Behind Indian Oil Bldg.

New Delhi 110049 India

Registration Phone: **91-11-26511649/26531442**

Fax: **91-11-26529741/26523266**

Web: www.Prometricindia.com

CBT Test Center List — International*

Outside United States, Canada, American Samoa, Guam, US Virgin Islands, and Puerto Rico

Testing Symbols	Type of Center
†	Test given at institutional site, i.e., a college or university
*	See TOEFL Web site (www.toefl.org) or contact TOEFL Services (see page 39) for important information about this test center or the Regional Registration Center (RRC).

Location	RRC	Test Center#
ARGENTINA Buenos Aires	5	8303
ARMENIA Yerevan	12	8955
AUSTRALIA Melbourne Sydney	6	8408 8401
BANGLADESH Dhaka	6	8815
BOLIVIA La Paz	5	8314
BOTSWANA Gaborone	9	8218
BRAZIL Belo Horizonte Brasília Curitiba Porto Alegre Recife Rio de Janeiro Sao Paulo	5	8365 8317 8318 8324 8325 8326 8328
BULGARIA Sofia	12	8007
COLOMBIA Bogota Cali	5	8331 8360
CROATIA Zagreb	12	8009†
DOMINICAN REPUBLIC Santo Domingo	5	8336†
EGYPT Cairo	7	8708
FINLAND Helsinki	12	8022
FRANCE Paris Toulouse	12	8028 8033
GEORGIA Tbilisi	12	8958
GERMANY Berlin Frankfurt Munich	12	8034 8035 8037
GHANA Accra	9	8238

Location	RRC	Test Center#
GREECE Athens Thessaloniki	12	8038 8039
GUATEMALA Guatemala City	5	8344
HONG KONG Hong Kong	6	8591
HUNGARY Budapest	12	8042
INDIA Ahmadabad Allahabad Bangalore Calcutta Hyderabad Madras Mumbai Mumbai USEFI New Delhi Trivandrum	14	8902 8903 8904 8906 8908 8909 8921 8905 8913 8912
INDONESIA Jakarta	6	8801
IRELAND Dublin	12	8044†
ISRAEL Tel Aviv	12	8049
ITALY Milan Poli Milan	12	8153† 8053
JAPAN Osaka Tokyo Kayabacho Tokyo Temple U. Yokohama	3	8605 8601 8611† 8612
JORDAN Amman	7	8712
KAZAKHSTAN Alma-Ata	12	8959
KENYA Nairobi	9	8282
KOREA Seoul Taegu	4	8683 8682
KUWAIT Kuwait City	7	8714
LEBANON Beirut	7	8715

Location	RRC	Test Center#
LITHUANIA Vilnius	12	8058†
MALAYSIA Kuala Lumpur Kuala Lumpur MACEE	6	8851 8858
MAURITIUS Port Louis	9	8255†
MEXICO Guadalajara Mexico City Monterrey	5	8355 8362 8371†
NEPAL Kathmandu	6	8914
NETHERLANDS Arnhem	12	8002
NIGERIA Abuja Lagos	9	8259 8263
PAKISTAN Islamabad Karachi Lahore	6	8782 8781 8783
PERU Lima	5	8377
PHILIPPINES Cebu City Manila	6	8473† 8475
PORTUGAL Lisbon	12	8074†
ROMANIA Bucharest	12	8076
RUSSIAN FEDERATION Moscow St. Petersburg	12	8951 8953
SAUDI ARABIA Dammam-Men Dammam-Women	7	8722† 8742†
SINGAPORE Singapore	6	8855
SOUTH AFRICA Cape Town Johannesburg	9	8205 8201
SPAIN Barcelona Madrid	12	8085† 8087†

* If you do not see a center in your area, check the paper-based test center list on pages 26-27.

CBT Test Center List — International*

Outside United States, Canada, American Samoa, Guam, US Virgin Islands, and Puerto Rico

Testing Symbols	Type of Center
†	Test given at institutional site, i.e., a college or university
*	See TOEFL Web site (www.toefl.org) or contact TOEFL Services (see page 39) for important information about this test center or the Regional Registration Center (RRC).

Location	RRC	Test Center#
SWITZERLAND	12	
Geneva		8099†
TAIWAN	10	
Kaohsiung		8587
Taipei		8581
TANZANIA	9	
Dar es Salaam		8269†
THAILAND	6	
Bangkok		8461
Bangkok Pathuwan		8481

Location	RRC	Test Center#
TURKEY	12	
Ankara		8703†
Istanbul		8171†
Izmir		8705†
UGANDA	9	
Kampala		8274†
UKRAINE	12	
Kiev		8964
UNITED ARAB EMIRATES	7	
Dubai		8733

Location	RRC	Test Center#
UNITED KINGDOM	12	
London, England		8017
Twickenham, England		8101
UZBEKISTAN	12	
Tashkent		8966
VENEZUELA	5	
Caracas		8385
WEST BANK	7	
Ramallah		8735
ZIMBABWE	9	
Harare		8277†

* If you do not see a center in your area, check the paper-based test center list on pages 26-27.

Paper-Based Administrations

Paper-based administrations of the TOEFL test will be offered in areas where computer-based testing is not available. This section contains the information needed to register for and take the paper-based TOEFL test.

Test Dates*	Registration Deadlines — Overseas ⁽¹⁾ **	Overseas Score Report Mailing Dates ⁽²⁾	Registration Deadlines — U.S./Canada ⁽¹⁾ **	Domestic Score Report Mailing Dates ⁽²⁾
August 23, 2003	July 7, 2003	October 1, 2003	July 21, 2003	September 24, 2003
October 18, 2003	August 29, 2003	November 26, 2003	September 15, 2003	November 19, 2003
November 15, 2003	September 29, 2003	December 24, 2003	October 13, 2003	December 17, 2003
January 17, 2004	December 1, 2003	February 25, 2004	December 15, 2003	February 18, 2004
March 12, 2004	January 26, 2004	April 21, 2004	February 9, 2004	April 14, 2004
May 15, 2004	March 29, 2004	June 23, 2004	April 12, 2004	June 16, 2004

* The Test of Written English (TWE) is given with the TOEFL test at these administrations. Examinees are expected to write a TWE essay.

** Online registration deadlines are the same as the U.S./Canada mail-in registration deadlines.

⁽¹⁾ If your registration form arrives after these dates, it will be processed according to the instructions you give on your registration form.

⁽²⁾ See "Supplemental Paper-Based TOEFL and TWE Test Results and Score Records" on page 24 for further information.

NOTE: Not all test centers are scheduled to test on all dates. Refer to the test center list on pages 26-27.

About the Paper-Based Test

The paper-based TOEFL test is offered six times a year in specific locations throughout the world (see test center list, pages 26-27). The test takes about 3 and 1/2 hours to complete. You will be given a test book and a paper answer sheet on which to record your responses.

The test has three sections:

- **Listening Comprehension** — measures ability to understand English as it is spoken in North America.
- **Structure and Written Expression** — measures ability to recognize language that is appropriate for standard written English.
- **Reading Comprehension** — measures ability to understand nontechnical reading matter.

The Test of Written English (TWE) is a 30-minute writing test that is required of everyone taking the paper-based test. You will write a short essay on the one topic printed in your TWE test book to demonstrate your ability to write in English. This includes the ability to generate and organize ideas, to support those ideas with examples or evidence, and to compose in standard written English in response to an assigned topic. You will not need special

knowledge of the topic. There is no separate fee for the TWE.

You will write your essay on a two-sided answer sheet attached to your TOEFL answer sheet. When you are told to begin work, read the instructions and the essay question carefully. You must write only on the assigned topic. If you write an essay on a different topic, it will not be scored. You will probably want to spend a few minutes thinking about the kind of essay you will write, and you may wish to make a few brief notes. The test supervisor will tell you where to make your notes for the writing test. Plan to take at least 20 minutes to write your essay after you have read the instructions and made notes.

When you register for the TOEFL test, you will be sent free test preparation material. This material, along with additional sample questions, is also available at the TOEFL Web site, www.toefl.org.

Test Fee

US\$130*

See page 4 for preferred forms of payment, acceptable currencies, and payment policies.

Registration

There are two ways to register for the test.

*The TOEFL test fee may differ in certain countries. Check the TOEFL Web site for testing fees in your country.

Mail-in Registration

Complete the registration form contained in the appropriate envelope in the center of this *Bulletin*.

- Use a black lead pencil. Do not use a pen or marker.
- Print the information in the boxes.
- If you make changes, be certain to erase completely.
- Spell your name exactly as it is spelled on your identification document. **Use English letters.**
- When you fill in your date of birth, write it in this order: month, day, and year.
- Use code list C on page 34 to complete item 3 and the Native Language Codes on page 21 to complete item 4.
- Choose a test date. Be sure there is enough time for ETS to process your registration form before the registration deadline listed.
- Use the test center list on pages 26-27 to select the center where you would like to test.

NOTE: Not all centers are open on all dates. From the test center list, you must select a center scheduled to be open on the date you plan to test.

- Fill in the center's four-digit code number.
 - Sometimes all the centers in a geographic area are filled before the registration deadline date.
- Write in a second choice **ONLY** if you are willing and able to test in another city, town, or area. Test date assignment depends upon availability.
- If you live more than 200 kilometers (125 miles) from a listed paper-based or CBT test center, ETS Test Administration Services may consider opening another center for the May test date only.
- ETS must receive your request to open an additional center no later than March 15, 2004. Write or send a fax to Test Administration Services, PO Box 6163, Educational Testing Service, Princeton, NJ 08541-6163, USA, (fax: 609-771-7710).
- If the center you selected is filled and there is no other center nearby, you have one of two choices:
 1. You can test on the next available date that your center is scheduled to be open. To do this, fill in circle #1 next to the words "the next available test date."
 2. If you do not wish to test on any other date, fill in circle #2 next to the words "a test payment refund." If you choose this option, your registration will not be transferred to another test date, but you will receive a refund of the total test payment and your registration will be canceled. Allow six weeks to process your refund check. **(Study material fees are not refundable.)**

If you do not select either of the two options, TOEFL Services will refund your test fee.

- Sign and date the form. This means you agree to accept the conditions presented in the *Bulletin*.
- Mail the form in the appropriate envelope in the center of this *Bulletin* or mail it to
 TOEFL Registration Office
 PO Box 6152
 Princeton, NJ 08541-6152 USA

Online Registration

Test takers may also register online. Those with American Express, VISA, JCB, MasterCard, or Discover credit cards may register for the paper-based test at the TOEFL Web site www.toefl.org. The registration deadlines are the same as the U.S./Canada deadlines shown on page 20. There is no additional charge for this service.

Identification

See pages 6-7 for identification requirements. You **MUST** have acceptable and valid identification to be admitted to the test center. The name on your registration form must match the name on your identification. It must be current and contain a recent, recognizable photo and signature.

TOEFL Admission Ticket

ETS will mail you an admission ticket. **If you have not received your ticket two weeks before the test date, call TOEFL Services at 1-609-771-7100.**

Front of the TOEFL Ticket

1. **Name.** When you receive your ticket, check to be sure your name is spelled exactly as you printed it on your registration form. If your name is printed in English letters on the required identification document that you will present at the test center (see pages 6-7), your name must be spelled the same way on your admission ticket. Also check the printing of your birth date, sex, and address.

If changes are necessary, follow the directions on the ticket. You must give the corrections to the supervisor on the day of the test.

Name **changes** cannot be made. Only misspellings of your name can be corrected.

If you correct an error in the printing of your name, **birth date, or sex**, the test center supervisor must verify the change with the information on your identification document. If the corrected information is the same, the supervisor will sign the ticket. **If the supervisor does not sign your ticket, the change will not be made.** All corrections are subject to approval by TOEFL Services. Only address changes will be accepted after the test date.

NOTE: Do NOT return the ticket; you will need it at the test center. After the test, the supervisor will collect tickets with corrections.

Native Language Codes

101 Afrikaans	325 Dong	328 Indonesian	156 Malagasy	464 Romanian	179 Tigrinya
405 Albanian	419 Dutch	450 Italian	345 Malay	467 Russian	622 Tongan
107 Amharic	116 Efik-Ibibio	331 Japanese	346 Malayalam	616 Samoan	625 Trukese
501 Arabic	422 English	332 Javanese	159 Malinke-Bambara-Dyula	372 Santali	382 Tulu
401 Armenian	425 Estonian	335 Kannada (Kannarese)	455 Maltese	470 Serbo-Croatian	484 Turkish
301 Assamese	119 Ewe	121 Kanuri	348 Marathi	166 Sesotho	483 Turkmen
402 Azeri	504 Farsi (Persian)	338 Kashmiri	607 Marshallese	167 Setswana	182 Twi
403 Bashkir	601 Fijian	339 Kazakh	162 Mende	170 Shona	368 Uighur
404 Basque (Euskara)	428 Finnish	310 Khmer	362 Minangkabau	360 Sindhi	487 Ukrainian
408 Belarusian	434 French	142 Kikuyu	341 Mongolian	361 Sinhala	628 Ulithian
111 Bemba	122 Fula (Peulh)	123 Kinyarwanda	128 Moré	169 Siswati	385 Urdu
305 Bengali	436 Galician	149 Kirundi	608 Nauran	473 Slovak	495 Uzbek
113 Berber	151 Ganda (Luganda)	352 Konkani	351 Nepali	474 Slovenian	388 Vietnamese
302 Bhilli	437 German	340 Korean	456 Norwegian	173 Somali	185 Wolof
303 Bikol	438 Georgian	342 Kurdish	131 Nyanja	478 Spanish	178 Xhosa
407 Bulgarian	440 Greek	359 Kurukh (Oraon)	353 Oriya	364 Sundanese	631 Yapese
307 Burmese	201 Guarani	604 Kusaiean	127 Oromo	176 Swahili	393 Yi
317 Buyi	320 Gujarati	343 Lao	610 Palauan	481 Swedish	442 Yiddish
410 Catalan	133 Hausa	452 Latvian (Lettish)	319 Panay-Hiligaynon	367 Tagalog	188 Yoruba
312 Cebuano (Visayan)	507 Hebrew	145 Lingala	357 Pashtu	482 Tajik	396 Zhuang
114 Chichewa	323 Hindi	453 Lithuanian	611 Pidgin	370 Tamil	191 Zulu
315 Chinese	443 Hungarian (Magyar)	148 Luba-Lulua	459 Polish	371 Tatar	
412 Chuvash	136 Ibo (Igbo)	153 Luo	613 Ponapean	373 Telugu	
413 Czech	447 Icelandic	454 Macedonian	461 Portuguese	376 Thai	
416 Danish	326 Ilocano	375 Madurese	355 Punjabi	379 Tibetan	

Use 999 for any language not listed.

2. **Registration Number.** Your registration number will be printed on your ticket.

In the boxes below, copy your registration number. You must have this information if you write to TOEFL Services.

Registration Number

--	--	--	--	--	--	--	--	--	--

Back of the TOEFL Ticket

3. **Institution and Department Codes.** You may have official score reports sent directly to four institutions if you mark and correctly grid their code numbers and department numbers on your answer sheet.* Therefore, it is very important that you accurately complete area 3 on your admission ticket using Lists A and B on pages 28-34.

If you are applying to an institution that is not listed, contact the institution and ask for its ETS/TOEFL code number, or you can ask TOEFL Services for the code number. You must have this information before the test date so you can enter the code number on your answer sheet.

If you do not have code numbers, you will have to complete a TOEFL Score Report Request Form and pay the required fee (see pages 36-37).

If you are applying as an **undergraduate student** (that is, you have finished secondary school but have not completed your studies for a bachelor's degree), print 00 in the boxes for department code on the back of your admission ticket. Your score report will be sent to the undergraduate admissions office.

If you are applying for **graduate study** (that is, you have already earned a bachelor's degree at a college or university), look at List B: Department Codes (page 34). Find the name of the department in which you plan to study and then write the code number. If your department is not listed, write 99 in the boxes for department code on the back of your admission ticket. **You must write a department code number** so TOEFL Services can send your score report to the correct office. **If you do not write a department code, your official score report**

may be sent to the institution's undergraduate school.

For an **agency or an institution** that is not a college or university, print 00 in the boxes for department code.

Photo File Record

Before you report to the test center, you **must** do the following:

- **Sign** the photo file record.
- **Attach a recent** photograph of yourself (**taken within the last six months**) showing only your face and shoulders.
- **Write** your name, test date, registration number, and center number on the back of your photograph **before** you glue it to the photo file record in case it becomes detached.
- **Trim** your photograph so that it is **no larger** than 5×5 cm or **no smaller** than 3×3 cm. It **cannot** be larger than the designated space.
- **Glue or tape** your photo to the form. **Do NOT use staples.** Laminated copies and photocopies are **not** acceptable.

IMPORTANT: If you do **not** receive an admission ticket, but have official authorization from TOEFL Services to take the test, you **must** still take a recent photograph and the required identification to the test center. The supervisor will give you a photo file record form to complete at the center.

You must give the supervisor a recent photograph or your answer sheet will not be scored. Your photograph may be supplied to United States and Canadian law enforcement agencies.

The photograph you attach to your photo file record must be clear enough so there is no doubt about your identity. Your face in the photo must show you as you will look on the day of the test, for example, with the same hairstyle, with or without a beard.

Test Center Changes

If you are unable to go to the assigned center, you may go to another test center on the **date printed** on your admission ticket, but there is no guarantee that space or test materials

will be available for you to take the test. Do **not** telephone or go to the test center **before** the day of the test.

If you are admitted to the new test center, you must change the test center number that is printed on your admission ticket and your photo file record. The admission ticket must be given to the test center supervisor at the end of the test.

Test Center Procedures and Regulations

The same procedures are followed at all test centers to make sure that everyone has equal testing time and that the operation of each center meets criteria for standardized testing. The success of the test administration depends on your cooperation.

- You will be assigned a seat by the test center staff. You may not select your own seat.
- **TOEFL/TWE** — There is no scheduled rest break during the TOEFL/TWE test. If you become ill or need to use the toilet, you must give the supervisor your identification document(s) before you leave the room. You will not be permitted to make up the time you lose.
- You may be dismissed from the testing room or have your scores canceled if you fail to follow any of the testing regulations and instructions given by the test supervisor.
- If your scores are canceled your test fee will not be refunded.

TOEFL Services will not score the TOEFL/TWE answer sheet and will not refund the test payment of anyone who

- obtains improper access to the test, a part of the test, or information about the test
- attempts to take the test for someone else (your signature and photograph will appear on your TOEFL score reports)
- attempts to give or receive assistance, or otherwise communicate, in any form, with another person about the test content during the test administration
- copying or paraphrasing someone else's work

* If you are sponsored by an institution or agency and have given your permission to TOEFL Services, the institution or agency will also receive a copy of your official score report.

- fails to follow any of the test administration regulations contained in this *Bulletin*, given by the test supervisor, or specified in any test materials
- refers to, looks through, or works on any test, or test section, other than during the testing period for that test or test section
- marks or underlines words in the test book or makes notes in the test book or on the answer sheet
- takes dictionaries, other books, notes, scratch paper, electronic dictionaries, watch alarms, cellular phones, pagers, listening devices, recording or photographic devices, highlighters, or colored pencils or pens of any kind into the testing room
- takes tobacco, chewing gum, candy, food, or beverages into the testing room
- creates a disturbance
- attempts in any manner to remove from the test room any test content or any notes relating to the test
- leaves the testing room without permission

The supervisor must report any suspected misconduct to TOEFL Services.

NOTE: ETS reserves the right to take all action, including, but not limited to, barring you from future testing and/or canceling your scores for failure to comply with the test administrator's directions. If your scores are canceled, they will not be reported, and your test fee will not be refunded. You will not be eligible to register for another test until the next calendar month.

- During the time allowed for each section of the test, you may work only on that section. You may **NOT** go back to an earlier section after the supervisor announces, "Please stop work, and put your pencil down." You may be dismissed if you do so. Failure to comply with a supervisor's directions will result in the cancellation of your scores.

Admission to the Center

You must be properly registered to be admitted to the test center. You **cannot** use a canceled check as proof of registration.

- You must take your admission ticket, your signed photo file record with a recent photo, and acceptable photo identification (see page 22) with you on the testing day. **If you have not received your ticket two weeks before the test date, call TOEFL Services at 1-609-771-7100.** Your admission ticket will have a registration number printed on it. When writing to TOEFL Services, be sure to include this number.
- To guarantee space you should take the test at the center printed on your admission ticket.
- Report to the test center no later than the time printed on your admission ticket. No one will be admitted after test materials have been distributed.

Canceling Scores

You must either

- complete the score cancellation section of your answer sheet, or
- after the test, contact TOEFL Services. See page 39 of this *Bulletin* to contact TOEFL Services. TOEFL Services must receive your request to cancel your scores no later than seven days after the test date printed on your admission ticket. You may **not** cancel your scores after receiving your score report.

NOTE: You cannot cancel your score for one section of a test and have the scores for the remaining sections reported. Once canceled, your scores will not be reported to you or to any institution and you will not receive a refund of your test payment. The TOEFL program deletes canceled scores from your permanent record. Canceled scores cannot be reinstated and reported at a later date. If you wish to take the test again, you must complete a new registration form and submit it with another test payment.

Refund Policy

You may not change your test date or cancel your registration. If you do not take the test and you do not wish to register for another test date, see page 36 for a partial refund.

Score Reports

Paper score reports will be mailed to test takers and up to four institutions listed on your answer sheet approximately five weeks after the test date. See page 20 of the *Bulletin* for score report mailing dates. See pages 36-37 to order additional score reports.

Preparing for the TOEFL Paper-Based Test

On the day of the test, you will read a set of general test instructions. In addition, each section of the test has special directions, including sample questions.

When you take the test, work rapidly but carefully. Do not spend too much time on any one question. You may **NOT** use note paper, and **you may NOT write or make any marks in your test book.** You may **NOT** make notes on your answer sheet. You will receive credit only for answers marked in the proper places on the answer sheet.

Some questions are harder than others, but try to answer every one. Your score will be based on the number of questions you answer correctly. It is to your advantage to answer every question, even if you have to guess.

The test that you take may include one or more questions that do not count toward your score. These are new questions that help ETS determine how such questions function under actual testing conditions.

Each section of the test has a time limit. The supervisor will tell you when to start and stop each section. **You may read or work only on the section of the test you are told to work on.** If you finish one section early, you may **NOT** go on to the next section, and you may **NOT** go back to a section you have already worked on. Failure to follow this rule will be considered cheating, and your scores will be canceled.

Paper-Based TOEFL and TWE Test Results and Score Records

The TOEFL test payment entitles you to one printed examinee's score record and up to four official score reports that ETS will send directly to the institutions or agencies for which you mark the correct code numbers on your TOEFL answer sheet.* (See "TOEFL/TWE Score Reporting Services" on page 25.)

ETS will send an examinee score record to you at the most recent address you provided, and official score reports to institutions approximately five weeks after you take the test. **UNDER NO CIRCUMSTANCES CAN TEST RESULTS BE GIVEN ANY EARLIER.** If the postal service returns your score record as being undeliverable, TOEFL Services will remail it only if there is a new address on file. Therefore, if your address changes after you take the test, please contact TOEFL Services. Test results will be sent two or three weeks later to examinees whose answer sheets are not completed properly or whose answer sheets arrive late at TOEFL Services. All test results will be mailed by the final deadline — 12 weeks after the test. If you have not received your score report 12 weeks after the test, contact TOEFL Services.

NOTE: The photograph you attach to your photo file record will be printed on your examinee's score record and, in most instances, on the official score reports sent to institutions.

Your TOEFL Score Record

TOEFL test scores include three section scores and a total score. Each correct answer counts equally toward the score for that section. There is no penalty for wrong answers. The total number of correct answers is called the "raw score." (**NOTE:** Some of the questions in the test may not count toward the section or total scores.)

The raw score for each section is converted by statistical means to a number on a scale called the TOEFL test scale. The scale scores are given on score reports. The TOTAL paper-based test score is now reported on a scale that ranges from 310 to 677.

The process that is used to convert your raw scores to scale scores is called score equating. Score equating ensures that test scores are equal for persons of equal proficiency regardless of the difficulty level of the particular test taken. TOEFL scale scores are equated by methods based on item response theory.

To obtain the total TOEFL score, add the scale scores for the three sections and multiply by ten thirds. The example shows how the three scaled section scores are used to obtain the total score.

$$\begin{array}{r} \text{Section 1} \quad \text{Section 2} \quad \text{Section 3} \\ \text{Example: } 46 \quad + \quad 54 \quad + \quad 50 \quad = \quad 150 \\ (150 \times 10) \div 3 = 500 \end{array}$$

NOTE: An examinee must answer a minimum of 25 percent of the total scored questions in each section of the test at every administration to obtain a total score.

Test scores cannot be perfectly precise. A person's score can increase or decrease just by chance from one test administration to another, even when there is no change in the person's true proficiency. The standard error of measurement is the index that describes the degree of precision in a measurement. In the case of the TOEFL paper-based test, the standard error of measurement of the total score is approximately 14 scale score points. This means that if an examinee's "true" proficiency score — the score the person would earn if the test could measure his or her ability with

perfect precision — is, for example, 560, the chances are about two out of three that the person's observed score will be somewhere between 546 and 574 (560 plus or minus 14).

Interpreting Your TOEFL Paper-Based Scores

The TOEFL Percentile Rank Table will help you interpret the scores on your score record.

To illustrate the use of the table below, let us assume that your total score is 560. Your section scores are 54 on Section 1 (Listening Comprehension), 60 on Section 2 (Structure and Written Expression), and 58 on Section 3 (Reading Comprehension).

First, look at the area in the table labeled "Total Score." Then, in the column under "Your Score," find the score 560. In the "Percentile Rank" column, opposite the 560, you will see the number 44. This number means that you achieved a higher score than approximately 44 percent of all people who took the test from July 2001 through June 2002.†

TOEFL PAPER-BASED PERCENTILE RANK TABLE
(based on the scores of 116,510 examinees who took the test from July 2001 through June 2002)

TOTAL SCORE		SECTION SCORES					
		Section 1		Section 2		Section 3	
Your Score	Percentile Rank	Your Score	Percentile Rank	Your Score	Percentile Rank	Your Score	Percentile Rank
660	99	68	99	68	97	68	96
640	94	64	97	64	71	64	89
620	84	62	93	62	61	62	79
600	71	60	87	60	52	60	66
580	57	58	79	58	42	58	53
560	44	56	68	56	33	56	41
540	33	54	56	54	26	54	30
520	24	52	44	52	20	52	22
500	16	50	31	50	14	50	15
480	11	48	21	48	10	48	10
460	7	46	12	46	7	46	7
440	4	44	7	44	4	44	4
420	2	42	4	42	3	42	3
400	1	40	2	40	1	40	2
380		38	1	38	1	38	1
360		36	1	36		36	1
340		34		34		34	
320		32		32		32	

Now, look at the area in the table labeled "Section Scores." For Section 1, under "Your Score," look for 54. The next column, "Percentile Rank," opposite the 54, indicates that you achieved a higher score on Section 1 than approximately 56 percent of all who took the test. For Section 2, find the score of 60 under "Your Score." By reading across, you can see that you achieved a higher score than approximately 52 percent of the examinees on Section 2. For Section 3, the table shows you that, with a score of 58, you achieved a higher score on Reading Comprehension than approximately 53 percent of all those who took the test.

* If an institution or agency makes your payment and if you have given your permission to TOEFL Services, that institution or agency will also receive a copy of your official score report.

† The percentile rank for each score point is the percentage of examinees scoring below that score plus one-half of the percentage of examinees who achieved that score.

TOEFL/TWE Score Reporting Services

How to Order Official Score Reports

If you need additional official score reports, you may use the TOEFL Score Report Request Form on page 37 or the Scores-by-Phone service on page 14. Call or use the form if you want TOEFL Services to send official score reports to institutions other than those whose codes you marked on your answer sheet. You cannot delete or change a designated institution after you have mailed a request.

Scores more than two years old cannot be reported or verified.

ETS advises institutions to request official verification of any test scores sent to them directly by examinees. If you do send your examinee's score record and there is a difference between the official scores and those on your score record, ETS requests that the institution send ETS a copy of the score record. At the written request of an official of the institution, ETS will report to the institution the official scores, as well as any previous scores recorded for you within the last two years. ETS will also provide information about your scores at the request of an institution that has a copy of your examinee's score record.

NOTE: The information contained in TOEFL/TWE test files is the same as the information printed on your examinee's score record.

TOEFL scores and TWE essay scores are measurement information and are subject to all restrictions on release of information indicated in this *Bulletin*. They are not the property of the examinee.

Ordering Additional Score Reports by Phone

You may also order additional official score reports by telephone. The reports will be mailed approximately three working days after you call. Refer to the dates listed under "Score Report Mailing Dates" on page 20 to find out when score reports for your test date will be available. Do **not** call before the dates listed. Service is normally available from 6 a.m. to 10 p.m. New York time, seven days a week. You will need a touch-tone phone and a valid credit card. The fee is US\$12 per call and US\$15 for each score recipient requested. (You will receive a charge on your credit card.) To request more than six score recipients, you will need to call again. Call 1-609-771-7267 to order reports. Because this is an international call, you will receive a charge on your phone bill. People who are hard-of-hearing or speech impaired and have access to a Teletypewriter (TTY) may call 1-609-771-7714.

You will need to have the following near the phone when you call:

- a valid credit card (American Express, Discover, JCB, MasterCard, or VISA only)
- seven-digit registration number (from your admission ticket or score report)
- four-digit test date (month and year)
- four-digit date of birth (month and day)
- institution codes (see List A on pages 28-33)
- department codes (see List B on page 34). Use 00 if you do not need a department code.

IMPORTANT: To be sure that your request is completed, wait for confirmation before hanging up.

Scores Obtained on Different Editions of the Paper-Based TOEFL Test

Slight differences in difficulty from one test to another do occur. However, the method of scoring the test takes these minor differences into account. As an example, a total score of 550 on one edition of the test represents the same level of English proficiency as a score of 550 on another edition.

Score Results for the Test of Written English

The TWE score is reported on a scale of 1 to 6. A score between two points on the scale (5.5, 4.5, 3.5, 2.5, 1.5) can also be reported. The score is printed in a separate box on the TOEFL score report; it is not added to the TOEFL score. Each essay is independently scored by two qualified readers. Neither reader knows the score assigned by the other. In the case of a discrepancy of more than one point, a third reader scores the essay.

If you write an essay on a different topic than the one assigned, your essay will not be scored and your score report will state "Examinee did not write on the assigned topic."

Scores Explanations of TWE Scores

- 6 Demonstrates clear competence in writing on both the rhetorical and syntactic levels, though the essay may have occasional errors.
- 5 Demonstrates competence in writing on both the rhetorical and syntactic levels, though the essay will probably have occasional errors.
- 4 Demonstrates minimal competence in writing on both the rhetorical and syntactic levels.
- 3 Demonstrates some developing competence in writing, but the essay remains flawed on either the rhetorical or syntactic level, or both.
- 2 Suggests incompetence in writing.
- 1 Demonstrates incompetence in writing.

The following codes and explanations may also appear on a TOEFL/TWE score report:

- INR Did not write an essay.
- OFF Did not write on assigned topic.
- ** TWE score not available.

Interpreting Your TWE Score

Use the TWE Percentile Rank Table to help you interpret your score. Assume that your TWE score is 4.5. Under "Your Score" in the table, find the score 4.5. In the "Percentile Rank" column, opposite 4.5, is the number 85. This number means that you achieved a higher score on the TWE test than approximately 85 percent* of all people who took the test from July 2001 through June 2002.

TWE PERCENTILE RANK TABLE (based on the scores of 114,953 examinees who took the test from July 2001 through June 2002)			
TWE SCORE			
Your Score	Percentile Rank*	Your Score	Percentile Rank*
6.0		3.0	14
5.5	99	2.5	4
5.0	94	2.0	2
4.5	85	1.5	1
4.0	57	1.0	
3.5	28	0.0	

* The percentile rank for each score point is the percentage of examinees scoring below that score plus one-half of the percentage of examinees who achieved that score.

View the latest Paper-Based Test Center List at
<http://www.toefl.org/toeflsup/papercenterlist0304.html>.

View the latest Paper-Based Test Center List at
<http://www.toefl.org/toeflsup/papercenterlist0304.html>.

List A: Institution Codes

Agencies and institutions listed here are approved to receive TOEFL scores. If you take the CBT version of the test, you will be able to view this list on the computer. Some approved institutions and agencies may not be listed. In that case, contact the institution or agency directly to get its code number. NOTE: If you are applying for graduate study, see List B: Department Codes.

Abbreviations Used in List A

Acad. Academy	Educ. Education or Educational	Jr. Junior	Prof. Professions or Professional
Agric. Agriculture or Agricultural	Exch. Exchange	Mgt. Management	Prog. Program
Assoc. Association	Fdn. Foundation	Mech. Mechanical	Sch. School
C. College	Grad. Graduate or Graduates	Med. Medical	Sci. Science or Sciences
Ctr. Center	Hosp. Hospital	Mt. Mount or Mountain	St. Saint or State
Comm. Community	H.S. High School	P.A.O. Public Affairs Officer	Tech. Technical, Technological, or Technology
Commsn. Commission	Inst. Institute	Poly. Polytechnic or Polytechnical School	U. University
Dept. Department	Intl. International		

Agencies and Institutions in the United States

ALABAMA (AL)

9069	Air University
1003	AL Agric. Mech. U., Normal
1006	AL St. U., Montgomery
1024	Athens St. U., Athens
1005	Auburn U., Auburn
1036	Auburn U., Montgomery
1262	Gadsden St. Comm. C., Gadsden
1303	Huntingdon C., Montgomery
1736	Jacksonville St. U., Jacksonville
1352	Jefferson St. Comm. C., Birmingham
1302	Samford U., Birmingham
1738	Troy St. U., Troy
1813	Tuskegee U., Tuskegee
1856	U. of AL, Birmingham
1854	U. of AL, Huntsville
1830	U. of AL, University (or Tuscaloosa)
1515	U. of Mobile, Mobile
1004	U. of Montevallo, Montevallo
1735	U. of North AL, Florence
1880	U. of South AL, Mobile
1737	U. of West AL, Livingston

ALASKA (AK)

4896	U. of AK, Anchorage
4866	U. of AK, Fairbanks
4897	U. of AK, Juneau

ARIZONA (AZ)

9680	Arizona Board of Med. Examiners
4007	AZ St. U., Tempe:
4633	— Project 1000
4305	Embry Riddle Aeronautical U.
4331	Grand Canyon U., Phoenix
4513	Mesa Comm. C.
4623	Pima Comm. C.
4006	Northern AZ U., Flagstaff
4003	Thunderbird American Grad. S. Intl. Mgt., Glendale
8173	U. of Phoenix Online
4911	U. of Phoenix, Phoenix
4832	U. of AZ, Tucson
4998	Western Intl. U., Phoenix
4996	Yavapai C., Prescott

ARKANSAS (AR)

6011	AR St. U., State University
6010	AR Tech. U., Russellville
6272	Henderson State U., Arkadelphia
6273	Hendrix C., Conway
6661	Southern AR U., Magnolia
8049	Subiaco Academy, Subiaco
6866	U. of AR, Fayetteville
6220	U. of AR, Ft. Smith
6368	U. of AR, Little Rock:
6901	— Med. Sciences
6004	U. of AR, Pine Bluff
6012	U. of Central AR, Conway
6658	Williams Baptist C., College City
9538	Winrock Intl., Morrilton

CALIFORNIA (CA)

4207	Academy of Art C., San Francisco
9760	American Film Inst., LA
4008	Armstrong U., Berkeley
4009	Art Center C. of Design, Pasadena
9601	Aspect Foundation, San Francisco
4596	Azusa Pacific U.
4021	Bethany C., Santa Cruz
4017	Biola U., La Mirada
4228	Brooks Inst. Photography, Santa Barbara
4084	Cabrillo C., Aptos
4094	CA Baptist C., Riverside
9769	CA Board of Pharmacy, Sacramento
9319	CA Board of Registered Nursing, Sacramento
4031	CA C. of Arts & Crafts, Oakland

(California cont.)

4123	CA Christian C., Fresno
4049	CA Inst. of Arts, Valencia
4807	CA Inst. of Integral Studies, San Francisco
4034	CA Inst. of Tech., Pasadena
4088	CA Lutheran U., Thousand Oaks
9068	CA Sch. Culinary Arts
4128	CA Sch. Prof. Psychology, San Francisco
California State Universities:	
4110	— Bakersfield
4048	— Chico
4098	— Dominguez Hills
4312	— Fresno
4589	— Fullerton
4011	— Hayward
4345	— Humboldt
4389	— Long Beach
4399	— Los Angeles
4707	— Northridge
4082	— Pomona (Polytech)
4671	— Sacramento
4099	— San Bernardino
4682	— San Diego
4684	— San Francisco
4687	— San Jose
4038	— San Luis Obispo (Polytech)
5677	— San Marcos
4723	— Sonoma
4713	— Stanislaus, Turlock
4802	CA Western Sch. of Law, San Diego
4109	Canada C., Redwood City
4083	Cerritos C., Norwalk
4725	Chabot C., Hayward
4047	Chapman U., Orange
4051	Citrus C., Glendora
4052	City C. of San Francisco
4053	Claremont Grad. U., Claremont
4054	Claremont McKenna C., Claremont
4710	Claremont Sch. of Theology
4085	C. of Desert
4061	C. of Marin, Kentfield
4063	C. of Notre Dame, Belmont
4070	C. of San Mateo, San Mateo
4087	C. of the Siskiyous, Weed
4943	Contra Costa C., San Pablo
4121	Cosumnes River C., Sacramento
9955	Crestmont College, Rancho Palos Verdes
4104	Cypress C.
4286	De Anza C., Cupertino
4295	Diablo Valley C., Pleasant Hill
4284	Domestic U. of California
4296	East Los Angeles C., Monterey Park
4302	El Camino C., Torrance
4273	Evergreen Valley C.
4315	Foothill C., Los Altos Hills
4311	Fresno City C.
4313	Fuller Theological Seminary, Pasadena
4314	Fullerton C.
9144	Geological Inst. of America, Carlsbad
4327	Glendale Comm. C., Glendale
4328	Golden Gate Baptist Theological Seminary, Mill Valley
4329	Golden Gate U., San Francisco
4339	Golden West C., Huntington Beach
4336	Grad. Theological Union, Berkeley
4334	Grossmont Comm. C., El Cajon
4341	Harvey Mudd C., Claremont
4340	Hartnell C., Salinas
4343	Head Inst. of Tech., San Francisco
4059	Holy Names C., Oakland
4347	Hsi Lai U.
4346	Humphreys C., Stockton
4773	Irvine Valley C., Irvine
4365	John F. Kennedy U. Orinda
4166	Keck Grad. Inst.
4406	Laney C., Oakland
4380	La Sierra U., Riverside

(California cont.)

4386	Lincoln U., Oakland
4062	Loma Linda U., Loma Linda
4068	Loma Linda U., Sch. of Dentistry
4388	Long Beach City C.
4391	Los Angeles City C.
4395	Los Angeles Harbor C., Wilmington
Los Angeles Marin Comm. C.:	
4061	— C. of Marin Campus, Kentfield
4361	— Indian Valley Campus, Novato
4398	Los Angeles Pierce C., Los Angeles (or Woodland Hills)
4400	Los Angeles Trade Tech. C.
4401	Los Angeles Valley C., Van Nuys
4403	Loyola Marymount U., LA
4483	Menlo C., Atherton
4502	Merritt C., Oakland
4485	Mills C., Oakland
4582	Mira Costa C., Oceanside
7587	Mission C., Santa Clara
4507	Monterey Inst. of Intl. Studies
4490	Monterey Peninsula C.
4512	Moorpark College
4493	Mt. St. Mary's C., LA
4494	Mt. San Antonio C., Walnut
4557	National U., San Diego
4831	Naval Postgraduate Sch., Monterey
4581	Occidental C., Los Angeles
4579	Ohlone C., Fremont
4584	Orange Coast C., Costa Mesa
4394	Otis C. of Art & Design, LA
4591	Oxnard C., Oxnard
4638	Pacific Grad. Sch. of Psychology, Palo Alto
9625	Pacific Rim Language Inst.
4602	Palomar C., San Marcos
4604	Pasadena City C.
4630	Pepperdine U., Malibu
4619	Pitzer C., Claremont
4605	Point Loma Nazarene U., San Diego
4607	Pomona C., Claremont
4689	Rancho Santiago C., Santa Ana
4648	Rand Graduate Sch., Santa Monica
4651	Research Inst. Scripps Clinic
4652	Rosemead S. of Psychology, La Mirada
4670	Sacramento City C.
4747	Saddleback C., Mission Viejo
4675	Saint Mary's C. of CA, Moraga
4681	San Diego City C.
4735	San Diego Mesa C.
4682	San Diego St. U.:
9546	— American Language Inst.
4036	San Francisco Art Inst.
4744	San Francisco Conservatory of Music
4684	San Francisco St. U.
4721	San Francisco St. U. Col. of Ext. Learning
4683	San Francisco St. U. Grad. Div.
4756	San Jose Christian C.
4686	San Jose City C.
4687	San Jose St. U.
4690	Santa Barbara City C.
4851	Santa Clara U.
4691	Santa Monica C.
4692	Santa Rosa Jr. C.
4693	Scripps C., Claremont
4746	Skyline C., San Bruno
4720	Soka U. of America, Calabasas
4723	Sonoma St. U., Rohnert Park
7162	South Baylo U., Anaheim
7802	Southern CA Inst. Architecture, Los Angeles
4704	Stanford U.:
4718	— Stanford Sloan
4820	Taft C.
4828	Thomas Aquinas C., Santa Paula
4973	Thomas Jefferson School of Law
4039	United States Intl. U., San Diego
4831	United States Naval Postgraduate School

(California cont.)

4833	U. of CA - Berkeley:
9216	— Extension, English Language Prog.
4916	— Haas S. Bus. Eve. MBA Prog.
4925	— Ph. D. Prog.
4834	U. of CA - Davis:
4778	— School of Law
4795	U. of CA Educ. Abroad Prog.
4859	U. of CA - Irvine
4837	U. of CA - Los Angeles
4910	— Extension
4839	U. of CA - Riverside
4836	U. of CA - San Diego (LaJolla)
4840	U. of CA - San Francisco, Med. Ctr.
4835	U. of CA - Santa Barbara
4860	U. of CA - Santa Cruz
4381	U. of LaVerne, LaVerne
4892	U. of the Pacific, San Francisco, Dental Sch.
4065	U. of the Pacific, Stockton
U. of Phoenix:	
7939	Diamond Bar
7934	Edwards AFB
4822	Costa Mesa
7848	Gardena
7933	La Mirada
7918	Ontario
7935	Pasadena
7941	Saddleback
7936	San Bernardino
7938	Ventura
7881	Woodland Hills
4848	U. of Redlands
4849	U. of San Diego
U. of San Francisco:	
4792	— Sch. of Law
U. of Southern CA, Los Angeles:	
4793	— Sch. of Dentistry
4931	Ventura C.
4966	West Coast U., Los Angeles
4964	West Los Angeles C., Culver City
4958	West Valley C., Saratoga
4152	Western U., Pomona
4952	Whittier C.
4028	Whittier Law Sch., Costa Mesa
4955	Woodbury U., Burbank
4994	Yuba C., Marysville
COLORADO (CO)	
4001	Adams State C., Alamosa
4072	CO C., Colorado Springs
4073	CO Sch. of Mines, Golden
4075	CO St. U., Fort Collins
4137	Community C. of Denver
4294	Economics Inst., Boulder
4505	Metropolitan St. C. of Denver
3342	Naropa U., Boulder
4656	Regis U., Denver
9547	St. Scholastica Acad., Canon City
4841	U. of CO, Boulder
4874	U. of CO, Colorado Springs
4875	U. of CO, Denver
4877	U. of CO, Health Sci. Ctr., Denver
4842	U. of Denver:
4356	— ILLIFF Sch. of Theology, Denver
4074	U. of Northern CO, Greeley
4918	U. of Phoenix, CO
4611	U. of Southern CO, Pueblo
4830	U.S. Air Force Academy
CONNECTICUT (CT)	
9407	Belgian-American Educ. Fdn., New Haven
3898	Central CT St. U., New Britain
1883	Choate-Rosemary Hall School
9365	Comm. of Pharmacy, Hartford
3284	CT C., New London
3966	Eastern CT St. U., Willimantic
2869	Educ. Futures, New Canaan
3390	Fairfield U., Fairfield
8199	Hotch Kiss School
8039	Kent School
8137	Loomis Chaffee School
3677	Norwalk Comm. Tech. C.
3712	Quinnipiac U., Hamden

(Connecticut cont.)

3780	Sacred Heart U., Fairfield
3662	Southern CT St. U., New Haven
3899	Trinity C., Hartford
3914	U. of Bridgeport
U. of CT, Farmington:	
3938	— Dental
3934	— Health Sciences Center
3931	— Med. Sch.
3915	U. of CT Storrs
3436	U. of Hartford, West Hartford
3663	U. of New Haven, West Haven
5807	U.S. Coast Guard Academy, New London
3959	Wesleyan U., Middletown
3350	Western CT St. U., Danbury
3997	Yale Law Sch., New Haven
Yale U., New Haven:	
3995	— Dept. of Religious Studies
3994	— Divinity Sch.
7072	— Inst. of Sacred Music
3985	— Sch. of Architecture
3982	— Sch. of Art
3996	— Sch. of Forestry and Environmental Studies
3992	— Sch. of Music
3998	— Sch. of Nursing
3986	— Sch. of Organization & Mgt.
3975	— Sch. of Public Health

DELAWARE (DE)

5153	DE St. U., Dover
5255	Goldie-Beacom C., Wilmington
5811	U. of DE, Newark
5894	Wesley C., Dover

DISTRICT OF COLUMBIA (Washington, DC)

5093	Acad. for Educ. Development (AED), Botswana Proj.
8172	Acad. for Educ. Development (GTD), ENI/RUS
5283	ACTR/ACCELS, Freedom Support Act
9107	Agency for Intl. Development
5023	Agency for Intl. Development (AID) Office of Intl. Training
9412	American Institute of Taiwan
5007	American U.:
8177	— Sch. of Intl. Service
5027	AMIDEAST
5104	Catholic U. of America
9905	Embassy of Botswana
5727	Embassy of the Arab Republic of Egypt
9246	Embassy of India
9109	Embassy of Japan
9323	Embassy of Kuwait
9141	Embassy of Malaysia
9324	Embassy of Republic of Slovenia
5246	George Washington U.:
5241	— Elliott Sch. Intl. Affairs
5245	— Sch. of Engineering & Applied Science
5268	— Sch. of Public Health and Health Sciences
5244	Georgetown U.:
5335	— Grad. Public Policy Prog.
0073	Howard Hughes Med. Inst., Pre-Doctoral Fellowship Prog.
5297	Howard U.
9616	Inst. Intl. Educ. (Hubert Humphrey FHP Prog.)
2614	Intl. Research and Exchanges Board
9314	Intl. Road Federation
9250	Intl. Student Exch. Prog. (ISEP)
9920	IREX/CEEFG (Central & E. European Fellowship)
5610	Johns Hopkins U., Sch. of Advanced Intl. Studies
0073	National Research Council
9358	Organization of American States
9362	Pan American Health Organization (PAHO)
5622	Southeastern U.
5632	Strayer C.
9516	Transcentury Corp.
5796	Trinity C.

List A: Institution Codes

(District of Columbia cont.)

9525 United States Dept. of Agric.
9260 U. Mission of Tunisia
5929 U. of the District of Columbia
9362 World Health Organization (WHO)

FLORIDA (FL)

0878 American C., Switzerland
0878 American U. of the Caribbean
5040 Art Inst. of Ft. Lauderdale
5053 Barry U., Miami Shores
8196 Colegio Intl. De Caracas
5159 Daytona Beach Comm. C.
9904 Dept. Veterans Affairs, Med. Ctr., Miami
5223 Eckerd C., St. Petersburg
5190 Embry-Riddle Aeronautical U., Daytona Beach
8200 Equity American Sch., Miami Spgs.
5215 FL Agric. Mech. U., Tallahassee
9579 FL Board of Nursing, Jacksonville
9682 FL Board of Pharmacy, Tallahassee
5229 FL Atlantic U., Boca Raton
5232 FL Comm. C., Jacksonville
5080 FL Inst. of Tech., Melbourne
5206 FL Intl. U., Miami
3585 FL Metro U., Brandon
5171 FL Metro U., Ft. Lauderdale
3801 FL Metro U., Jacksonville
5777 FL Metro U., Lakeland
3586 FL Metro U., Melbourne
5345 FL Metro U., North
9003 FL Metro U., Pinellas
3587 FL Metro U., South
9907 FL Metro U., Tampa
5218 FL Southern C., Lakeland
5219 FL St. U., Tallahassee
5331 Jacksonville U.
5437 Lynn U., Boca Raton
5465 Miami-Dade Comm. C., Med. Center, Miami
5160 Miami-Dade Comm. C. North, Miami
5458 Miami-Dade Comm. C. South, Miami
5457 Miami-Dade Comm. C., Wolfson Campus, Miami
5506 New C. of FL, Sarasota
9850 Northwood U., W. Palm Bch.
5514 Nova Southeastern U., Fort Lauderdale
5553 Palm Beach Atlantic U., W. Palm Beach
5531 Palm Beach Comm. C., Lake Worth
5970 Pensacola Christian College
5572 Rollins C., Winter Park
5638 St. Leo C., St. Leo
5606 St. Petersburg Jr. C.
5076 St. Thomas U., Miami
5653 Santa Fe Comm. C., Gainesville
0835 Schiller Intl. U., Duneedin
5630 Stetson U., Deland
5794 Tallahassee Comm. C.
8236 Total Care Staffing Services
5233 U. of Central FL, Orlando
5812 U. of FL, Gainesville
5815 U. of Miami, Coral Gables
5802 U. of Miami, Latin Training
5756 U. of Miami, Medical School
5490 U. of North FL, Jacksonville
5828 U. of South FL, Tampa
5819 U. of Tampa
5833 U. of West FL, Pensacola
5869 Valencia Comm. C., Orlando
5893 Webber C., Babson Park

GEORGIA (GA)

5002 Agnes Scott C., Decatur
5012 Armstrong Atlantic State U., Savannah
5725 Atlanta Metro. C.
5336 Augusta St. U., Augusta
5066 Brenau U., Gainesville
5068 Brewton-Parker C., Mt. Vernon
5110 Clark Atlanta U., Atlanta
5123 Columbus St. U.
5187 Emory U., Atlanta
9692 GA Baptist C. of Nursing, Atlanta
9189 GA Board of Nursing, Atlanta
5252 GA C. & St. U., Milledgeville
5248 GA Inst. of Tech., Atlanta
5165 GA Perimeter C.
5285 GA Rotary Student Fund, Savannah
5253 GA Southern U., Statesboro
5250 GA Southwestern St. U., Americus
7259 GA St. Examining Boards, Atlanta
5251 GA St. U., Atlanta
8259 GA St. U., Grad. C. of Arts & Sciences, Atlanta
5359 Kennesaw St. U., Kennesaw
5362 La Grange C.

(Georgia cont.)

5358 Life C., Marietta
5406 Med. C. of GA, Augusta:
5425 — Sch. of Dentistry
5025 Mercer U., Atlanta, Stetson Sch. of Business
5409 Mercer U., Macon
5521 Ogletheorpe U., Atlanta
5631 Savannah C. Art & Design
5626 Southern Poly. St. U., Marietta
5900 State U. of W. GA., Carrollton
5813 U. of GA, Athens
5855 Valdosta St. U.

HAWAII (HI)

4106 Brigham Young U., Laie
4105 Chaminade U. of Honolulu
4351 HI Loa C., Kaneohe
4352 HI Pacific U., Honolulu
4350 Honolulu Comm. C.
4377 Kapiolani Comm. C., Honolulu
4378 Kauai Comm. C., Lihue Kauai
4410 Leeward Comm. C., Pearl City
4510 Maui Comm. C., Kahului, Maui
4869 U. of HI, at Hilo
4867 U. of HI, at Manoa, Honolulu:
4868 — East & West Center
9310 — Summer Session

IDAHO (ID)

4018 Boise St. U.
4114 C. of Southern Idaho, Twin Falls
4385 Lewis-Clark St. C., Lewiston
4355 ID St. U., Pocatello
4539 North Idaho C., Coeur Dalene
4657 Ricks C., Rexburg
4843 U. of Idaho, Moscow

ILLINOIS (IL)

1025 Augustana C., Rock Island
1707 Benedictine U., Lisle
1070 Bradley U., Peoria
1118 Chicago St. U.
1083 C. of Dupage, Glen Ellen, IL
1135 Columbia C., Chicago
1165 De Paul U., Chicago
1667 Dominican U., River Forest
1199 Eastern IL U., Charleston
1212 Educ. Comm. for Foreign Veterinary Grad., Schaumburg
1117 Finch U. of Health Science., Chicago Med. Sch.
9103 Foreign Pharmacy Grad. Exam. Commns., Park Ridge
1263 Governors St. U. U. Park
9694 Health Professionals Intl., Winnetka
1318 IL Inst. of Tech., Chicago/West
1319 IL St. U., Normal
1320 IL Wesleyan U., Bloomington
9900 Inst. of European & Asian Studies, Chicago
9686 Intl. Health Care, Inc., Joliet
1344 John Marshall Law Sch., Chicago
1379 Knowledge Systems Inst., Skokie
1372 Knox C., Galesburg
1392 Lake Forest C.
1412 Loyola U., Chicago
9295 Lutheran World Federation, Chicago
1470 Millikin U., Decatur
1486 Moody Bible Inst., Chicago
1555 North Central C., Naperville
1556 North Park U. & Theological Seminary, Chicago
1090 Northeastern IL U., Chicago
1559 Northern IL U., DeKalb
Northwestern U.:
1565 — Evanston
1546 — Kellogg Grad Sch. Ph.D. Prog.
1547 — Medical Sch., Chicago
1699 — Medill Sch. of Journalism, Evanston
3732 — Sch. of Music
1573 Oaktown Comm. C., Des Plaines
1596 Olivet Nazarene U., Kankakee
1619 Parkland C., Champaign
1621 Parks C. of St. Louis U., Cahokia
1630 Principia C., Elsah
1665 Rockford C.
1666 Roosevelt U., Chicago
9386 Rotary Intl., Evanston
1676 Rush U., Grad. C., Chicago (Rush U.)
1708 Saint Xavier U., Chicago
1713 Sch. of the Art Inst., Chicago
1726 Southern IL U., Carbondale
1759 Southern IL U., Edwardsville
1797 Trinity Evangelical Divinity Sch., Deerfield
1111 Truman C., Chicago
1832 U. of Chicago
1819 U. of Chicago, Grad. Sch. Business, Ph.D. Prog.
1851 U. of IL, Chicago

(Illinois cont.)

1855 U. of IL, Health Sci. Center, Chicago
1787 U. of IL, Springfield
1836 U. of IL, Urbana:
1900 Western IL U., Macomb
1905 Wheaton C., Wheaton

INDIANA (IN)

9773 AdNOC Scholarship Program, Bloomington
1051 Ball St. U., Muncie
1073 Butler U., Indianapolis
1166 DePauw U., Greencastle
1195 Earlham C., Richmond
1251 Goshen C.
9257 Health Prof. Bureau, Indianapolis
1323 IN Inst. of Tech., Fort Wayne
1322 IN St. U., Terre Haute
1324 IN U., Bloomington
1339 IN U., South Bend
1336 IN U.—Purdue U. at Ft. Wayne
1325 IN U.—Purdue U. at Indianapolis
1325 IN U.—School of Education
1585 Oakland City U.
1638 Purdue U., Calumet
1654 Purdue U., German Intl. Grad Sch. of Mgt.
1631 Purdue U., West Lafayette
1698 Purdue U.—West Lafayette, Executive Education
1668 Rose-Hulman Inst. of Tech., Terre Haute
1702 St. Mary's C., Notre Dame
1802 Taylor U., Upland
1811 Tri-St. U., Angola
1208 U. of Evansville
1321 U. of Indianapolis
1841 U. of Notre Dame
1693 U. of St. Francis, Fort Wayne
1874 Valparaiso U.
1877 Vincennes U.
1895 Wabash C., Crawfordsville

IOWA (IA)

9231 American Assoc U. Women
6047 Buena Vista U., Storm Lake
6087 Central C., Pella
6099 Clarke C., Dubuque
6101 Coe C., Cedar Rapids
6119 Cornell C., Mt. Vernon
6168 Drake U., Des Moines
6249 Graceland U., Lamoni
6252 Grinnell C.
6306 IA St. U., Ames
6375 Luther C., Decora
4497 Maharishi U. of Mgt., Fairfield
6397 Marcrest Intl. U., Davenport
9999 NAACA Clearinghouse
6593 Palmer C. of Chiropractic, Davenport
6869 U. of Dubuque
6681 U. of IA, Iowa City
6307 U. of Northern IA, Cedar Falls
6885 Upper Iowa U., Fayette
6925 Waldorf C., Forest City
6926 Wartburg C., Waverly

KANSAS (KS)

6031 Baker U., Baldwin City
6056 Benedictine C., Atchison
6037 Bethel C., Kansas
6088 Central Christian C., McPherson
6335 Emporia St. U.
6218 Fort Hays St. U., Hays
6224 Friends U., Wichita
6274 Hesston C.
6325 Johnson County Comm. C., Overland Park
6334 KS St. U., Manhattan
6337 KS Wesleyan U., Salina
6547 Ottawa U.
6336 Pittsburg St. U.
6895 U. of KS, Med. Ctr. Kansas City
6871 U. of KS, Lawrence
6928 Washburn U., Topeka
6884 Wichita St. U.

KENTUCKY (KY)

1060 Berea C., Berea
1056 Bellarmine U., Louisville
1097 Campbellsville U.
1200 Eastern KY U., Richmond
1368 KY St. U., Frankfort
1487 Morehead St. U.
1494 Murray St. U.
1574 Northern KY U., Highland Heights
1724 Southern Baptist Theological Seminary, Louisville
1825 Union C., Barbourville
1837 U. of KY, Lexington
1838 U. of Louisville
1901 Western KY U., Bowling Green

LOUISIANA (LA)

6250 Grambling State U.

(Louisiana cont.)

9739 LA St. Bd. Phys. Therapy, Lafayette
6373 LA St. U., Baton Rouge
New Orleans:
6385 — Medical Center
6352 — Sch. of Allied Health
6356 LA St. U. Med. Center, Shreveport
6372 LA Tech. U., Ruston
6374 Loyola U., New Orleans
6403 McNeese St. U., Lake Charles
6221 Nicholls St. U., Thibodaux
6492 Northwestern St. U., Natchitoches
6656 Southeastern LA U., Hammond
6663 Southern U. A. & M. C., Baton Rouge
6832 Tulane U., New Orleans
6672 U. of LA, Lafayette
6482 U. of LA, Monroe
6379 U. of New Orleans

MAINE (ME)

3076 Bates C., Lewiston
3089 Bowdoin C., Brunswick
3280 Colby C., Waterville
3505 ME Maritime Academy, Castine
9913 ME St. Board of Nursing, Augusta
3916 U. of ME, Orono
3691 U. of Southern ME, Portland

MARYLAND (MD)

5401 Bowie St. U.
5114 C. of Notre Dame of MD, Baltimore
5144 C. of Southern MD, La Plata
5890 Columbia Union C., Takoma Park
5122 Coppin St. C., Baltimore
5402 Frostburg St. U.
5257 Goucher C., Towson
5296 Hood C., Frederick
Johns Hopkins U., Baltimore:
5610 — Advanced Intl. Studies
5332 — Arts & Sciences
5532 — Peabody Inst.
5316 — Sch. of Medicine
5767 — Sch. of Nursing (Grad.)
8585 — Sch. of Professional Studies
5352 — Sch. of Public Health
5370 Loyola C., Baltimore
9197 MD Board of Nurses, Baltimore
9687 MD Board of Physical Therapy Examiners, Baltimore
9637 MD Board of Physician Quality Assurance, Baltimore
5399 MD Inst. C. of Art, Baltimore
9197 MD St. Board of Examiners—Nurses, Baltimore
5440 Montgomery C., Rockville
5414 Montgomery C., Takoma Park
5416 Morgan St. U., Baltimore
9953 Natl. Bd. Certified Occ. Therapy, Gaithersburg
5587 RETS Tech. Training Center, Baltimore
5601 St. Marys C., St. Marys City
5403 Salisbury State U., Salisbury
5404 Towson St. U.
5824 Uniformed Services U. of the Health Sciences, Bethesda U. of Baltimore
5848 U. of MD, Baltimore City (Grad.)
5835 U. of MD, Baltimore County, Catonsville
5814 U. of MD, College Park
5400 U. of MD, Eastern Shore, Princess Anne
9988 U. of MD, Mannheim
5814 U. of MD, School of Law
5804 U. of MD, U.C., College Park
5809 U.S. Naval Academy, Annapolis
5888 Washington C., Chestertown
5931 Washington Theological Union, Silver Spring
5898 Western MD C., Westminster

MASSACHUSETTS (MA)

3002 American Intl. C., Springfield
3003 Amherst C.
3777 Art Institute of Boston
3015 Arthur D. Little S. of Mgt., Cambridge
3009 Assumption C., Worcester
3075 Babson C., Babson Park
3078 Bay Path C., Longmeadow
3096 Bentley C., Waltham
3107 Berklee C. of Music, Boston
3252 Berkshire Sch.
Boston C., Chestnut Hill:
3033 — Master Finance
3083 — MBA
3429 — MSA
3050 — Ph.D. Finance
3012 — Ph.D. Organization Studies

(Massachusetts cont.)

3240 — Sch. of Education
3084 Boston Conservatory, Boston
Boston U.:
9034 — Admin. Studies Prog.
3040 — Arts Admin. Prog.
9627 — Banking & Law Prog.
3245 — C. of Communication
3105 — C. of Engineering
3081 — Dental Sch.
3108 — Metropolitan College
3028 — Sargent C., Allied Health Prof.
3066 — Sch. of Education
3129 — Sch. of Law
3101 — Sch. of Medicine
3082 — Sch. of the Arts
3091 Bradford C.
3092 Brandeis U., Waltham:
3261 — Grad. Sch. of Arts & Sci.
3122 — Grad. Sch. of Intl. Econ. & Finance
3097 — Heller Grad. Sch.
3517 Bridgewater St. C.
3123 Bunker Hill Comm. C., Boston
9641 Cambridge Sch., Weston
3279 Clark U., Worcester
3282 C. of the Holy Cross, Worcester
3285 Curry C., Milton
3352 Dean C., Franklin
9577 Deerfield Acad.
3367 Emerson C., Boston
9606 Emmanuel C., Boston
3369 Endicott C., Beverly
3391 Fisher C., Boston
3518 Fitchburg St. C.
3519 Framingham St. C.
3417 Gordon C., Wenham
3447 Hampshire C., Amherst
3500 Harvard-Radcliffe Trans. Adm.
Harvard U. Graduate:
Undergraduate Division:
3458 — Extension Sch.
3434 — Harvard C.
Graduate Schools:
3451 — Arts & Sciences
3444 — Business Administration
3427 — Business (Ph.D. prog. only)
3502 — Chemistry & Chemical Biology
3430 — Dental Medicine
3455 — Design
3433 — Divinity
3428 — Educ.
3458 — Extension Sch. (Grad. progs.)
3478 — GSAS (Special Students Prog.)
3411 — Intl. Tax Program
3457 — Law Sch. (Grad. Prog.)
3411 — Law Sch. (Intl. Tax)
3450 — Med. Sci., Medical Sch.
3400 — Molecular and Cellular Biology Prog.
3456 — Public Health
J.F. Kennedy-Government:
3454 — 1 and 2-Year Programs
9174 — 1-Year Mason Program (Mason only)
9461 Harvard-Yenching Inst., Cambridge
3492 LASPAU: Academic and Prof. Prog. for the Americas
3483 Lesley C., Cambridge
3467 Longy Sch. of Music, Cambridge
9229 MA Bd. of Registration in Nursing, Boston
3516 MA C. of Art, Boston
3521 MA C. of Liberal Arts
3512 MA C. of Pharmacy & Allied Health Sciences, both campuses, Boston
3513 MA General Hosp. Inst. Health Professions, Boston
3514 MA Inst. of Tech., Cambridge
3504 MA Inst. of Tech., Ctr. For Real Estate, Cambridge
3507 MA Inst. of Tech. Mgmt. of Tech. Prog., Cambridge
MA Inst. of Tech.
Sloan Fellows Prg., Cambridge
3526 Merrimack C., N. Andover
3529 Mt. Holyoke C., S. Hadley
3530 Mt. Ida C., Newton
3639 Newbury C., Brookline
3659 New England Conservatory of Music, Boston
Northeastern U., Boston:
3667 — Undergraduate Only
Graduate Schools:
3682 — Arts & Sciences
3629 — Bouve C. of Pharmacy & Health Sciences
3679 — Business Administration
3680 — Computer Sciences
3665 — Criminal Justice
3665 — Engineering
3658 — Law

List A: Institution Codes

(Massachusetts cont.)

- 8011 Northfield Mt. Herman Sch., Northfield
 3651 North Shore Comm. C., Danvers
 8127 Phillips Academy
 3689 Pine Manor C., Chestnut Hill
 3713 Quincy C., Quincy
 3723 Regis College, Weston
 3522 Salem St. C.
 3794 Sch. of the Museum of Fine Art, Boston
 3761 Simmons C., Boston
 3762 Smith C., Northampton
 3763 Springfield C.
 3770 Stonehill C., North Easton
 3771 Suffolk U., Boston
 3902 Tufts U., Boston, Sch. Dental Med.
 3889 Tufts U., Boston, Sch. of Medicine
 3901 Tufts U., Medford:
 3399 — Fletcher Sch. of Law & Diplomacy
 3891 — Sackler Sch. of Biomedical Sciences
 3917 U. of MA, Amherst
 3924 U. of MA, Boston
 3786 U. of MA, Dartmouth
 3911 U. of MA, Lowell
 3936 U. of MA, Med. Sch., Worcester
 3957 Wellesley C.
 3958 Wentworth Inst. Tech., Boston
 3962 Western New England C., Springfield
 3963 Wheaton C., Norton
 8009 Wilbraham and Monson Acad.
 3965 Williams C., Williamstown
 8018 Worcester Academy
 3969 Worcester Polytechnic Inst.
 3524 Worcester St. C.

MICHIGAN (MI)

- 1001 Adrian C.
 1007 Albion C.
 1030 Andrews U., Berrien Springs
 1018 Aquinas C., Grand Rapids
 1049 Bay de Noc Comm. C., Escanaba
 1095 Calvin C., Grand Rapids
 1096 Calvin Theological Seminary, Grand Rapids
 1106 Central MI U., Mt. Pleasant
 1156 Cranbrook Acad. Art, Bloomfield Hills
 1201 Eastern MI U., Ypsilanti
 1222 Ferris St. U., Big Rapids
 1743 Finlandia U., Hancock
 1254 Grand Rapids Jr. C., Grand Rapids
 1258 Grand Valley St. U., Allendale
 2705 IIT Technical Inst., Grand Rapids
 1365 Kalamazoo C.
 1246 Kettering U., Flint
 1414 Lansing Comm. C.
 1399 Lawrence Tech. U., Southfield
 1437 Madonna U., Livonia
 9228 MI Board of Nursing, Lansing
 9715 MI Board of Physical Therapy, Lansing
 1465 MI St. U., East Lansing
 1464 MI Tech. U., Houghton
 1560 Northern MI U., Marquette
 1564 Northwestern MI C., Traverse City
 1568 Northwood U., Midland
 1607 Oakland Comm. C., Farmington Hills
 1497 Oakland U., Rochester
 1766 Saginaw Valley State U., U. Ctr.
 9877 Thera Temps, LTD, Southfield
 1835 U. of Detroit, Mercy
 1839 U. of MI, Ann Arbor:
 9585 — MBA Program
 1861 U. of MI, Dearborn
 1894 Walsh C. of Accountancy & Bus. Admin., Troy
 1935 Washtenaw Comm. C., Ann Arbor
 1898 Wayne St. U., Detroit
 1902 Western MI U., Kalamazoo
 1167 William Tyndale C., Farmington Hills

MINNESOTA (MN)

- 6676 Bemidji State U., Bemidji
 6081 Carleton C., Northfield
 6104 C. of St. Benedict, St. Joseph
 6105 C. of St. Catherine, St. Paul
 6113 Concordia C., Moorhead
 6114 Concordia U., St. Paul
 6253 Gustavus Adolphus C., St. Peter
 6265 Hamline U., St. Paul
 6390 Macalester C., St. Paul
 6435 Martin Luther C., New Ulm
 6444 Mayo Grad. Sch. of Med., Rochester
 6445 Metropolitan State U., Minneapolis

(Minnesota cont.)

- 6434 Minneapolis Comm. & Tech. C.
 6677 Minnesota St. U., Mankato
 6678 Minnesota St. U., Moorhead
 6501 Normandale Comm. C.
 6498 North Hennepin Comm. C., Brooklyn Park
 6679 St. Cloud St. U.
 6624 St. John's U., Collegeville
 6632 St. Mary's U. of MN, Winona
 6638 St. Olaf C., Northfield
 6703 Southwest St. U., Marshall
 6873 U. of MN, Duluth
 6946 U. of MN, Minneapolis, C. of Pharmacy
 6874 U. of MN, Minneapolis/St. Paul
 6110 U. of St. Thomas, St. Paul
 6942 William Mitchell C. of Law, St. Paul
 6680 Winona St. U.

MISSISSIPPI (MS)

- 1341 Jackson St. U.
 1471 Millsaps College, Jackson
 9287 MS St. Board of Nursing, Jackson
 9859 MS St. Dept. of Health Prof., Jackson
 1480 MS St. U., MS St.
 1481 MS U. for Women, Columbus
 1857 U. of MS, Med. Center, Jackson
 1840 U. of MS, University
 1479 U. of Southern MS, Hattiesburg

MISSOURI (MO)

- 6109 Avila C., Kansas City
 6089 Central Methodist C., Fayette
 6090 Central MO St. U., Warrensburg
 6169 Drury U., Springfield
 6216 Fontbonne U., St. Louis
 6367 Lindenwood U., St. Charles
 6399 Maryville U., St. Louis
 9889 MO Board of Healing Arts, Jefferson City
 9258 MO St. Board of Nursing, Jefferson City
 6625 MO Western St. C., St. Joseph
 6488 Northwest MO St. U., Maryville
 6574 Park C., Parkville
 6611 Rockhurst C., Kansas City
 6627 St. Louis Conservatory of Music, St. Louis U.
 6629 Southeast MO St. U., Cape Girardeau
 6655 Southwest MO St. U., Springfield
 6683 Truman St. U., Kirksville
 6875 U. of MO, Columbia
 6872 U. of MO, Kansas City
 6876 U. of MO, Rolla
 6889 U. of MO, St. Louis
 6929 Washington U., St. Louis
 6933 Webster U., St. Louis

MONTANA (MT)

- 4041 Carroll C., Helena
 4488 MT St. U., Bozeman
 4487 MT Tech. of U. MT, Butte
 4489 U. of MT, Missoula

NEBRASKA (NE)

- 6053 Bellevue U., Bellevue
 6121 Creighton U., Omaha
 6165 Doane C., Crete
 6248 Grace U., Omaha
 6467 U. of NE, Kearney
 6877 U. of NE, Lincoln
 6420 U. of NE, Omaha:
 6947 — Japanese Studies Exch. Prog.
 6896 — Med. Ctr.
 6469 Wayne St. C.

NEVADA (NV)

- 4136 Comm. C. Southern NV, N. Las Vegas
 4960 Truckee Meadows Comm. C., Reno
 4861 U. of NV, Las Vegas
 4844 U. of NV, Reno
 4972 Western NV Comm. C., Carson City

NEW HAMPSHIRE (NH)

- 8008 Brewster Academy, Wolfeboro
 3396 Franklin Pierce Law Center, Concord
 3351 Dartmouth C., Hanover
 3360 — Thayer Sch. of Engineering
 8128 Phillips Exeter Academy
 3690 Plymouth St. C.
 3728 Rivier C., Nashua
 3748 St. Anselm C., Manchester
 2342 St. Pauls Sch., Concord
 3649 Southern New Hampshire U., Manchester

(New Hampshire cont.)

- 3918 U. of NH, Durham

NEW JERSEY (NJ)

- 2061 Berkeley C. of Business, Little Falls
 2080 Centenary C., Hackettstown
 2519 C. of New Jersey, Trenton
 2090 C. of St. Elizabeth, Convent Station
 2193 Drew U., Madison
 2262 Fairleigh Dickinson U., Madison
 2263 Fairleigh Dickinson U., Teaneck
 2516 Jersey City St. C.
 2517 Kean U., Union
 9153 Lawrenceville School, Trenton
 2444 Mercer County Comm. C., Trenton
 2441 Middlesex County C., Edison
 2416 Monmouth U., W. Long Branch
 2520 Montclair St. U.
 2513 NJ Inst. of Tech., Newark
 9380 NJ St. Board of Nursing, Newark
 9359 NJ St. Board of Pharmacy, Newark
 9663 NJ St. Board of Physical Therapy, Newark
 9503 NJ St. Board of Prof. Engineers & Land Surveyors, Newark
 8126 Pledge School, Princeton
 2671 Princeton Theological Seminary, Princeton U.
 2672 Princeton U.
 2884 Ramapo C. of NJ, Mahwah
 2889 Richard Stockton C. of NJ, Pomona
 2758 Rider U., Lawrenceville
 2515 Rowan U., Glassboro

NEW MEXICO (NM)

- 4299 Eastern NM U., Portales
 4532 NM Highlands U., Las Vegas
 4533 NM Inst. of Mining Tech., Socorro
 4531 NM St. U., Las Cruces
 4845 U. of NM, Albuquerque

NEW YORK (NY)

- 2003 Adelphi U., Garden City
 2151 African American Inst. (AFGRAD), New York
 2013 Albany C. of Pharmacy, Albany Med. C.
 2947 Alfred U.
 2005 Alfred U.
 2157 Audrey Cohen C.
 2035 Bank Street C. of Educ., New York
 2037 Bard C., Annandale-on-Hudson
 2038 Barnard C., New York
 2489 Benjamin N. Cardozo Sch. of Law, Berkeley College
 7081 Briarcliffe C., Bethpage
 3106 Broome Comm. C., Binghamton

(New York cont.)

- 2073 Canisius C., Buffalo
 City U. of New York:
 All undergraduate schools.
 Students applying to graduate divisions use:
 2034 — Baruch C.
 2046 — Brooklyn C.
 2083 — City C. of New York
 2778 — C. of Staten Island
 2113 — Grad. Center
 2312 — Herbert H. Lehman C.
 2301 — Hunter C.
 2308 — Sch. of Social Work
 2750 — Queens C.
 2992 — York C.
 2084 Clarkson U., Potsdam
 2086 Colgate U., Hamilton
 2001 C. of Aeronautics, Flushing
 2112 C. of Insurance, New York
 2088 C. of Mt. St. Vincent, Riverdale
 2089 C. of New Rochelle
 2091 C. of St. Rose, Albany
 Columbia U.:
 2141 — Business Sch. Doctoral (Ph.D.)
 2116 — Columbia C.
 2162 — Grad. Sch. of Arts & Sci.
 2619 — Grad. Sch. of Arts & Sciences at Physicians/Surgeons
 2173 — Human Nutrition Prog.
 2137 — Physical Therapy & Occupational Therapy
 2164 — Sch. of Architecture
 2174 — Sch. of Business/MBA
 2594 — Sch. of Continuing Educ.
 2094 — Sch. of Dental & Oral Surgery
 2111 — Sch. of Engineering & Applied Sciences
 2095 — Sch. of General Studies
 2161 — Sch. of Intl. Affairs
 2120 — Sch. of Journalism
 2163 — Sch. of Law
 2159 — Sch. of Public Health & Administrative Medicine
 2158 — Sch. of Social Work
 2171 — Sch. of the Arts
 2905 — Teachers C.
 2096 Concordia C., Bronxville
 9970 Consortium for Acad. Prtnsp., New York
 2097 Cooper Union, New York
 2098 Cornell U., Ithaca:
 2114 — Master of Mgmt. in Hospitality
 2119 — Med. Sciences, New York
 3301 Culinary Inst. of America
 2011 Dowling C., Oakdale
 2226 Elmira C.
 2228 Erie Comm. C., North, Williamsville
 2257 Fashion Inst. of Tech., New York
 2259 Fordham U., New York:
 2264 — LLM Prog.
 2286 Hamilton C., Clinton
 2294 Hobart C., Geneva
 2295 Hofstra U., Hempstead
 2300 Hudson Valley Comm. C., Troy
 2326 Inst. Intl. Educ., New York
 2324 Iona C., New Rochelle
 2325 Ithaca C., Ithaca
 2340 Juilliard Sch., New York
 2340 Kaplan Educ. Center Ltd., New York
 9635 Kosciuszko Fdn., New York
 2246 La Guardia Comm. C., New York
 2595 Lebanese American U., New York
 2366 Le Moyne C., Syracuse
 2369 Long Island U., Brooklyn
 2070 Long Island U., C. W. Post Center, Brookville
 2853 Long Island U., Southhampton C.
 2395 Manhattan C., Riverdale
 2396 Manhattan Sch. of Music, New York
 2397 Manhattanville C., Purchase
 2388 Mannes C. of Music, New York
 2400 Marist C., Poughkeepsie
 2406 Marymount C., Tarrytown
 2405 Marymount Manhattan C., New York
 2429 Monroe Comm. C., Rochester
 2464 Mt. Sinai Sch. of Medicine, New York
 2563 Nassau Comm. C., Garden City
 New Sch. for Social Research, New York:
 Undergraduate Schools:
 2572 — B.A. Degree Prog.
 2521 — Eugene Lang C.
 2638 — Parsons Sch. of Design
 Graduate Schools:
 2554 — Library Science/Media Studies
 2529 — Management & Urban Prof.

(New York cont.)

- 2638 — Parsons Sch. of Design
 2501 — Political & Social Sciences
 2486 NY Coll. Osteopathic Med., Old Westbury
 2561 NY Inst. of Tech., Old Westbury
 NY Medical C. Valhalla:
 2553 — Grad. Sch. Basic Med. Sci.
 2592 — Grad. Sch. Health Science
 9185 NY Sch. Interior Design, New York
 New York U., New York:
 2562 Undergraduate Schools
 Graduate Schools:
 2596 — Arts & Sciences
 2503 — Basic Med. Sciences
 2559 — Ctr. Hosp., Tourism & Travel
 2597 — Dentistry
 2569 — Gallatin Division
 2599 — Law
 9306 — Inter-American/Comparative Law Insts.
 2504 — Manhattanville C.
 2583 — Master of Science in Publishing
 2581 — Med. Sch.
 2507 — Public Administration
 2557 — Sch. of Continuing & Professional Studies
 2556 — Sch. of Educ.
 2506 — Social Work
 2582 — Stern Sch. Business MBA
 2586 — Stern Sch. Business/Ph.D.
 9633 — Tisch Sch. of Arts
 2558 Niagara U.
 2635 Pace U., New York
 2685 Pace U., Pleasantville
 2644 Pace U., White Plains
 2638 Parsons Sch. of Design, New York
 Phelps-Stokes Fund, New York
 2544 Plattsburgh St. U.
 2668 Poly. U. of New York, Brooklyn
 2681 Population Council, New York
 2669 Pratt Inst., Brooklyn
 2757 Rensselaer Poly. Inst., Troy
 2760 Rochester Inst. of Tech.
 9413 Rockefeller Fdn., New York
 2761 Rockefeller U., New York
 9614 Ross U., New York
 2764 Russell Sage C., Troy
 2771 Sage Evening C., Albany
 2764 Sage Grad. S., Troy
 2343 Sage Jr. C. of Albany
 2864 St. Georges S. Med., Bayshore
 2799 St. John's U., Jamaica
 2805 St. Lawrence U., Canton
 2810 Sarah Lawrence C., Bronxville
 2835 Sch. of Visual Arts, New York
 2815 Skidmore C., Saratoga Springs
 9914 Soros Fdn.-Belarus, New York
 9717 Soros Fdn.-Hungary, New York
 9868 Soros Fdn.-Latvia, New York
 9865 Soros Fdn.-Lithuania, New York
 St. U. of NY:
 2527 — Agric. Tech. C., Morrisville
 2533 — Buffalo St. C.
 2532 — Center at Albany (U.)
 2535 — Center at Binghamton (U.)
 2925 — Center at Buffalo (U.)
 2548 — Center at Stony Brook (U.):
 2891 — Health Science Center
 2537 — C. at Brockport
 2533 — C. at Buffalo (1300 Elmwood)
 2739 — C. at Buffalo (Roswell Park)
 2538 — C. at Cortland
 2539 — C. at Fredonia
 2540 — C. at Geneseo
 2541 — C. at New Paltz
 2866 — C. at Old Westbury
 2542 — C. at Oswego
 2543 — C. at Oneonta
 2545 — C. at Potsdam
 2878 — C. at Purchase
 2524 — C. of Agric./Tech., Cobleskill
 2530 — C. of Environmental Science/Forestry, Syracuse
 2522 — C. of Tech., Alfred
 2523 — C. of Tech., Canton
 2525 — C. of Tech., Delhi
 2526 — C. of Tech., Farmingdale
 2214 — Empire St. C., Saratoga Springs
 2534 — Health Sci. Center, Brooklyn
 2547 — Health Sci. Ctr., Syracuse
 2896 — Inst. Tech., Utica/Rome
 2536 — Maritime C., Bronx
 2827 Suffolk Cnty. Comm. C., Selden
 2823 Syracuse U.
 2902 Touro C., New York City
 2920 Union C. & U., Schenectady
 2924 U.S. Military Acad., West Point
 2928 U. of Rochester:
 2224 — Eastman Sch. Music
 2948 — Sch. Medicine & Dentistry
 2956 Vassar C., Poughkeepsie

List A: Institution Codes

(New York cont.)

2966 Wagner C., Staten Island
2971 Wells C., Aurora
2972 Westchester Comm. C., Valhalla
2978 William C. Smith C., Geneva
2990 **Yeshiva U., New York:**
2997 — Albert Einstein C. of Medicine

NORTH CAROLINA (NC)

5010 Appalachian St. U., Boone
5055 Belmont Abbey C., Belmont
5100 Campbell U., Buies Creek
5102 Central Piedmont Comm. C., Charlotte
5107 Chowan C., Murfreesboro
5150 Davidson C.
5156 Duke U., Durham
5180 East Carolina U., Greenville
5183 Elon U.
5261 Guilford C., Greensboro
5365 Lenoir Rhyne C., Hickory
5410 Meredith C., Raleigh
5003 NC Agric. & Tech. St. U., Greensboro
9688 NC Board of Physical Therapy Examinees, Durham
5495 NC Central U., Durham
5512 NC Sch. Arts, Winston-Salem
5496 NC St. U., Raleigh
5214 St. Andrews Presbyterian C., Laurinburg
5013 U. of NC, Asheville
5816 U. of NC, Chapel Hill
5105 U. of NC, Charlotte
5913 U. of NC, Greensboro
5534 U. of NC, Pembroke
5907 U. of NC, Wilmington
5885 Wake Forest U., Winston – Salem
5928 Wake Technical Comm. C., Raleigh
5886 Warren Wilson C., Asheville
5897 Western Carolina U., Cullowhee
5908 Wingate U.

NORTH DAKOTA (ND)

6477 Dickinson St. U.
6479 Minot St. U.
6474 ND St. U., Fargo
6878 U. of ND, Grand Forks

OHIO (OH)

1021 Ashland U.
1050 Baldwin-Wallace C., Berea
1069 Bowling Green St. U.
1099 Capital U., Columbus
1110 Capital U. Law & Grad. Center
1105 Case Western Reserve U., Cleveland
1984 Cincinnati St. Tech. Comm. C.
1124 Cleveland Inst. Music
1221 Cleveland St. U.
1134 C. of Wooster
1148 Columbus St. Comm. C.
1164 Denison U., Granville
1229 Franklin U., Columbus
1292 Heidelberg C., Tiffin
1342 John Carroll U., University Hts.
1367 Kent St. U.
1370 Kenyon C., Gambier
1542 Medical C. of OH, Toledo
1463 Miami U., Oxford
1496 Muskingum C., New Concord
1566 Notre Dame C. of Ohio, Cleveland
1587 Oberlin C.
9290 OH Board of Nursing Educ. & Registry, Columbus
1591 OH Northern U., Ada
9693 OH St. Board of Pharmacy, Columbus
9636 OH St. Medical Board, Columbus
1592 OH St. U., Columbus
1593 OH U., Athens
1594 OH Wesleyan U., Delaware
1597 Otterbein C., Westerville
1829 U. of Akron
1833 U. of Cincinnati
1834 U. of Dayton
1223 U. of Findlay
1845 U. of Toledo
1909 Wilmington C.
1922 Wittenberg U., Springfield
1179 Wright St. U., Dayton
1965 Xavier U., Cincinnati
1975 Youngstown St. U.

OKLAHOMA (OK)

6080 Cameron U., Lawton
6186 East Central U., Ada
9874 Maxwell Healthcare, Inc., Tulsa
6485 Northeastern St. U., Tahlequah
6493 Northwestern OK St. U., Alva
6541 OK Baptist U., Shawnee
6543 OK City U.
6571 OK Panhandle St. U., Goodwell
6546 OK St. U., Stillwater
6552 Oral Roberts U., Tulsa

(Oklahoma cont.)

6545 Rogers St. U., Claremore
6559 Rose St. C., Midwest City
6657 Southeastern OK St. U., Durant
6673 Southwestern OK St. U., WFD
6839 Tulsa Comm. C.
6091 U. of Central OK, Edmond
6879 U. of OK, Norman
6902 U. of OK, Health Sciences Center, Oklahoma City
6883 U. of Tulsa

OREGON (OR)

4231 Art Inst., Portland
4093 Cascade C., Portland
4090 Central Oregon Comm. C., Bend
4745 Chemeketa Comm. C., Salem
4300 Eastern OR St. C., La Grande
4407 Lane Comm. C., Eugene
4384 Lewis and Clark C., Portland
4387 Linfield C., McMinnville
4413 Linn-Benton Comm. C., Albany
4592 OR Grad. Inst. Science & Tech., Beaverton
OR Health Science U., Portland:
4871 — Dental Sch.
4865 — Medical Sch.
4587 OR Inst. of Tech., Klamath Falls
4586 OR St. U., Corvallis
4601 Pacific U., Forest Grove
8066 Portland Christian H.S.
4617 Portland Comm. C.
4610 Portland St. U.
4654 Reed C., Portland
4702 Southern OR U., Ashland
4825 Treasure Valley Comm. C., Ontario
4846 U. of OR, Eugene
7856 U. of Phoenix, OR, Tigard
4847 U. of Portland
4595 Warner Pacific C., Portland
4944 Western Evangelical Seminary, Portland
4585 Western OR U., Monmouth
4968 Western Seminary, Portland
4954 Williamette U., Salem

PENNSYLVANIA (PA)

2004 Albright C., Reading
2006 Allegheny C., Meadville
2021 Allentown C. St. Francis De Sales, Center Valley
2039 Arcadia C., Glenside
2033 Art Institute of Philadelphia
2646 Bloomsburg U. of PA
2002 Bryn Athyn C.
2049 Bryn Mawr C.
2050 Bucknell U., Lewisburg
2647 California U. of PA
2074 Carnegie Mellon U., Pittsburgh
2649 Clarion U. of PA
9988 Commn. on Grad. of Foreign Nursing Sch. (CGFNS), Philadelphia
2100 Curtis Inst. Music, Philadelphia
2186 Dickinson C., Carlisle
2187 Dickinson Sch. of Law, Carlisle
2184 Drexel U. C. of Business, Philadelphia
2194 Drexel U., Philadelphia
2196 Duquesne U., Pittsburgh
2650 East Stroudsburg U. of PA
2220 Eastern C. St. Davids
2651 Edinboro U. of PA
9108 Educ. Commn. for Foreign Med. Grad. Physicians (ECFMG), Philadelphia
2225 Elizabethtown C.
2261 Franklin & Marshall C., Lancaster
2270 Gannon U., Erie
2275 Gettysburg C.
2277 Grove City C.
2287 Harcum C., Bryn Mawr
2309 Harrisburg Area Comm. C.
2289 Haverford C.
2652 Indiana U. of PA
9988 Intl. Commn. on Healthcare Prof. (IChP), Philadelphia
2341 Juniata C., Huntingdon
2351 Keystone C., LaPlume
2353 Kings C., Wilkes Barre
2653 Kutztown U. of PA
2363 La Salle U., Philadelphia
2361 Lafayette C., Easton
2364 Lebanon Valley C., Annville
2365 Lehigh U., Bethlehem
2367 Lincoln U. of the Commonwealth of PA
2654 Lock Haven U. of PA
2260 Manor C., Jenkintown
2655 Mansfield U. of PA
2407 Marywood U., Scranton
MCP Hahnemann U., Philadelphia:
Undergraduate:
2306 — Sch. of Health Professions

(Pennsylvania cont.)

Graduate:
2980 — Biomedical Sci., Grad. Progs.
2285 — Health Prof. & Clinical Psychology, Grad. Progs.
2426 — Sch. of Public Health
2410 Mercyhurst C., Erie
2411 Messiah C., Grantham
2656 Millersville U. of PA
2417 Moore C. of Art and Design, Philadelphia
2418 Moravian C., Bethlehem
2424 Muhlenberg C., Allentown
9691 PA St. Board of Med. Educ. & Licensing, Harrisburg
2708 PA St. U., Middletown
2660 PA St. U., University Park
2661 Philadelphia C. of Bible
2666 Philadelphia U.
2676 Lewis C., Pittsburgh
2743 Reading Area Comm. C., Reading
2801 St. Joseph's U., Philadelphia
2812 Seton Hill U., Greensburg
2657 Shippensburg U. of PA
2658 Slippery Rock U. of PA
2820 Susquehanna U., Selinsgrove
2821 Swarthmore C.
2906 **Temple U., Philadelphia:**
— C. of Engineering
2208 — Department of Chemistry
2752 — International MBA Program
2826 — Sch. of Dentistry
2999 Thomas Jefferson U. Grad. Studies, Philadelphia
U. of PA, Philadelphia:
— Annenberg School
2900 — Bio-med. Studies (Grad.)
2944 — Dental Medicine
2888 — Engineering Applied Sci.
2943 — Grad. Sch. of Education
2984 — Grad. Sch. of Fine Arts
2053 — Laurier Inst.
2954 — Wharton Doctoral Prog.
U. of Pittsburgh, Pittsburgh:
— Katz Sch. Ph.D. Prog.
— Public & Intl. Affairs
2929 U. of Scranton
2664 U. of the Arts, Philadelphia
2663 U. of the Sciences, Philadelphia
2931 Ursinus C., Collegeville
2955 Valley Forge Military C., Wayne
2959 Villanova U.
2659 West Chester U. of PA
9070 Western Sch. of Health and Business Careers
2976 Westminster Theological Seminary, Philadelphia
2642 Widener U., Chester
2977 Wilkes U., Wilkes-Barre
2991 York C. of PA

RHODE ISLAND (RI)

3094 Brown U., Providence
3095 Bryant C., Smithfield
3733 C.C.R.I., Warwick/Lincoln
3465 Johnson & Wales U., Providence
3693 Providence C.
3724 RI C., Providence
3726 RI Sch. of Design, Providence
3729 Roger Williams U., Bristol
3759 Salve Regina U., Newport
3919 U. of RI, Kingston

SOUTH CAROLINA (SC)

5065 Bob Jones U., Greenville
5079 Charleston Southern U.
5111 Clemson U.
5837 Coastal Carolina U., Conway
5113 C. of Charleston
5117 Columbia C., Columbia
5116 Columbia Intl. U.
5222 Furman U., Greenville
5305 Holy George's Tech. C., Conway
5407 Medical U. of SC, Charleston
5584 Midlands Tech. C., Columbia
5561 SC St. Board Therapy Exam., Columbia
5627 Spartanburg Methodist C., Spartanburg
5818 U. of SC, Columbia
5910 Winthrop U., Rock Hill
5912 Wofford C., Spartanburg

SOUTH DAKOTA (SD)

4125 Continental U., Lemmon
6247 Dakota State U., Madison
6279 Huron U.
6652 SD Sch. of Mines & Tech., Rapid City
6653 SD St. U., Brookings
6651 U. of Sioux Falls
6881 U. of SD, Vermillion

TENNESSEE (TN)

1028 Austin Peay St. U., Clarksville
1058 Belmont U., Nashville
1102 Carson-Newman C., Jefferson City
1121 Christian Brothers U., Memphis
1198 East TN St. U., Johnson City
1230 Freed-Hardeman U., Henderson
1394 Lambuth U., Jackson
1466 Middle TN St. U., Murfreesboro
1730 Rhodes C., Memphis
9956 TN Comm. Physical Therapy, Nashville
1803 TN St. U., Nashville
1804 TN Tech. U., Cookeville
1818 TN Temple U., Chattanooga
1809 Trevecca Nazarene U., Nashville
1826 Union U., Jackson
1459 U. of Memphis
1831 U. of TN, Chattanooga
1843 U. of TN, Knoxville
1844 U. of TN, Martin
1850 U. of TN, Memphis, Health Sci. Ctr.
1887 U. of TN Space Institute, Tullahoma
1842 U. of the South, Sewanee
1871 **Vanderbilt U., Nashville**
1247 — George Peabody C.

TEXAS (TX)

6001 Abilene Christian U.
6644 Angelo St. U., San Angelo
9405 Arabian-American Oil Co. (ARAMCO), Houston
6016 Austin C., Sherman
6759 Austin Comm. C.
6059 Baylor C. of Dentistry, Dallas
6052 Baylor C. of Medicine, Houston
6032 Baylor U., Waco
6043 Blinn C., Brenham
6070 Brookhaven C., Farmers Branch
6055 Coastal Bend C., Beeville
6805 Collin Co. Comm. C., Plano
6144 Criswell C., Dallas
6159 Dallas Baptist U.
6156 Dallas Theological Seminary
6268 Hardin-Simmons U., Abilene
9683 Health Care Intl., Houston
9684 Health Focus, Wharton
9876 Healthcare Staff Resources, Inc., Carrollton
9951 HealthStar Intl.
6282 Houston Baptist U.
6296 Houston Comm. C.
6278 Howard Payne U., Brownwood
6360 Lamar U., Beaumont
6408 Midwestern St. U., Wichita Falls
6465 Navarro C., Corsicana
6519 North Lake C., Irving
6550 Our Lady of the Lake U. of San Antonio
6580 Prairie View A&M U.
6609 Rice U., Houston
6607 Richland C., Dallas
6619 St. Edward's U., Austin
6637 St. Mary's U., San Antonio
6643 Tarrant Cnty. Jr. C., Fort Worth
9924 Sam Houston St. U., Huntsville
6643 Saudi Arabian Airlines, Houston
6647 Schreiner U., Kerrville
6660 Southern Methodist U., Dallas
6667 Southwest TX St. U., San Marcos
6668 Southwestern Baptist Theological Seminary, Ft. Worth
9879 Southwestern General Hospital, El Paso
6674 Southwestern U., Georgetown
6682 Stephen F. Austin St. U., Nacogdoches
6685 Sul Ross St. U., Alpine
6817 Tarleton St. U., Stephenville
6838 TX A&M Intl. U., Laredo
6003 TX A&M U., College Station
6188 TX A&M U., Commerce
6849 TX A&M U., Corpus Christi
6822 TX A&M U., Kingsville
9286 TX Board of Nurse Examiners, Austin
6820 TX Christian U., Fort Worth
3925 TX Intl. Educ. Consortium, Austin
6824 TX Southern U., Houston
6851 TX Tech. U., Health Sci. Ctr.
6827 TX Tech. U., Lubbock
6826 TX Woman's U., Denton
6831 Trinity U., San Antonio
6868 U. of Dallas, Irving
6916 U. of Houston, Clear Lake City
6922 U. of Houston, Downtown C.
6870 U. of Houston, University Park
6917 U. of Houston, Victoria
6481 U. of North TX, Denton
6909 U. of North TX Health Sci. Ctr., Ft. Worth
6565 U. of North TX School of Public Health, Ft. Worth
6880 U. of St. Thomas, Houston

(Texas cont.)

6013 U. of TX – Arlington
6882 U. of TX – Austin
6897 U. of TX – Dallas, Richardson
6886 U. of TX – Dallas, SW Med. Ctr.
6829 U. of TX – El Paso
6887 U. of TX – Galveston, Med. Branch
6907 U. of TX – Houston, Biomedical Sciences
6907 U. of TX – Houston, Health Sci. Ctr., MD Anderson Cancer Ctr. U. of TX – Houston, Health Sci. Ctr., Sch. of Public Health U. of TX – Pan American, Edinburg
6919 **U. of TX – San Antonio:**
6908 — Health Science Center (Grad. Biomedical Sciences)
6850 U. of TX – Tyler
6303 U. of The Incarnate Word, San Antonio
6938 West TX A&M U., Canyon
6951 Western TX C., Snyder

UTAH (UT)

4019 Brigham Young U., Provo
4283 Dixie C., St. George
4864 Salt Lake Comm. C.
4092 Southern Utah U., Cedar City
4853 U. of UT, Salt Lake City
4857 UT St. U., Logan
4870 UT Valley State C., Orem
4941 Weber St. U., Ogden

VERMONT (VT)

3080 Bennington C.
3291 Champlain C., Burlington
3526 Middlebury C.
3757 St. Michael's C., Colchester
3788 School for Intl. Training, Brattleboro
3796 Southern VT C., Bennington
3920 U. of VT, Burlington

VIRGINIA (VA)

5017 Averett C., Danville
5048 Averett C., Vienna
7128 Christopher Newport U., Newport News
5115 C. of William & Mary in VA, Williamsburg
8164 Foreign Credentialing Comm. Phy. Therapy, Alexandria
George Mason U., Fairfax
5292 Hampton U.
5294 Hollins U., Roanoke
5392 James Madison U., Harrisonburg
6314 Keller Grad. Sch. of Mgmt. VA, McLean
5385 Liberty U., Lynchburg
5372 Lynchburg C.
5398 Mary Washington C., Fredericksburg
5405 Marymount U., Arlington
5864 Norfolk St. U.
5510 Northern VA Comm. C., Alexandria
5515 Northern VA Comm. C., Annandale
5774 Northern VA Comm. C., Manassas
5775 Northern VA Comm. C., Sterling
5517 Northern VA Comm. C., Woodbridge
5126 Old Dominion U., Norfolk
5565 Radford U.
5566 Randolph Macon C., Ashland
5567 Randolph Macon Womens C., Lynchburg
5135 Regent U., Virginia Beach
5613 Shenandoah U., Winchester
5634 Sweet Briar C.
5805 Union Theological Seminary, Richmond
5569 U. of Richmond
5820 U. of VA, Charlottesville
5836 U. of VA, C. Eng. Applied Science, Charlottesville
5570 VA Commonwealth U., Richmond (Includes Med. Campus)
5858 VA Military Inst., Lexington
5859 VA Poly. Inst. & St. U., Blacksburg
9291 VA St. Board of Nursing, Richmond
9938 VA St. Board of Pharmacy, Richmond
5860 VA St. U., Petersburg
5862 VA Union U., Richmond
5887 Washington & Lee U., Lexington

WASHINGTON, State of (WA)

9839 Bastyr U., Seattle
4029 Bellevue Comm. C.

List A: Institution Codes

(Washington cont.)

4024	Big Bend Comm. C., Moses Lake
4044	Central WA U., Ellensburg
4045	Centralia C.
4042	City U., Bellevue
4801	Cornish C. of the Arts, Seattle
4301	Eastern WA U., Cheney
4307	Edmonds Comm. C., Lynnwood
4292	Evergreen St. C., Olympia
4330	Gonzaga U., Spokane
4337	Green River Comm. C., Auburn
4344	Heritage C., Toppenish
4348	Highline Comm. C., Des Moines
4554	North Seattle Comm. C., Seattle
4597	Pacific Lutheran U., Tacoma
4615	Peninsula C.
4741	Seattle Central Comm. C.
4694	Seattle Pacific U., Seattle
4695	Seattle U.
4738	Shoreline Comm. C., Seattle
4759	South Seattle Comm. C., Seattle
4739	Spokane Comm. C.
4752	Spokane Falls Comm. C.
4826	Tacoma Comm. C.
0876	Trinity Western U., Blaine
4067	U. of Puget Sound, Tacoma
9964	U. of WA., Bothell
4854	U. of WA., Seattle
4705	WA St. U., Pullman
4947	Western WA U., Bellingham
4951	Whitman C., Walla Walla
4953	Whitworth C., Spokane
4993	Yakima Valley Comm. C., Yakima

WEST VIRGINIA (WV)

5005	Alderson-Broadus C., Philippi
5120	Concord C., Athens
5151	Davis & Elkins C., Elkins
5396	Marshall U., Huntington
5608	Salem Intl. U.
5901	West Liberty St. C.
5902	WV U. Inst. of Tech., Montgomery
5904	WV U., Morgantown
5905	WV Wesleyan C., Buckhannon

WISCONSIN (WI)

1059	Beloit C.
1101	Carroll C., Waukesha
1103	Carthage C., Kenosha
1172	Chippewa Valley Tech. C., Eau Claire
1139	Concordia U., Mequon
1202	Edgewood C., Madison
1393	Lakeland C., Sheboygan
1398	Lawrence U., Appleton
1448	Marquette U., Milwaukee
1519	Med. C. of WI, Milwaukee
1476	Milwaukee Sch. of Engineering
1706	St. Norbert C., DePere
1913	U. of WI - Eau Claire
1859	U. of WI - Green Bay
1914	U. of WI - LaCrosse
1846	U. of WI - Madison
1473	U. of WI - Milwaukee
1916	U. of WI - Oshkosh
1860	U. of WI - Parkside
1917	U. of WI - Platteville
1918	U. of WI - River Falls
1919	U. of WI - Stevens Point
1740	U. of WI - Stout, Menomonie
1920	U. of WI - Superior
1921	U. of WI - Whitewater
8028	Wayland Academy, Beaver Dam
9861	WI Dept. of Regulation & Licensing, Madison

WYOMING (WY)

4542	Northwest C., Powell
4855	U. of WY, Laramie
4957	Western WY Comm. C., Rock Springs

United States Territories and Puerto Rico

AMERICAN SAMOA

0020	American Samoa Comm. C., Pago Pago
9401	Department of Educ., Pago Pago

GUAM

0959	U. of Guam, Mangilao
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MARIANA ISLANDS

9402	District Director of Educ., Saipan
0781	Northern Marianas C., Saipan

MARSHALL ISLANDS

9447	District Scholarship Committee, Majuro
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PALAU

9444	District Educ. Administrator, Koror
9455	Palau Comm. C., Koror

PUERTO RICO

0912	U. of Puerto Rico, Mayaguez
0979	U. of Puerto Rico, Rio Piedras

VIRGIN ISLANDS

0879	U. of Virgin Islands, Charlotte Amalie
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Agencies and Institutions in Canada

CANADA

0901	Acadia U., Wolfville
9398	Alberta Assoc. of Registered Nurses, Edmonton
7004	Algonquin College, Rideau Campus, Ottawa
7005	Algonquin College, Nepean
0015	Alliance Physiotherapy Regional Board, Toronto
0105	Ashbury C., Ottawa
9140	Assoc. of Professional Engineers, Geologists, Geophysicists of Alberta, Edmonton
9288	Assoc. of Registered Nurses of Newfoundland, St. John's
9716	Atlantic Baptist C., Moncton
0920	Augustana U. C., Camrose
0906	Bishops U., Lennoxville
9078	Bow Valley C., Calgary
0905	Brandon U.
9110	British Columbia Inst. of Tech., Burnaby
0895	Brock U., St. Catharines
9873	Canadian Association of Med. Radiation Tech., Ottawa
9500	Canadian Bureau for Intl. Educ., Ottawa
0914	Canadian U.C., Lacombe
0505	Capilano C., N. Vancouver
0854	Carleton U., Ottawa
9213	Centennial C., Scarborough
0144	China Intl. Exam
9543	C. of LPN's of British Columbia, Burnaby
9230	C. of Nurses of Ontario, Toronto
9681	C. of Physicians & Surgeons, Saskatoon
9544	C. of Physicians & Surgeons of Ontario, Toronto
0800	Columbia C., Vancouver
0916	Concordia U. C., Edmonton
0956	Concordia U., Montreal
0068	Coquitlam C.
0915	Dalhousie U., Halifax
0847	Dawson C., Montreal
9568	Douglas C., New Westminster
0032	Emily Carr C. of Art & Design, Vancouver
9120	Fanshawe C., London
9375	George Brown C. of Applied Arts & Tech., Toronto
9395	Grande Prairie Regl. C.
0720	Grant MacEwan Comm. C., Edmonton
9285	Humber C., Etobicoke
9939	Intl. CNCL Canada STDS, Ottawa
9558	Intl. Medical Grad. Prog., Toronto
0157	Kwantlen University C., Surrey
0888	Lakehead U., Thunder Bay
0335	Langara C., Vancouver
0889	Laurentian U., Sudbury
0930	Lethbridge Comm. C.
9581	Malaspina U. C., Nanaimo
9289	Manitoba Assoc. of Registered Nurses, Winnipeg
0832	Marianopolis C., Montreal
0935	McGill U., Montreal:
0935	— Graduate Law Prog.
0936	McMaster U., Hamilton
9333	Medicine Hat C.
0885	Memorial U. of Newfoundland, St. John's
0323	Michener Inst., Toronto
0939	Mt. Allison U., Sackville
9326	Mt. Royal Jr. C., Calgary
0865	Mt. St. Vincent U., Rockingham
0084	Newfoundland Medical Board
0661	Northern Alberta Inst. of Tech., Edmonton
9603	Northern Lights C., Ft. St. John
9201	Nurses Assoc. of New Brunswick, Fredericton
9536	Okanagan C., Kelowna
0211	Ontario C. Application Service, Guelph
0537	Ontario C. of Art, Toronto

(Canada cont.)

9511	Ontario C. of Pharmacists, Toronto
9041	Ontario C. of Teachers, Toronto
9558	Ontario Foreign Med. Grad. (Pre- intern), Toronto
9450	Order of Nurses of Quebec, Montreal
9067	Pacific Inst. of Culinary Arts, Vancouver
9210	Pharmacy Exam. Board Canada, Toronto
0949	Queens U., Kingston
9297	Red Deer C., Red Deer
9738	Regent C., Vancouver
9115	Registered Nurses Assoc. of British Columbia, Vancouver
0886	Ryerson U., Toronto
0953	St. Francis Xavier U., Antigonish
0958	St. Mary's U., Halifax
9100	Seneca C., King City
9212	Seneca C., Willowdale
9117	Sheridan C., Canada Oakville, Ontario
0999	Simon Fraser U., Burnaby
0849	Southern Alberta Inst. of Tech., Calgary
0509	Stanstead C.
7807	Tech. U. of British Columbia, Surrey
9476	Tech. U. of Nova Scotia, Halifax
0896	Trent U., Peterborough
0876	Trinity Western U., Langley
0540	U. Coll. of the Cariboo, Kamloops
0969	U. Du Quebec A Montreal
0963	U. of Alberta, Edmonton
0965	U. of British Columbia, Vancouver
0813	U. of Calgary
0892	U. of Guelph
0855	U. of Lethbridge
0973	U. of Manitoba, Winnipeg
0992	U. of Montreal
0976	U. of New Brunswick, Fredericton
0485	U. of New Brunswick, Saint John
0320	U. of Northern British Columbia, Prince George
0993	U. of Ottawa
0941	U. of Prince Edward Island, Charlottetown
0830	U. of Regina
0980	U. of Saskatchewan, Saskatoon
0982	U. of Toronto, Toronto:
0989	U. of Victoria
0996	U. of Waterloo
0984	U. of Western Ontario, London
0904	U. of Windsor
9379	U. of Winnipeg
0658	Vancouver Comm. C.
0964	Vanciver C., St. Laurent
0893	Wilfrid Laurier U., Waterloo
9191	World U. Service of Canada, Ottawa
0894	York U., North York

Agencies and Institutions Outside the US and Canada

ARGENTINA

0088	IAE-Universidad Austral, Buenos Aires
9417	P.A.O., Buenos Aires

AUSTRALIA

0506	Australian Natl. U., Canberra
9808	Bond U., Queensland
9377	CAPEX
9826	Curtin U. of Tech., Perth
0765	Deakin U., Victoria
9823	Flinders U., Adelaide
9619	Griffith U., Queensland
9811	James Cook U., N. Queensland
9785	La Trobe U., Victoria
0850	MacQuarie U., Sydney
0782	Monash U., Victoria
9778	Queensland U. of Tech., Brisbane
9728	RMIT, Melbourne
0054	Swinburne U. of Tech., Victoria
0727	U. of Adelaide
9837	U. of Canberra
0974	U. of Melbourne, Victoria
0569	U. of New Castle
9668	U. of New England, NSW
0890	U. of New South Wales, Sydney
0987	U. of Queensland, Brisbane
9840	U. of South Australia, Adelaide
0867	U. of Sydney
0743	U. of Technology, Sydney
0051	U. of Western Australia, Perth
0380	U. of Western Sydney

(Australia cont.)

9799	U. of Wollongong
9786	Victoria U. of Tech., Melbourne

AUSTRIA

0547	Webster U., Vienna
0609	Wirtschaftsuniversität Wien, Vienna

BELGIUM

0814	Boston U. Overseas Grad. Prog., Bruxelles
0014	C. of Europe, Belgium
0753	International Management Inst., Antwerp
0749	Katholieke U., Leuven
9866	United Business Institutes, Brussels
0550	Université Libre de Bruxelles
3574	Vrije U./Vesalius C., Bruxelles

BOLIVIA

9418	P.A.O., La Paz
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BRAZIL

9340	Agency Intl. Development (USAID), Brasilia
9092	Business Sch. São Paulo CNPQ, Brasilia
9720	Escola Graduada de São Paulo, São Paulo
8185	Instituto Brazil - Estados Unidos (IBEU), Brazil
9419	P.A.O., Brasilia

BULGARIA

2451	American U. in Bulgaria, Blagoevgrad
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CHILE

9420	P.A.O., Santiago
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COLOMBIA

9389	C.A.O., Bogota
7079	Gimnasio Britanico

COSTA RICA

9460	P.A.O., San Jose
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CYPRUS

9454	U.S. Educ. Commsn., Cyprus, Nicosia
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CZECH REPUBLIC

9374	Anglo-American C. in Prague
0361	Czechoslovakia Management CTR, Celakovice

DENMARK

7035	Copenhagen Business Sch., Frederiksberg
1684	Technical U. of Denmark, Lyngby

DOMINICAN REPUBLIC

9434	C.A.O., Santo Domingo
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ECUADOR

9422	P.A.O., Quito
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EGYPT

0903	American U., Cairo
9404	AMIDEAST, Cairo
9842	Cairo American C., Cairo

ENGLAND

0645	American Intercontinental U., London
0619	Ashridge Management C., Hertfordshire
0869	Aston U., Birmingham
9961	Birkbeck C. U., London
9960	Brunel U.
9647	Chantal Eley, Surrey
0870	City U., London
0822	Cranfield U.
0244	Goldsmiths C., London
0951	Heriot-Watt U., Edinburgh
0891	Imperial C. of Sciences & Tech., London
0618	Keele U.
0394	Kings C., London
0898	London Business Sch.
0499	London Sch. Hygiene & Tropical Medicine
0972	London Sch. of Economics/ Political Science
0815	Loughborough U. of Tech
0804	Manchester Business Sch.
0827	Manchester Sch. Mgt.
9719	Middlesex U., London
9098	Nottingham Trent U.
0178	Oxford Brookes U.
9161	Queen Mary and Westfield C.
0823	Richmond American Intl. U., London
0441	Royal Holloway U. of London, Surrey
9524	St. Clare's, Oxford
9163	U. College of London
0971	U. of Bath
0968	U. of Birmingham
0828	U. of Bradford
0816	U. of Bristol
0908	U. of Cambridge
0502	U. of Durham
9178	U. of East Anglia, Norwich
9836	U. of Essex, Colchester
3461	U. of Exeter
0493	U. of Hertfordshire, Hatfield
0783	U. of Hull
0826	U. of Kent, Canterbury
0801	U. of Lancaster
3068	U. of Leeds
3407	U. of Leicester
0845	U. of Liverpool
9961	U. of London, Birbeck C.
0757	U. of Manchester
0752	U. of Newcastle Upon Tyne, Newcastle/Tyne
0519	U. of North London
3464	U. of Nottingham
0490	U. of Oxford, Grad. Admissions
0807	U. of Oxford, Said Business School
0769	U. of Reading
0846	U. of Sheffield
9162	U. of Southampton
0554	U. of Surrey
9166	U. of Sussex
0806	U. of Warwick, Coventry
0338	U. of Westminster
3065	U. of York
9733	U.S. Intl. U., Hertfordshire
0133	U. of Tartu

(England cont.)

0115	C. of Micronesia, Pohnpei
9443	District Educ. Admin., Yap

FED. STATES OF MICRONESIA

FINLAND

0636	Helsinki Sch. Econ. and Business Admin.
0053	Helsinki U. of Tech.
0599	Tampere U. of Tech.
9872	U. of Helsinki
9871	U. of Tampere

FRANCE

9648	American Intl. Sch., Nice
0866	American U. in Paris
7189	Bordeaux Ecole de Management, Cedex
0700	Centre Intl. d' Admission au Mgt. (CIAM), Jouy-en-Josas
9548	CPE, Lyon
9792	Ecole d'Ingenieurs de Tours, Cedex
0056	Ecole d'Ingenieurs Du Val, Cedex
9530	Ecole des Cadres (EDC), Courbevoie
0681	Ecole Europeene d'Affairs (EAP), Cedex
0171	Ecole Natl. D'ing D Tech. D Ind, Nantes
0326	Ecole Natl. Supr. Arts Et Metiers, Talence
0191	Ecole Natl. Supr. Arts Et Motle, Aix-En Provence
9360	Ecole Natl. Supr. Arts & Metiers (ENSAM), Angers
0166	Ecole Natl. Supr. Telecom 3, Paris
9336	Ecole Polytechnique Feminine, Seaux
9249	Ecole Practiciens Commerce Intl. (EPCSI), Cergy Pointoise
0057	Ecole Sup. d'Ingenieurs De Nice
0199	Ecole Sup. Libre des Sci. Comm. Appl. (ESLSCA), Paris
0671	EDHEC-Lille
0190	Enseint, Toulouse
9617	ESC, Poitiers
0165	ESC, Troyes
ESSEC	Business Schools, Intl.
9249	— EPSCI School of Intl. Mgt.

List A: Institution Codes

(France cont.)

0161	Gruppe ESC Nantes Atlantique, Nantes
0566	Gruppe ESC Normandie, Le Havre
3244	I.N.S.E.A.D./Ph.D. Prog., Cedex
9533	I.N.S.E.E.C., Bordeaux
0714	I.N.S.E.E.C., Paris
0695	Inst. D'Etudes Poli De Paris
0970	Inst. European d' Administration des Affaires, Fontainebleau
0652	Inst., Franco-Amer. de Mgt., Paris
9352	Inst. National des Sciences Appliquees, (INSA), Villeurbanne
0739	Inst. Supr. de Gestion, Paris
0649	Inst., Supr. des Affaires, Jouy-en-Josas
0675	Inst. Supr. du Commerce (ISC), Paris
0189	Inst. Universitaire de Tech, Mulhouse
0337	L'Ecole Louis De Broglie, Bruz Rennes
0134	Lincoln Intl. Business Sch., Paris
0484	MI8 Ecole Natl. des Ponts ET Chaussees(ENPC), Paris
9282	Ministere des Affaires Etrangeres, Paris
0667	U. Hartford Business Sch., Puteaux
0632	U. Lyon 111
0463	Université Claude Bernard Lyon, Cedex

GERMANY

8183	Aalen U. of Applied Sciences
9789	Bad Homburger Akademie
3688	Brandenburg U. of Tech., Cottbus
0315	D.A.A.D., Bonn
2615	European Business Sch., Oestrich-Winkel
9023	Fachhochschule Aachen
8221	Fachhochschule Furtwangen
9998	Fachhochschule Lippe Und Hoexter
0475	Fachhochschule Pforzheim
8167	Humboldt U., Zu Berlin
9233	Fulbright Commission, Berlin
9024	Intl. U., Bremen
9018	Inst. Fur Werkzeugmaschinen I Intl. U. in Germany
7474	Leipzig Grad. Sch. of Mgmt.
0404	Otto Von Guericke U. Magdeburg
0183	Schiller Intl. U., Heidelberg
0835	Stuttgart Inst. Mgmt. and Tech.
8174	Tech. U. of Hamburg-Harburg
8165	Technische U. Braunschweig
9777	U. of Karlsruhe
0683	U. of Maryland, Mannheim
0988	U. of Maryland, C. Mim Prog., Schwabisch Gmund
1653	U. of Stuttgart
0460	U. of Tech, Esslingen
1680	Universität Bremen
7723	Universität Hannover
7122	Universität Tubingen
9403	WHU Koblenz, Vallendar

GREECE

0925	American C. of Greece-Deree, Athens
9393	Anatolia C., Thessaloniki
9337	Athens C.
9351	Pierce C. H.S., Athens
9569	U. of LaVerne, Athens Center
7006	U. of Macedonia, Econ. Soc. Sci., Thessaloniki

GUATEMALA

9435	P.A.O., Guatemala City
9562	U. del Valle de Guatemala, Guatemala City

HONDURAS

9424	P.A.O., Tegucigalpa
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HONG KONG

0812	Chinese U., Sha Tin
3401	City U. of Hong Kong, Kowloon
9566	Hong Kong Intl. Exam Authority, Kowloon
0170	Hong Kong U. of Sci. & Tech., Kowloon
9300	Inst. of Intl. Educ., Wanchai
9303	Lingnan U., Tuen Mun, N.T.
9671	U. of Hong Kong

HUNGARY

0069	Central European U., Budapest
0203	Central European U. Graduate Sch. Business, Budapest
9805	Jozsef Attila U. Library, Szeged
9804	Lajos Kossuth U., Debrecen
9807	Library of Chemistry U., Veszprem

(Hungary cont.)

9806	Miskolc Tech. U.
9717	Soros Foundation, Hungary
9802	Szabo Ervin Library, Budapest
9801	Technical U. of Budapest

INDIA

0035	Indian Inst. of Tech., W. Bengal
0117	Inst. of Chartered Fin. Analysis of India, Hyderabad, (ICFAI)
1043	Maharishi Inst. of Mgt. (MIM), New Delhi
9425	P.A.O., New Delhi
0833	U. of Bombay
9364	U.S. Educ. Fdn. India (USEFI), New Delhi

INDONESIA, REP. OF

9313	Agency for Agric. Research & Development, Bogor
9356	Agency Intl. Development (USAID) Training Office, Jakarta
9366	Caltex Pacific Indonesia, Rumbat - Pakanbaru
9397	Inst. of Tech., Bandung
0451	Language Center of IKIP, Bandung
9508	National Development Planning Agency, Jakarta
9475	P.A.O., Jakarta

IRELAND

0858	U. of Dublin Trinity C.
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ISRAEL

9194	AMIDEAST, Jerusalem
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ITALY

0698	Bocconi U., Milan
9729	Bologna Center, Johns Hopkins U., Bologna
9832	English Centre, Ravenna
9190	Fondazione Rui, Rome
0784	John Cabot U., Rome
9383	P.A.O., Rome
0495	Politecnico Di Milano, Lecco
9795	Politecnico Di Milano, Milano

JAPAN

0794	Aoyama Gakuin U., Tokyo
9870	Chukyo U., Aichi
0436	Hitotsubashi U., Tokyo
0151	Chuo U., Tokyo
9220	Industrial Bank of Japan, Tokyo
8022	Intl. Christian U. High School, Tokyo
0860	Intl. Christian U., Tokyo
7132	Intl. Student Ctr. Osaka U.
0712	Intl. U. of Japan, Niigata
9478	Japan-U.S. Educ. Commsn., Tokyo
8244	Kagawa Medical U.
0773	Keio U., Tokyo
9746	Kumamoto Gakuen U.
3818	Kwansei Gakuin U., Nishinomiya
9669	Kyoto Intl. U., Kyoto
9501	Kyoto U., Kyoto
0411	Kyushu U., Fukoka
0413	Meiji U., Tokyo
9502	Ministry of Foreign Affairs, Tokyo
0477	Miyazaki Intl. C.
0312	Nagoya U.
9477	Nanzan U., Nagoya
0387	National Collegiate Network, Tokyo
9630	Nevada Ca. Intl. Consortium, Tokyo
0586	Nihon U., Tokyo
0751	Rikkyo U., Tokyo
2791	Ritsumeikan Asia Pacific U., Oita
0659	Ritsumeikan U., Kyoto
0414	Seikei U., Tokyo
0819	Sophia U., Tokyo
9400	Takushoku U., Tokyo
9758	Teachers C., Japan Prog., Tokyo
9698	Temple U., Tokyo
8195	Tokyo Medical & Dental U.
9611	Tokyo Womens Christian U.
9657	Toyo Eiwa U., Kanagawa
9757	U. of Rio Grande, Tokyo
9259	U. of Tokyo
0439	U. of Tsukuba, Ibaraqi
9342	Waseda U., Tokyo

JORDAN

9180	AMIDEAST, Amman
9426	P.A.O., Amman

KENYA

0731	United States Intl. U., Nairobi
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KOREA

9679	Citizen's National Bank
8229	EWHA Women's U., Seoul

(Korea cont.)

9327	Fellowship Award Prog., Seoul
8187	Hankuk U. of Foreign Studies, Seoul
0195	Korea Advanced Institute of Science & Technology-Taejon
8228	Korea U., Seoul
9350	Korean-American Educational Commsn., Seoul
9675	Kumho Company, Inc., Seoul
0144	Kwangju Inst. of Sci. & Tech.
9411	P.A.O., Seoul
0329	Pohang U. of Science & Tech. (Postech)
9659	Securities Supervisory Board, Seoul
0489	Supreme Court of Korea, Seoul
9893	Yonsei U., Seoul

KUWAIT

0768	Kuwait U.
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LAOS

9436	P.A.O., Vientiane
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LEBANON

0902	American U., Beirut
9200	AMIDEAST, Beirut
2595	Lebanese American U.
7696	Notre Dame U., Zouk Mosbeh
9252	U.S. Embassy, Beirut
2960	U. of Balmand, Tripoli

MALAYSIA

0005	American Degree Prog., Selangor
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MALI

9537	Agency Intl. Development (USAID)
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MEXICO

9910	DuX Grad. Sch. of Business, N.L.
9718	Inst. Intl. Educ., Mexico
0843	Inst. Tecn Estudios Superiores (ITESM)
9427	P.A.O., Mexico City
9852	Universidad de Monterrey, Mexico

MONACO

9074	University of Southern Europe
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MOROCCO

0125	Al-Akhwain U., Ifrane
9670	American Language Center, Rabat
9521	AMIDEAST, Rabat

NEPAL

9437	P.A.O., Kathmandu
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NETHERLANDS

0031	Delft U. of Tech.
0798	Erasmus U., Rotterdam
9714	Inst. of Social Studies
0504	Leiden U.
9202	Nijenrode Netherlands Sch. Business, Breukelen
9860	Tilburg U.
0542	Wageningen Agric. U.
0548	Webster U., Leiden
9077	U. of Groningen
0398	Universiteit Van Amsterdam, Faculty of Economics
9678	Universiteit Van Amsterdam, Intl. Sch. for Humanities & Social Sci.
9062	Utrecht U.

NEW ZEALAND

9782	Dominion English Schools, Auckland
9479	Lincoln U., Canterbury
9480	Massey U., Palmerston North
9689	Nursing Council of New Zealand, Wellington
9481	U. of Auckland
9482	U. of Canterbury, Christchurch
9483	U. of Otago, Dunedin
9484	U. of Waikato, Hamilton
9485	Victoria U., Wellington

NICARAGUA

9438	P.A.O., Managua
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NIGERIA

9396	P.A.O., Lagos
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NORWAY

0686	Norwegian Sch. of Economics/Business, Bergen
0529	Norwegian Sch. of Management, Sandvika

(Norway cont.)

9652	Norwegian U. of Sci. and Tech., Dragvoll
9367	U. of Bergen
0756	U. of Oslo
0742	U. of Tromso

PAKISTAN

0096	Gik Inst., Topi-Swabi
9654	Ministry of Science & Tech., Islamabad
9463	P.A.O., Karachi
9388	U.S. Educ. Fdn., Islamabad
9387	U.S. Embassy, Islamabad
9304	USAID, Islamabad

PANAMA

0909	Panama Canal C., Balboa
9439	P.A.O., Panama City

PARAGUAY

9458	P.A.O., Asuncion
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PEOPLE'S REPUBLIC OF CHINA

0744	China Intl. Examinations Coordination Bureau, Beijing
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PERU

9499	Commsn. for Educ. Exch. U.S./Peru, Lima
9428	P.A.O., Lima

PHILIPPINES

9963	Industrial Personnel & Mgt. Svcs., Manila
9321	Ministry of Educ. and Culture, Manila
9466	P.A.O., Manila
9307	Philippine-American Educ. Fdn., Manila
0978	U. of Philippines, Quezon City

PORTUGAL

0722	New U. of Lisbon
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SAMOA

0020	American Samoa Comm. C., Pago Pago
9391	Church C. of Western Samoa, Apia

SAUDI ARABIA

9406	Arabian American Oil Co., Dhahran
0868	U. of Petroleum & Minerals, Dhahran

SCOTLAND

0951	Heriot-Watt U., Edinburgh
0818	U. of Aberdeen
0917	U. of Edinburgh
0923	U. of Glasgow
0881	U. of Stirling
0841	U. of Strathclyde, Glasgow

SINGAPORE

7037	Center for American Education
9138	Nanyang Tech. U.
0705	Nanyang Tech. U., MBA
0677	National U., Singapore
9081	National U., Singapore Faculty of Arts and Social Science
9084	National U., Singapore Faculty of Engineering
8101	Overseas Family C., Singapore
0009	Public Serv. Commsn., Singapore
9014	Singapore Mgmt. U.
8176	Temasek Polytechnic

SOUTH AFRICA

0837	U. of Cape Town
0991	U. of Witwatersrand

SPAIN

9214	Commsn. for Educ. Exch. U.S./Spain, Madrid
0884	Escuela Supr De Admin Empresas
0707	Inst. De Empresa, Spain
0208	Universitat Pompeu Fabra
9727	Fundación Familiar Catalana, Barcelona
0755	U. De Navarra, IESE, Barcelona

SRI LANKA

0276	Inst. of Tech. Studies, Colombo
9456	P.A.O., Colombo

SWEDEN

0050	Chalmers U. of Tech, Goteberg
0083	Goteborgs Universitet
0101	Linkoping U.

(Sweden cont.)

0089	Lund U.
0008	Stockholm U.
9520	VHS, National Admsn. to Higher Educ., Stockholm

SWITZERLAND

0878	American C. of Switzerland, Leysin
9756	American Grad. Sch. of Business
9523	Art Center C. of Design, Peilz Franklin C.
0705	GSBA Zurich/OEKREAL Fdn.
9827	Hotel Mgt. School, Valais
8077	Kumon Leysin Acad. of Switzerland
8013	Leysin American Sch.
9295	Lutheran World Federation, Geneva
3253	Swiss Federal Inst. Tech., Lausanne
0445	Zurich Sch. for Translation/ Interpretation

SYRIA

9522	AMIDEAST, Damascus
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TAIWAN

9412	American Inst. of Taiwan, Taipei
9253	Fdn. for Scholarly Exch., Taipei
9145	Ministry of Educ., Taipei

THAILAND

9474	Agency Intl. Development (USAID), Bangkok
9344	American Language Inst., Bangkok
0918	Asian Inst. of Tech., Bangkok
0706	Assumption U., Bangkok
0697	Bangkok Krungthep U.
9573	CIDA, Bangkok
9275	Dept. of Tech./ Economic Coop. (DTEC), Bangkok
9349	East-West Center, Bangkok
9343	Inst. of Intl. Educ., Bangkok
8084	Intl. School of Bangkok
9341	Kasetsart U., Bangkok
0302	National Intl. Devlp. Admin., Bangkok
9318	Sasin Grad. Inst., Bangkok
0459	Stamford Intl. C., Bangkok
9370	Thailand-U.S. Educ. Fdn., Bangkok
9384	Thammasat U., Bangkok
0091	Thammasat U. SIIT Rangsit, Pathumthani
9474	USAID/Thailand, Bangkok

TOGO

9517	U.S. Embassy, Lome
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TONGA

9390	Liahona H.S., Nuku Alofa
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TUNISIA

List B: Department Codes

This list is only for students applying for **graduate study**. If you are not applying for graduate study, you must fill in 00 as the department code for each institution or agency you list.

02 - Graduate Schools of Management 03 - Law Schools

Graduate Schools: If you are applying for graduate study in a field other than business or law, copy the appropriate code from the list below.

HUMANITIES

- 11 Archaeology
- 12 Architecture
- 26 Art History
- 13 Classical Languages
- 28 Comparative Literature
- 53 Dramatic Arts
- 14 English
- 29 Far Eastern Languages and Literature
- 15 Fine Arts, Art, Design
- 16 French
- 17 German
- 04 Linguistics
- 19 Music
- 57 Near Eastern Languages and Literature
- 20 Philosophy
- 21 Religious Studies or Religion
- 22 Russian/Slavic Studies

- 23 Spanish
- 24 Speech
- 10 Other foreign languages
- 98 Other humanities

SOCIAL SCIENCES

- 27 American Studies
- 81 Anthropology
- 82 Business and Commerce
- 83 Communications
- 84 Economics
- 85 Education (including M.A. in Teaching)
- 01 Educational Administration
- 70 Geography
- 92 Government
- 86 History
- 87 Industrial Relations and Personnel
- 88 International Relations

- 18 Journalism
- 90 Library Science
- 91 Physical Education
- 97 Planning (City, Community, Urban, Regional)
- 89 Political Science
- 93 Psychology, Clinical
- 09 Psychology, Educational
- 58 Psychology, Experimental/Developmental
- 79 Psychology, Social
- 08 Psychology, other
- 94 Public Administration
- 96 Public Health
- 95 Social Work
- 96 Sociology
- 80 Other social sciences

BIOLOGICAL SCIENCES

- 31 Agriculture
- 32 Anatomy
- 05 Audiology
- 33 Bacteriology
- 34 Biochemistry
- 35 Biology
- 45 Biomedical Sciences
- 36 Biophysics
- 37 Botany
- 38 Dentistry
- 39 Entomology
- 46 Environmental Science
- 40 Forestry
- 06 Genetics
- 41 Home Economics
- 25 Hospital and Health Services Administration
- 42 Medicine

- 07 Microbiology
- 74 Molecular and Cellular Biology
- 43 Nursing
- 77 Nutrition
- 44 Occupational Therapy
- 56 Pathology
- 47 Pharmacy
- 48 Physical Therapy
- 49 Physiology
- 55 Speech-Language Pathology
- 51 Veterinary Medicine
- 52 Zoology
- 30 Other biological sciences

PHYSICAL SCIENCES

- 54 Applied Mathematics
- 61 Astronomy
- 62 Chemistry
- 78 Computer Sciences

- 63 Engineering, Aeronautical
- 64 Engineering, Chemical
- 65 Engineering, Civil
- 66 Engineering, Electrical
- 67 Engineering, Industrial
- 68 Engineering, Mechanical
- 69 Engineering, other
- 71 Geology
- 72 Mathematics
- 73 Metallurgy
- 75 Oceanography
- 76 Physics
- 59 Statistics
- 60 Other physical sciences

Use 99 for any department not listed.

List C: Native Country and Region Codes

- 001 Afghanistan
- 003 Albania
- 005 Algeria
- 007 American Samoa
- 008 Andorra
- 010 Angola
- 011 Anguilla
- 012 Antigua and Barbuda
- 015 Argentina
- 016 Armenia
- 017 Aruba
- 020 Australia
- 025 Austria
- 029 Azerbaijan
- 030 Azores
- 035 Bahamas
- 040 Bahrain
- 045 Bangladesh
- 050 Barbados
- 094 Belarus
- 055 Belgium
- 056 Belize
- 058 Benin
- 060 Bermuda
- 063 Bhutan
- 065 Bolivia
- 069 Bosnia and Herzegovina
- 070 Botswana
- 075 Brazil
- 077 British Virgin Islands
- 081 Brunei Darussalam
- 085 Bulgaria
- 593 Burkina Faso
- 092 Burundi
- 307 Cambodia
- 095 Cameroon
- 100 Canada
- 106 Cape Verde
- 110 Cayman Islands

- 113 Central African Republic
- 114 Chad
- 115 Chile
- 457 China, People's Republic of
- 120 Colombia
- 122 Comoros
- 630 Congo-DRC (Formerly Zaire)
- 125 Congo Republic
- 126 Cook Islands
- 130 Costa Rica
- 290 Côte d'Ivoire (Ivory Coast)
- 133 Croatia
- 135 Cuba
- 140 Cyprus
- 142 Czech Republic
- 150 Denmark
- 153 Djibouti
- 154 Dominica, Commonwealth of
- 155 Dominican Republic
- 165 Ecuador
- 170 Egypt
- 175 El Salvador
- 180 England
- 183 Equatorial Guinea
- 182 Eritrea
- 184 Estonia
- 185 Ethiopia
- 187 Faroe Island
- 190 Fiji
- 195 Finland
- 200 France
- 203 French Guiana
- 202 French Polynesia
- 204 Gabon
- 205 Gambia, The
- 206 Gaza Strip

- 208 Georgia
- 210 Germany
- 215 Ghana
- 220 Greece
- 225 Greenland
- 227 Grenada
- 228 Guadeloupe
- 229 Guam
- 230 Guatemala
- 233 Guinea
- 234 Guinea-Bissau
- 235 Guyana
- 240 Haiti
- 245 Honduras
- 250 Hong Kong
- 251 Hungary
- 255 Iceland
- 260 India
- 265 Indonesia
- 270 Iran
- 273 Iraq
- 275 Ireland
- 277 Isle of Man
- 280 Israel
- 285 Italy
- 295 Jamaica
- 300 Japan
- 305 Jordan
- 308 Kazakhstan
- 310 Kenya
- 312 Kiribati
- 314 Korea (DPR)
- 315 Korea (ROK)
- 320 Kuwait
- 323 Kyrgyzstan
- 325 Laos
- 328 Latvia
- 330 Lebanon
- 333 Lesotho
- 335 Liberia

- 340 Libya
- 343 Liechtenstein
- 344 Lithuania
- 345 Luxembourg
- 347 Macau
- 348 Macedonia, former Yugoslav Republic of
- 350 Madagascar
- 353 Madeira Islands
- 355 Malawi
- 360 Malaysia
- 361 Maldives
- 363 Mali
- 365 Malta
- 367 Northern Mariana Islands
- 368 Marshall Islands
- 366 Martinique
- 369 Mauritania
- 370 Mauritius
- 375 Mexico
- 107 Micronesia, Federated States of
- 376 Moldova
- 378 Monaco
- 379 Mongolia
- 381 Montserrat
- 380 Morocco
- 385 Mozambique
- 090 Myanmar (Burma)
- 388 Namibia
- 386 Nauru
- 387 Nepal
- 390 Netherlands
- 395 Netherlands Antilles
- 396 New Caledonia
- 405 New Zealand
- 420 Nicaragua
- 425 Niger
- 430 Nigeria
- 433 Niue Island

- 434 Northern Ireland
- 435 Norway
- 443 Oman
- 445 Pakistan
- 447 Palau
- 450 Panama
- 400 Papua New Guinea
- 455 Paraguay
- 460 Peru
- 465 Philippines
- 470 Poland
- 475 Portugal
- 474 Puerto Rico
- 477 Qatar
- 482 Reunion
- 483 Romania
- 484 Russia
- 487 Rwanda
- 486 St. Kitts and Nevis
- 521 St. Lucia
- 522 St. Vincent and the Grenadines
- 488 San Marino
- 489 Sao Tome and Principe
- 490 Saudi Arabia
- 495 Scotland
- 497 Senegal
- 498 Seychelles
- 500 Sierra Leone
- 505 Singapore
- 503 Slovakia
- 504 Slovenia
- 506 Solomon Islands
- 507 Somalia
- 510 South Africa
- 515 Spain
- 520 Sri Lanka
- 525 Sudan
- 527 Suriname
- 530 Swaziland

- 535 Sweden
- 540 Switzerland
- 545 Syria
- 550 Tahiti
- 555 Taiwan
- 556 Tajikistan
- 560 Tanzania
- 565 Thailand
- 567 Togo
- 570 Tonga
- 575 Trinidad and Tobago
- 580 Tunisia
- 584 Turkmenistan
- 585 Turkey
- 586 Turks and Caicos Islands
- 587 Tuvalu
- 590 Uganda
- 589 Ukraine
- 591 United Arab Emirates
- 588 United Kingdom*
- 592 United States of America
- 607 U.S. Virgin Islands
- 595 Uruguay
- 594 Uzbekistan
- 596 Vanuatu
- 597 Vatican City
- 600 Venezuela
- 605 Vietnam
- 610 Wales
- 611 West Bank
- 620 Samoa
- 623 Yemen
- 625 Yugoslavia
- 635 Zambia
- 480 Zimbabwe

Use 999 for any country/region not listed.

*See England, Scotland, Wales, and Northern Ireland.

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Educational Testing Service
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- Check this box if you received a CBT voucher and are now returning it for a refund.
- Check this box if you are returning an unused paper-based test admission ticket.
- See page 4 for refund policy.

Name: _____
Family Name (Surname) Given Name Middle Name

Address: _____
_____ Postal Code

Daytime Phone Number: _____

Canceled Test Date: (Month) Day (Year)

Date of Birth: (Month) Day (Year)

Appointment Confirmation/Registration Number

Check if you paid by: American Express Discover JCB
 MasterCard VISA and enter your card number and expiration date.

Credit Card Expiration Date (Month) (Year)

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CUT HERE ✂

Score Report Requests

Complete the form on page 37 to request TOEFL official score reports for institutions you did NOT indicate on test day. Remember that scores more than two years old cannot be reported or verified.

The form will be returned to you if you do not give complete information or if you do not enclose the correct fee.

Do not send a letter with this form. It will cause delay.

CBT score reports will be mailed to the institutions you listed approximately two weeks after your test date if you compose your essay on the computer. If you handwrite your essay, score reports will be mailed approximately five weeks after your test date. Supplemental paper score reports will be mailed to the institutions you noted approximately five weeks after your test date. **UNDER NO CIRCUMSTANCES CAN SCORE REPORTS BE MAILED ANY EARLIER.**

Scores will be mailed within two weeks after ETS receives your request. An acknowledgment confirming that your official score reports were mailed will be sent to you by mail.

How to Fill in the Form

To complete the form, follow the instructions below.

Fill in your appointment confirmation/registration number, name, date of birth, and test date.

To order an official score report for an institution, look at List A: Institution Codes (see pages 28-33). Find the name of the institution to which you want your official score report sent. Then print the name, address, and code number

in the spaces provided. If you are applying to an institution that is not listed, contact the institution or agency and ask it to provide you with its ETS/TOEFL-assigned code number, or you can ask ETS for the code number. If the institution or agency does not have an ETS/TOEFL-assigned code number, fill in the institution name and the complete mailing address, but leave the institution code area blank.

If you plan to study at the undergraduate level, or if the institution is not a college or university, leave the space for department name blank and write 00 in the boxes for department code.

If you are applying for graduate study (that is, you have already earned a bachelor's degree at a college or university), look at List B: Department Codes (see page 34). Find the name of the department in which you plan to study and then copy the name and two-number code. If your department is not listed, write 99 in the spaces for department code. You must write a department code number so ETS can send your score report to the office the graduate institution has named to receive TOEFL score reports. **If you do not write a department code, your official score report may be sent to the institution's undergraduate school.**

NOTE: After you submit your completed form, you cannot delete or change designated institutions or department codes. List no more than eight institutions on this form. If you wish to order more than eight reports, you may photocopy the form.

Payment

- See page 4 for preferred forms of payment and other payment policies. Do not send cash. If you are paying by credit card, write in the number of your American Express, Discover, JCB, MasterCard, or VISA card (no other credit card may be used). Enter the month and year of your card's expiration date in the spaces indicated. The total amount due will be calculated automatically at ETS and billed to your account. Receipts for bank checks or bank money orders are not acceptable. The actual negotiable check or money order must accompany the form.
- If you do not send enough money, the TOEFL office will send reports only to as many institutions as you paid for, no matter how many you requested. (Fees are subject to change without notice.)
- Sign and date the form before mailing.
- Mail this form and payment to TOEFL, Educational Testing Service, PO Box 6153, Princeton, NJ 08541-6153, USA.
- If you are paying by credit card, this form may be faxed. Faxed requests will not be processed unless complete credit card information is provided. The fax number is 1-609-771-7500.

NOTE: All Score Report Request Forms will be processed upon receipt, and a charge will be made to your credit card. If you think your faxed Score Report Request Form may not have been received by TOEFL Services and you attempt to send the information again, write "DUPLICATE" in large letters on all repeat requests. This will help avoid extra processing by TOEFL Services and unnecessary charges to your credit card.

Important Information

Various operational or logistical difficulties may delay the reporting of scores. Score reports are mailed within two or five weeks after the test date from the United States. Some score reporting may take longer due to difficulties with local mailing conditions or computer transmission problems.

NOTE: TOEFL scores are measurement information and are subject to all restrictions on release of information indicated in this *Bulletin*. They are not the property of the examinee. Scores more than two years old cannot be reported or verified.

Your score record and the documents you completed that are retained at ETS (for example, your photo file record) may be released to third parties, such as government agencies or parties to a lawsuit, if requested pursuant to a subpoena.

Score Verification

Institutions are advised to request official verification of any test scores sent to them directly by examinees. If you send your examinee's score record to an institution and there is a difference between the official scores recorded at ETS and those on the score record you provided, the institution will be requested to send ETS a copy of the score record. At the written request of an official of the institution, ETS will report the official scores, as well as any previous scores recorded for you within the last two years. ETS or its authorized representative will also provide information about your scores at the request of an institution or agency that has a copy of your examinee's score record.

NOTE: The information in your TOEFL record is the same as the information printed on your examinee's score record.

Acceptable Scores

Each institution that requires TOEFL scores decides for itself what scores or ranges of scores are acceptable. These requirements vary from institution to institution, depending on such factors as your field of study, your level of study (graduate or undergraduate), whether you will be a teaching assistant, and whether the institution offers special courses in English as a foreign or second language. There is no specific passing or failing score.

If you have questions about how your scores have been used or interpreted, contact the institutions or agencies directly.

TWE Acceptable Scores

There are no passing or failing scores, as such, on the TWE test. Each institution determines for itself whether to use TWE score information in conjunction with TOEFL score information and what score ranges are acceptable. To learn how scores are interpreted, contact the institutions that have received your test results.

Test Score Data Retention

Individually identifiable TOEFL test scores are retained in a database for only two years. After two years, all information that could identify an individual is removed. If you took the TOEFL test more than two years ago, you will have to take the test again to have the scores sent to you, an institution, or an agency.

Confidentiality of

TOEFL Scores

The TOEFL program recognizes the right of examinees to privacy with regard to information that is stored in data or research files held by Educational Testing Service and the program's responsibility to protect information in its files from unauthorized disclosure. ETS or its authorized representative may share examinee score data with institutions or agencies for verification purposes.

TOEFL test score data and essay responses that may be used at any time for informational, research, statistical, or training purposes are not individually identifiable.

Information retained in TOEFL records is the same as the information printed on the examinee's score record and on the official score reports. Official score reports will be sent only to those institutions or agencies designated by the examinee on the day of the test,

on a Score Report Request Form submitted at a later date, or otherwise specifically authorized by the examinee.

Scores are not to be released by institutional recipients without the explicit permission of the examinee.

Test Question Inquiries

Language specialists prepare TOEFL test questions. These specialists follow careful, standardized procedures developed to ensure that all test material is of consistently high quality. Each question is reviewed by several members of the ETS staff. The TOEFL Committee of Examiners, an independent group of professionals in the fields of linguistics, language testing, and language teaching that reports to the TOEFL Board, is responsible for the content of the tests.

After test questions have been reviewed and revised as appropriate, they are selectively administered in trial situations and assembled into computer test pools. The test pools are then reviewed according to established ETS and TOEFL program procedures to ensure that all possible versions of the test are free of cultural bias. Statistical analyses of individual questions, as well as simulated versions of the complete tests, ensure that all items provide appropriate measurement information.

Although ETS employs extensive quality control checks throughout the development of test questions and the preparation of final tests, typographical errors or flaws in questions may occasionally occur. If you suspect a problem and want to question a test item for any reason, notify the test supervisor before you leave the test site. You may also write to TOEFL Test Question Inquiries 42-N-208, Educational Testing Service, Rosedale Road, Princeton, NJ 08541-0001, USA, or send a fax to 1-609-683-2600 immediately after taking the test.

Please include the name of the test, the test date, the name of the center where the test was taken, and, if possible, the number of the test item being questioned.

If you have a complaint about the testing facilities or the supervisor, write to TOEFL Test Administration Services within three days after the test date. Be sure to give the date of the test, the name of the test center, and the city and country in which you tested. Write to TOEFL Test Administration Services, Educational Testing Service, PO Box 6163, Princeton, NJ, 08541-6163, USA.

ETS Score Cancellation Policy

Test Security Issues

Educational Testing Service strives to report scores that accurately reflect the performance of every test taker. Accordingly, ETS's standards and procedures for administering tests have two primary goals: giving test takers equivalent opportunities to demonstrate their abilities, and preventing any test takers from gaining an unfair advantage over others. To promote these objectives, ETS reserves the right to cancel any test score when, in ETS's judgment a testing irregularity occurs, there is an apparent discrepancy in a test taker's identification, the test taker engages in misconduct, the test taker attempts to use the printed work or ideas of others as their own in the essay section of the test, or the score is invalid for another reason. Reviews of scores by ETS are confidential. When, for any of the above reasons, ETS cancels a test score that has already been reported, it notifies score recipients that the score has been cancelled, but it does not disclose the reason for cancellation except when authorized to do so by the test taker and in certain group cases.

Testing Irregularities

"Testing irregularities" refers to problems with the administration of a test. When testing irregularities occur, they may affect an individual or groups of test takers. Such problems include, without limitation, administrative errors (such as improper timing, improper seating, defective materials, and defective equipment); improper access to test content; and other disruptions of test administrations (such as natural disasters and other emergencies). When

testing irregularities occur, ETS may decline to score the test, or cancel the test score. When in ETS's judgment it is appropriate to do so, ETS gives affected test takers the opportunity to take the test again as soon as possible without charge.

On occasion, weather conditions or other circumstances beyond the test administrator's or ETS's control may require a delayed start or the rescheduling of your test appointment. In the event that a technical problem at the test center makes it necessary to cancel your test session, or if it is later determined that your scores could not be reported, you will be offered the opportunity to retest free of charge or receive a full refund of the original test fee. In addition, you may seek reimbursement from ETS for reasonable and documented expenses associated with traveling to the test center, even though technical problems are generally not the fault of ETS. To request reimbursement, please contact TOEFL Services (see page 39) with the following information within 30 days of your original test date: your name, date of birth, mailing address, daytime telephone number, email address, original test date and registration or CBT appointment number, and a brief description of what occurred at the test center. All reimbursements will be made in U.S. dollars.

Identification Discrepancies

When, in ETS's judgment or the judgment of test center personnel, there is a discrepancy in a test taker's identification, the test taker may be dismissed from the test center; in addition, ETS may decline to score the test or may cancel the test score.

Misconduct

When ETS or test center personnel find that there is misconduct in connection with a test, the test taker may be dismissed from the test center, or ETS may decline to score the test, or may cancel the test score. Misconduct includes, but is not limited to, noncompliance with the "Test Center Procedures and Regulations" found on page 22 of this *Bulletin*.

Plagiarism

ETS reserves the right to cancel the scores of test takers when, in ETS's judgment, there is evidence that an essay includes, for example, text or ideas that are substantially similar to that found in other TOEFL essays; quotations or paraphrasing, without attribution, of language or ideas from published sources. Such essays do not reflect the independent compositional writing skills that the test seeks to measure.

Invalid Scores

ETS may also cancel scores if, in its judgment, there is substantial evidence that they are invalid for any other reason. Evidence of invalid scores may include, without limitation, discrepant handwriting, unusual answer patterns, and inconsistent performance on different parts of the test. Before canceling scores pursuant to this paragraph, ETS notifies the test taker in writing about its concerns, gives the test taker an opportunity to submit information that addresses ETS's concerns, considers any such information submitted, and offers the test taker a choice of options. The options include voluntary score cancellation, a free retest, or arbitration in accordance with ETS's standard Arbitration Agreement. In addition, the test taker is sent a copy of the booklet *Why and How Educational Testing Service Questions Test Scores*, which explains this process in greater detail. (This booklet is available to any test taker at any time on request.)

NOTE: The retest option is not available outside the United States and Canada. The arbitration option is available only for tests administered in the United States.

Although tests are administered under strict supervision and secure conditions, irregularities may sometimes occur. Please contact ETS as soon as possible to report any observed behavior that may lead to an invalid score—for example, someone copying from another test taker, taking a test for someone else, having access to test questions before the exam, or using notes or unauthorized aids. All information will be held in strictest confidence. To contact ETS, call 1-800-353-8570 (United States only); fax 1-609-406-9709; or email tsreturns@ets.org.

Contact Information

General Inquiries

CBT and Paper-Based Administrations

Phone: **1-609-771-7100**
(Princeton, NJ)

Monday – Friday
8:00 a.m. – 8:00 p.m. New York time
Phones are busiest all day on Monday.

Mail:

TOEFL Services
Educational Testing Service
PO Box 6151
Princeton, NJ 08541-6151, USA

Include the following: name, address, date of birth, test date, appointment confirmation number, registration number, and phone number (U.S. residents only). Allow 4–6 weeks for a response.

Fax: 1-609-771-7500

Registration forms **cannot** be faxed. Faxed correspondence will be handled in the same time frame as all other mail.

Email: toefl@ets.org

Test Takers with Disabilities

CBT and Paper-Based Administrations

Phone: **1-609-771-7780**

TTY Number: **1-609-771-7714**

Mail:

TOEFL Disability Services
Educational Testing Service
PO Box 6054
Princeton, NJ 08541-6054, USA

Fax: **1-609-771-7165**

Test Center Inquiries

Contact TOEFL Services. See General Inquiries above.

CBT Appointment Scheduling

To schedule your testing appointment in the **U.S., American Samoa, Guam, the U.S. Virgin Islands, Puerto Rico, and Canada**, call **1-800-GO-TOEFL (1-800-468-6335)** or call the test center directly. See pages 15-16. To schedule your testing appointment elsewhere, see page 17 for addresses and phone and fax numbers for the **international Regional Registration Centers (RRCs)**.

Test Takers With Disabilities

Refer to page 3 of the *Bulletin* before scheduling your test.

Test Question Inquiries

CBT and Paper-Based Administrations

Mail:

TOEFL Test Question Inquiries
(42-N-208)
Educational Testing Service
Rosedale Road
Princeton, NJ 08541-0001, USA

Fax: **1-609-683-2600**

You must notify the test supervisor of a problem or question before you leave the test site. You can then notify ETS (see page 38).

Express Courier Delivery

CBT and Paper-Based Administrations

TOEFL Services (25-Q-310)
Distribution and Receiving Center
225 Phillips Boulevard
Ewing, NJ 08628-7435, USA

Test Preparation Materials/ Publications

CBT and Paper-Based Administrations

Phone: **1-800-446-3319**

1-609-771-7243 — outside the U.S. and Canada
Monday – Friday
8:00 a.m. – 7:00 p.m.

Mail:

TOEFL Order Services
Educational Testing Service
PO Box 6161
Princeton, NJ 08541-6161, USA

Scores And/Or Additional Score Reports By Phone

CBT and Paper-Based Administrations

1-888-TOEFL44 — U.S., American Samoa, Guam, U.S. Virgin Islands, Puerto Rico, and Canada

1-609-771-7267 — all other locations

1-609-771-7714 (TTY)

Available 6:00 a.m. to 10:00 p.m. New York time, 7 days a week.

Test Center Complaints

CBT Administrations

Computer-Based Testing Network Group
Educational Testing Service
Mail Stop 16-Z
Rosedale Road
Princeton, NJ 08541, USA

Paper-Based Administrations

Attention: TOEFL Complaints
TOEFL Test Administration Services
Educational Testing Service
PO Box 6163
Princeton, NJ 08541-6163, USA

Fax: **1-609-771-7710**

STOP!

If you have a credit card and would like to schedule an appointment now, refer to page 5 for more information. **If you schedule your appointment by phone, you do not need to mail in this form.**

TOEFL®

CBT VOUCHER REQUEST FORM INSTRUCTIONS

Completing the Form

- Complete the form accurately and clearly **with the information for the person who plans to use the voucher and take the test.** The form will be computer processed and whatever you enter for each item will appear on the test taker's record.
- Use a pen with black ink. If you do not have one, you may use a soft lead pencil or a pen with blue ink. Do not use a highlighter, felt-tipped pen, or fountain pen.
- Use English letters. Omit spaces, hyphens, apostrophes, Jr. or II, etc., and avoid stray marks.
- Make your check or money order payable to ETS-TOEFL. See "Acceptable Forms of Payment" on page 4.
- Mail your completed form and payment or credit card information in the appropriate envelope provided in the center of your *Bulletin*. Use the "TOEFL CBT Voucher" label that is attached to the envelope, or address the envelope to:

TOEFL CBT Voucher
Educational Testing Service
PO Box 6159
Princeton, NJ 08541-6159
USA

Instructions for Completing International Test Scheduling Form

Do NOT mail or fax more than once.

IMPORTANT: If the form is not properly filled out (contains incomplete information, unclear letters, or non-English characters), it MAY cause a delay in your registration and appointment scheduling. Please read the instructions carefully.

Completing the Form

- Use black ink.
- The name given on the form must match the name on the identification document you will present at the test center.

Test Date and Center Information

NOTE: TOEFL is not given every day at all test centers. Contact your RRC for the latest information (see page 17). If you are testing at a paper-based testing center, see page 20.

- Indicate your first five date choices by month (MM) and day (DD); for example, May 21 would be listed as 05/21.
- Indicate the test center number where you want to test, and write out the name of the city where the test center is located. You may also indicate a second-choice center.

Payment Information

- You can fax or mail the form if you pay with a credit card or supply a voucher number.
- You must mail the form if you are submitting a check or other physical payment. For a list of acceptable currencies, see page 4. If your payment is not included with your form, your test appointment will not be held.
- See page 4 for preferred forms of payment, payment policies, and acceptable currencies.

Submitting This Form

- If you mail the form, the RRC must receive it at least three weeks prior to your first-choice test date. Insert the form and the proper fee payment in the appropriate envelope provided. Refer to the list of

RRCs on page 17 of this *Bulletin* for the mailing address, and use the correct mailing label provided.

- If you fax the form, the RRC must receive the form at least seven days prior to your first-choice test date. Be sure to include your credit card information. Fax it to the appropriate RRC (see page 17 for fax numbers).

Scheduling Process

- When scheduling your appointment, Prometric will try to schedule your first-choice date, then second, third, fourth, or fifth choice in chronological order at your first-choice test center. If you decide to select a second-choice test center, Prometric will then try to schedule your first choice, then second, third, fourth, or fifth choice at your second-choice center. If none of the dates is available, Prometric will try to schedule you for a day closest to your choices.
- If you have a problem with the appointment scheduled for you, contact your RRC.

Retaking the Test

You may **not** take the computer-based TOEFL test more than once per calendar month.

Confirmation Letter

If you do not receive a confirmation of your appointment, you must call the RRC at least **three business days** prior to your first-choice appointment. If your choices are not in order by date, you must call the RRC at least three business days prior to the earliest appointment choice.

Country Codes

001 Afghanistan	630 Congo-DRC (Formerly Zaire)	251 Hungary	378 Monaco	504 Slovenia
003 Albania	125 Congo Republic	255 Iceland	379 Mongolia	506 Solomon Islands
005 Algeria	126 Cook Islands	260 India	381 Montserrat	507 Somalia
007 American Samoa	130 Costa Rica	265 Indonesia	380 Morocco	510 South Africa
008 Andorra	290 Côte d'Ivoire (Ivory Coast)	270 Iran	385 Mozambique	515 Spain
010 Angola	133 Croatia	273 Iraq	090 Myanmar (Burma)	520 Sri Lanka
011 Anguilla	135 Cuba	275 Ireland	388 Namibia	525 Sudan
012 Antigua and Barbuda	140 Cyprus	277 Isle of Man	386 Nauru	527 Suriname
015 Argentina	142 Czech Republic	280 Israel	387 Nepal	530 Swaziland
016 Armenia	150 Denmark	285 Italy	390 Netherlands	535 Sweden
017 Aruba	153 Djibouti	295 Jamaica	395 Netherlands Antilles	540 Switzerland
020 Australia	154 Dominica, Commonwealth of	300 Japan	396 New Caledonia	545 Syria
025 Austria	155 Dominican Republic	305 Jordan	405 New Zealand	550 Tahiti
029 Azerbaijan	165 Ecuador	308 Kazakhstan	420 Nicaragua	555 Taiwan
030 Azores	170 Egypt	310 Kenya	425 Niger	556 Tajikistan
035 Bahamas	175 El Salvador	312 Kiribati	430 Nigeria	560 Tanzania
040 Bahrain	180 England	314 Korea (DPR)	433 Niue Island	565 Thailand
045 Bangladesh	183 Equatorial Guinea	315 Korea (ROK)	434 Northern Ireland	567 Togo
050 Barbados	184 Eritrea	320 Kuwait	435 Norway	570 Tonga
094 Belarus	188 Estonia	323 Kyrgyzstan	443 Oman	575 Trinidad and Tobago
055 Belgium	187 Faroe Island	325 Laos	445 Pakistan	580 Tunisia
056 Belize	190 Fiji	328 Latvia	447 Palau	584 Turkmenistan
058 Benin	195 Finland	330 Lebanon	450 Panama	585 Turkey
060 Bermuda	200 France	333 Lesotho	400 Papua New Guinea	586 Turks and Caicos Islands
063 Bhutan	203 French Guiana	335 Liberia	455 Paraguay	587 Tuvalu
065 Bolivia	202 French Polynesia	340 Libya	460 Peru	590 Uganda
069 Bosnia and Herzegovina	204 Gabon	343 Liechtenstein	465 Philippines	589 Ukraine
070 Botswana	205 Gambia, The	344 Lithuania	470 Poland	591 United Arab Emirates
075 Brazil	206 Gaza Strip	345 Luxembourg	475 Portugal	588 United Kingdom*
077 British Virgin Islands	208 Georgia	347 Macau	474 Puerto Rico	592 United States of America
081 Brunei Darussalam	210 Germany	348 Macedonia, former Yugoslav Republic of	477 Qatar	607 U.S. Virgin Islands
085 Bulgaria	215 Ghana	350 Madagascar	482 Reunion	595 Uruguay
593 Burkina Faso	220 Greece	353 Madeira Islands	483 Romania	594 Uzbekistan
092 Burundi	225 Greenland	355 Malawi	484 Russia	596 Vanuatu
307 Cambodia	227 Grenada	360 Malaysia	487 Rwanda	597 Vatican City
095 Cameroon	228 Guadeloupe	361 Maldives	486 St. Kitts and Nevis	600 Venezuela
100 Canada	229 Guam	363 Mali	521 St. Lucia	605 Vietnam
106 Cape Verde	230 Guatemala	365 Malta	522 St. Vincent and the Grenadines	610 Wales
110 Cayman Islands	233 Guinea	367 Northern Mariana Islands	488 San Marino	611 West Bank
113 Central African Republic	234 Guinea-Bissau	368 Marshall Islands	489 Sao Tome and Principe	620 Samoa
114 Chad	235 Guyana	366 Martinique	490 Saudi Arabia	623 Yemen
115 Chile	240 Haiti	369 Mauritania	495 Scotland	625 Yugoslavia
457 China, People's Republic of	245 Honduras	370 Mauritius	497 Senegal	635 Zambia
120 Colombia	250 Hong Kong	375 Mexico	498 Seychelles	480 Zimbabwe
122 Comoros		107 Micronesia, Federated States of	500 Sierra Leone	
		376 Moldova	505 Singapore	
			503 Slovakia	

Use 999 for any country/region not listed.

*See England, Scotland, Wales, and Northern Ireland.

Do not use this form if you plan to test in the United States, Canada, American Samoa, Guam, U.S. Virgin Islands, or Puerto Rico.

See the back of this form for instructions. Mail or fax your completed form to the Regional Registration Center (RRC) for the country in which you plan to test (see page 17). **Do not send this form to ETS.**

Please print all information clearly in English characters. **DO NOT** include accent marks or any other special characters. Use black ink to complete the form.

Specify five dates in order of preference and test center location(s).

Month of the Year (MM): 01 - 12
Day of the Month (DD): 01 - 31

	1st choice	2nd choice	3rd choice	4th choice	5th choice
	<input type="text"/> - <input type="text"/>	<input type="text"/> - <input type="text"/>	<input type="text"/> - <input type="text"/>	<input type="text"/> - <input type="text"/>	<input type="text"/> - <input type="text"/>
for example May 21 =	<input type="text"/> 0 <input type="text"/> 5	-	<input type="text"/> 2 <input type="text"/> 1		
	MM - DD		MM - DD		MM - DD

First choice --- Second choice (Optional) ---

Test Center Number _____ write city name of test center _____
Test Center Number _____ write city name of test center _____

The name given when registering must match the name on the identification document that will be presented at the test center. If you are not sure how to enter your name on this form, include a photocopy of your identification with the completed form when sending it to the RRC. You still need to take identification to the test center.

Number on Identification Document (e.g., passport, national certificate of citizenship, or national ID card):

First/Given Name (as on photo ID): Middle Name:

Last/Family Name (as on photo ID):

Day Phone: Evening Phone:
(include country and city codes) (include country and city codes)

Birth Date (MM-DD-YYYY): -- Fax Number:

Mailing Address:

City: State/Province:

Postal Code: Country Code for this Mailing Address:
(see codes on back)

Email Address:

Check here if appointment confirmation should be sent to this email address.

NOTE: Certified checks, money orders, and personal checks must be payable to **ETS-TOEFL**. See page 4 of the *Bulletin* for preferred forms of payment, payment policies, and acceptable currencies.

PAYMENT TYPE (fill in one circle):

- | | |
|--|--|
| <input type="radio"/> - Certified Check (enclosed) | <input type="radio"/> - UNESCO Coupons (enclosed) |
| <input type="radio"/> - Money Order - (enclosed) | <input type="radio"/> - Credit Card (Provide account information below.) |
| <input type="radio"/> - Eurocheck - Europe only (enclosed) | <input type="radio"/> - Voucher Number: <input type="text"/> |
| <input type="radio"/> - Personal Check (enclosed) | |

Type of Currency: _____ Amount Enclosed: _____

Credit Card (fill in one circle): VISA® MasterCard® American Express®

Account Number: Expiration Date: (MM-YY): -

Card Holder Name:

I hereby agree to the general conditions set forth in the 2003-04 TOEFL Information Bulletin, and I agree to the policies and procedures related to computerized testing, specifically those concerning test administration, payment of fees, and reporting of scores. I certify that I am the person who will take the test at the center and whose name and address appear on this form.

Signature: _____ Date: _____





Reality Check...

Are YOU Prepared?



ScoreItNow! uses
REAL TOEFL questions
and scoring criteria!



Get the help and preparation you need before you take the TOEFL test with ScoreItNow! online writing practice.

Take advantage of convenient online practice for the writing section of the TOEFL test that is easily accessible, low cost, risk free, secure, and confidential.

- Choose from a wide variety of authentic, retired TOEFL essay topics
- Obtain immediate scores that conform to TOEFL criteria
- View sample essays and receive general suggestions for improving essay writing skills

Use this learning tool to improve your writing skills and prepare for the essay portion of the computer-based or paper-based TOEFL test.

So, Get Real. Get Practicing. Get TOEFL.

Here's how to start using this test preparation tool today!

For more information, please visit www.scoreitnow.org
or www.educationusa.state.gov.

For details about other TOEFL test prep tools visit www.toefl.org.

TOEFL®

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